Frequently Asked Questions
Continuum of Care (CoC) Program Competition
Application Deadline: August 21, 2023 at 5pm in the Neighborly grant portal

MOHS will maintain a running list of questions and answers here.

Question: Can multiple individuals register for the Neighborly platform and work on the same applications?

Answer: You need to complete and submit the application only one time from one authorized user who is able to sign and certify submission. However, the vast majority of the Neighborly system is just to receive uploaded documents. We therefore recommend that you prepare all materials locally on your computer/shared-drive, then upload and submit at one time. You will not need to enter application questions directly into the Neighborly portal.

Question: Is the Housing First Certification an existing document that the providers attest and sign?

Answer: Yes, it is an existing document. We included the copy of it in the application package posted on the website, and you will sign and certify through Neighborly once you submit the application via the portal.

Question: Is the match amount listed on the Grant Inventory Form (GIW), and does it include the 50% of admin costs that go to MOHS?

Answer: The GIW does not state how much match is required for each project. You will need to calculate the 25% match based on the budget, excluding leasing. Please see page 33 of the RFP posted to the website for details on calculating match.

The GIW form includes the full admin amount for each award, which is split between MOHS and the provider if awarded.

Question: Is there any guidance for the amount of money organizations can request?

Answer: If you're a new agency applying for new funding, please reference the chart on page 8 of the RFP to see the amounts available for bonus funds and DV bonus funds. It is likely that there will be some additional funds available for new projects through the reallocation process. We recommend that you keep requests below the limits for bonus funding, while recognizing that other agencies will likely apply for new projects as well. All new projects will be evaluated for financial feasibility and reasonableness.

Question: Can you please advise on the difference between replacement and renewal for the YHDP grant?

Answer: The renewing application is only available for current YHDP projects and the current assigned budget activities. If you intend to apply for any new special activities this year, it would constitute a replacement application.

Question: What are the supporting documents needed if using an indirect cost rate?

Answer: If you're using NICRA, we need to see the paperwork approving the indirect cost rate. If using the de minimis rate of 10%, we need to see a cost allocation plan. Please reach out to MOHS at HSPApplications@baltimorecity.gov for a template or to receive more information.

—--

Correction: The application for renewal projects posted to the MOHS website incorrectly references the "FY 2022 Grant Inventory Worksheet" on the "Budget Detail" tab. This should instead reference the "FY 2023 Grant Inventory Worksheet," which is posted on the website.