

Sunrise Community Association, Inc.

Cornerstone Management Services
106 NW 33rd Court, Suite A
Gainesville, FL. 32607
(352) 554-4200

January 2nd, 2026

Dear Sunrise Community Association, Inc,

We are pleased to announce that Cornerstone Management Services has been retained by the Board of Directors of Sunrise Community Association to manage the affairs of the Association. Please direct all correspondence to our office.

We are in the process of inputting all the information received from previous management. To ensure that we have the proper email address. Please return the included owner information sheet either by email john@cmsflorida.com. Or US Mail to the address below. You will also find an electronic notification authorization form, allowing us to send all notifications via email.

The quarterly assessment and any other pending balance payments are to be made payable to Sunrise Community Association, Inc, and mailed as follows:

**Sunrise Community Association, Inc
c/o Cornerstone Management Services
106 NW 33rd Court, Suite A
Gainesville, Florida 32607**

In the coming days you will be receiving an invitation to register to the homeowner portal (Engage) *Provided we have an active email for you*. In the portal you will be able to access your account, make payments online, receive correspondence, and access important documents relating to the Association. If you want statements sent to a different email address than the owner, please include them in "email 2" on the owner info sheet.

If the balance shown or information differs from your records, please contact our office immediately so your account is up to date. **If you currently have bill pay or ACH set up, you will need to contact your financial institution to redirect payment.**

Please do not hesitate to contact us if you have any questions or concerns in this regard. Our office telephone number is (352) 554-4200, and my email address is john@cmsflorida.com.

Sincerely,

John McClanahan, CAM
Cornerstone Management Services
106 NW 33rd Court, Suite A
Gainesville, FL 32607
352-554-4200