

TITLE OF THE ARTICLE (MAX 12–15 WORDS, BOLD, 14 PT, CENTERED)

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Abstract

Purpose – Clearly state the aim of the study.

Methods – Briefly describe research design, data, and analysis.

Findings – Summarize key results.

Implications – Highlight theoretical and/or practical contributions.

Keywords: keyword1; keyword2; keyword3; keyword4; keyword5

1. Introduction

Provide background, research context, and recent literature. Clearly identify the research gap and novelty. State the research objectives at the end of the section.

[Write your introduction here. Include relevant background information, cite recent studies (preferably from the last 5 years), clearly articulate the research gap, and conclude with specific research objectives or questions.]

2. Methods

Describe:

- Research design
- Data sources / participants
- Instruments
- Procedures
- Data analysis techniques

Ensure clarity and reproducibility.

[Provide detailed methodology that allows other researchers to replicate your study. Include specific details about sample size, sampling technique, data collection procedures, and analytical methods used.]

3. Results and Discussion

Present findings systematically. Integrate discussion with:

- Theoretical interpretation
- Comparison with previous studies

- Explanation of significance

Avoid separating results and discussion (integrated style recommended).

[Present your results in a logical sequence, using tables and figures where appropriate. Interpret each finding, compare with previous literature, and explain the theoretical and practical implications. Tables and figures should be referenced in text (e.g., 'As shown in Table 1...' or 'Figure 1 illustrates...')]

How to Insert Tables

Tables should be numbered consecutively (Table 1, Table 2, etc.) and include a descriptive title above the table. Example:

Table 1. Descriptive Statistics of Study Variables

Variable	Mean	SD	N
Variable 1	4.25	0.82	250
Variable 2	3.87	0.95	250

Note: SD = Standard Deviation; N = Sample Size

How to Insert Figures/Images

Figures should be numbered consecutively (Figure 1, Figure 2, etc.) and include a caption below the figure. To insert an image:



Figur 1. Globess: Global Education and Social Sciences Journal

- In Microsoft Word: Insert > Pictures > This Device
- Select your image file (preferably high resolution, minimum 300 DPI)
- Resize as needed (maintain aspect ratio)
- Add caption below: Right-click image > Insert Caption > Select 'Figure' from Label dropdown

Example caption format:

Figure 1. Conceptual Framework of the Study

[Insert your image here using Insert > Pictures. Make sure images are clear, properly sized, and relevant to your discussion. Always reference figures in your text before they appear.]

4. Conclusion

Summarize key findings concisely. Highlight contributions and implications. Provide recommendations for future research.

[Provide a concise summary of your main findings without introducing new information. Emphasize the theoretical and practical contributions of your study. Include limitations if appropriate, and suggest specific directions for future research.]

Acknowledgment (Optional)

Mention funding sources, institutional support, or contributors.

[Example: This research was supported by [Funding Agency, Grant Number]. We thank [Name/Institution] for their valuable assistance.]

References

Format: APA 7th Edition

- Minimum 40 references
- 80% from international journals (last 5 years)
- Use reference manager (Mendeley/Zotero/EndNote)

Examples:

Smith, J. A., & Johnson, B. K. (2023). The impact of digital transformation on organizational performance. *Journal of Business Research*, *10*(2), 100–120. <https://doi.org/10.1016/j.jbusres.2023.xxxxx>

Brown, M. L. (2024). *Research methods in social sciences* (4th ed.). Oxford University Press.

Davis, R. T., & Wilson, S. P. (2023). Innovation management strategies. In A. C. Thompson (Ed.), *Handbook of strategic management* (pp. 234–256). Sage Publications.

Lee, H. K., Park, J. S., & Kim, Y. M. (2024). Machine learning applications in healthcare. In *Proceedings of the 2024 International Conference on Artificial Intelligence* (pp. 45–52). ACM. <https://doi.org/10.1145/xxxxx>

[Continue listing all references in alphabetical order by author's last name. Ensure all in-text citations have corresponding reference entries and vice versa.]

Additional Formatting Guidelines

General Formatting

- Font: Times New Roman, 12 pt for body text
- Line spacing: 1.5 or Double (check journal requirements)
- Margins: 1 inch (2.54 cm) on all sides
- Page numbers: Bottom center or top right
- Alignment: Justified or Left-aligned (check journal requirements)

Citations in Text

Use APA 7th edition style for in-text citations:

- One author: (Smith, 2023) or Smith (2023)
- Two authors: (Smith & Johnson, 2023)
- Three or more authors: (Smith et al., 2023)
- Direct quote: (Smith, 2023, p. 45) or Smith (2023, p. 45)

Quality Checklist Before Submission

- Title is concise and accurately reflects content (max 15 words)
- Abstract follows the required structure (Purpose, Methods, Findings, Implications)
- Keywords are relevant and specific (5 keywords)
- Introduction clearly states research gap and objectives
- Methods section is detailed enough for replication
- Results and discussion are integrated and well-supported
- All tables and figures are numbered and properly referenced in text
- Minimum 40 references, 80% from international journals (last 5 years)
- All citations in text match references list
- Formatting is consistent throughout
- Document has been proofread for grammar and spelling