

Deerfield Meeting Minutes

Date: 1/14/25

Time: 7:00PM

Call to Order

- Meeting called order by Nicole.
- Motion to approve the December minutes by Heather, seconded by Amber. Motion passed.

President's Report

- **Warm Wishes Update:** Increased participation with 35 staff involved, 115 gift slots claimed (25% increase from last year). Nine individuals did not receive gifts; Nicole purchased \$10 gift cards to cover this and requested \$90 reimbursement.
 - Motion to reimburse Nicole: Kelly submitted, Brooke seconded, all voted aye. Motion passed.
 - **Venmo Policy Update:** Parents are no longer allowed to use personal Venmo for PTO-sponsored events. Payments must be made via Paypal, Venmo through PayPal QR code (or link), or cash/check at the front office.
 - Kelly asked about using a "tip jar" or QR code; both options approved.
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Treasurer's Report

- Reviewed transactions since last meeting
 - Lucky Sebs donated a \$300 check since they had to cancel our Dines Out due to staffing issues.
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Principal's Report (Summer)

- **Updates:**
 - Progress reports sent as hard copies – well-received.
 - Modified Lunch Bunch served 32 students.
 - New technology policy has been implemented with no issues so far.
 - Q3 Gold Slip Award: KONA Ice event planned.
 - Discovered unused 2015 STUCO account.

- Working on sensory "Return to Learn" space, including wall items and an elliptical for energy breaks.
 - 5th-grade compost system project underway.
 - Issues reported: Sign lock broke, and misuse of signage by the public on weekends.
 - **California Fires Donation Initiative:** Collecting donations for a school or family affected by fires. Deadline: January 28th. Spread the Love event station planned for cards/pictures.
 - **Capital Project:** No updates.
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Committee Updates

1. Carnival Planning (Adrian):

- Seeking volunteers for the committee; meetings to start in January/February, potentially on Tuesdays.
- Event details:
 - Date/Time: May 3rd, from 3 PM to 6 PM.

2. Pancakes & PJ's Movie Night (Ashlee):

- Date/Time: Tuesday, January 28th, from 5:30 PM to 8:30 PM.
- Movie options: *The Wild Robot* or *Inside Out 2* (poll to decide).
- Event details:
 - Pancakes with toppings, hot chocolate, and water.
 - Logistics: Premade pancakes kept warm using crockpots or catering containers.
 - Supplies needed: Plastic bowls, plates, napkins, cups, cutlery.
 - Flyers and volunteer sign-up sheets to be created.
 - Location: Cafeteria to be reserved. Parents are required to stay at the event.

3. Dines Out:

- Taco John's (6th Street) scheduled next.
- Discussion to restructure frequency to every 6-8 weeks. Suggested vendors: Biemer's, Burgers by Biggs, Morningstar's, and Ramen Bowls (new family-owned business).

4. Deerfield Plays at LGA:

- \$100 donation. Discussion about hosting again in February with reduced participation.

5. Marathon Club Event (Samantha):

- Submitted request to RunLawrence for \$500 for shirts, prizes, snacks, and fruits.
- Proposed Date: March 26th (week after spring break).
- Volunteers: 4 adults and 4 additional helpers needed.

Parent/Caregiver Concerns

- No concerns were raised.

Adjournment

- Motion to adjourn by Cale, seconded by Amber. Meeting adjourned at 8:00pm.