Bemidji Curling Club Board Meeting
September 20th, 2023

In Attendance:
Jenny Willford
Jordan Stearns
Stu Noble
Cathy Thompson
Eric Johannsen
Dave Willford
Jaime Quello
Bill Sanford
Judy Macenroth

Call to Order: 5:32 pm

Approval of August 22nd and August 30th Meeting Minutes
1st: Bill Sanford
2nd: Stu Noble
Passed

Approval of September 20th Meeting Agenda
1st: Jordan Stearns
2nd: Stu Noble
Passed

Accounting:

First National Bank Checking: $28,861.68
First National Bank Fundraising: $115,577.24
First National Bank Juniors: $6,036.98
Northwest Minnesota Foundation: $64,437.22
Security Bank Line of Credit: $0

- Review of Income & Expense Report from September
- Upcoming expenses will be ice installation items, bar opening needs, and cleaning supplies.
- Terry is working on contacting our vendors to understand how our invoicing and payment processes work with them and update contact information
- Received $500 income from Pull Tabs last season. Bartenders would love to know as boxes are taken if they are over or short so they can adjust and help manage.
- Ice ads have started to be invoiced through square and we have already received our first payment. Square is able to create quotes/estimates for people like BSU who need purchase order approvals before paying/committing to ads.

- Square account has been upgraded for better security.
- Looking to purchase additional key fobs. Will purchase either 6 or 12 and are $7.95/piece. Will continue to offer this as an option on the membership form. Dave knows how to program and will show a few others.
- Dave and Rob are working on a Password Safe to help keep all our information secure and in one location.
- Cash and coins in places around the club will be compiled and deposited before season starts. There will be a supply in the safe of cash and coins for bartenders to make change during the season.

Motion to get a debit card for the BCC Checking Account

1st: Bill Sanford
2nd: Stu Noble
Passed

- Dave will work with First National Bank to get the club a Debit Card which will help make purchases easy to track and eliminate the need for misc. cash on hand.

Janitor:

- Cathy has been contacting cleaning companies in town to get quotes for services
- We paid Eric $7,800 a season for cleaning services
- Busy Bee Cleaning provided quote: M-Thur $85/day. Just the lobby would be $45. Events would be charged by the hour; $40/hr for 1 person, $60/hr for two.
- Cathy will be meeting with Marias Cleaning next week which will allow us to compare.

Ice Maker:

- Talked with Isiah who also received an offer from the BCA. He has not decided yet between the two.
- Jordan developed a graphic to share on social platforms and will remove the salary amount before posting.
- When we have settled on a dollar amount we would then be able to post with the Pioneer and Indeed.
- We will continue to get creative talking with members about a volunteer ice crew, sharing ice techs with other clubs, etc.

Ice Plant:

- The plant will be started on the 28th.
- We are clear to clean mechanical room.
- Electrician has picked up all items, DI Tanks have been delivered to PSM.
- Will continue to move forward!

USCA Dues:

- Review of new proposed membership model by USCA.

Motion to pay USCA dues for the club based on sheets and not individual members

1st: Jordan Stearns
2nd: Jaime Quello

Passed

- Paying club dues will allow BCC to host national events, receive liability insurance, etc. Members will be able to go to USCA and purchase their membership on their own if they want to.
- This membership model has not been officially passed by USCA yet. We will not make a note/change on membership form.

Bar Update:

- Coke will clean pop lines before bar opens.
- We are on schedule for cleaning of tap lines.
- Ice Maker cleaning TBD.
- Lanny said he will have counter completed next week.
- Working with vendors to fill out forms so we won't have to have checks available on delivery and update on bill paying processes with them.
- Cathy talked with a brewery about potential custom beer for the club.

Club Project List:

- Has been updated – please review at your convenience.

Calendar Updates:

- Startup Ice Plant - September 28th
- Start Ice Making October 5th
- Paint Ice Ads October 14 - 16
- Fish Fry Fundraiser – October? or should we consider November or December?
- Ice ready for practice/Community Ed/Learn2Curl - 10/18/2023
- Adult Community Ed – November 6th, 8th, 13, 15th
- Full Week League Start 11/27/2023
- ?12/4/2023 – 6 -12 Monday Juniors Start?
- ?1/6/2024 – Sunday Juniors Start?
- ?Blue Ox Open?

Fish Fry:

- Stu has picked up fish. Our cost is $3/filet
- Stu will reach out to Terry and Jerry to see if October 21st or 28th works for them.
- This event will be a fundraiser targeted to the community but also an appreciation event for those that have donated thus far to the Continuing A Legacy Campaign.

Community Ed:

- The class is already over half full – Yay!

Juniors:

- An instructor is needed for the Sunday program

Leagues:

- Jordan has contacted all League Chairs to see if they are able and willing to serve again.

- Matt Boyer will not be chairing Tuesday 6:15 and is reaching out to Chris Hamm to see if he is interested in taking over.
- Jordan will be taking over the Monday 6:45pm League for Eric J.
- Waiting to hear back from Kirby Bahr and Dan Haluptzok. All other chairs have confirmed.

Bemidji Brew Event:

- Brewery Community Spotlight Night will be Wednesday the 27th.
- Glasses will be the same as last year. The brewery did not anticipate a change in lead time for ordering due to Octoberfest so keeping the same glass was the only way for us to get more glasses.
- No funds are raised through beer sales. We will sell the pint glass with the first fill ticket for $15 and about $10 of that will stay with the club.

Officer Insurance:

- No update, will continue to look into this.

Physical Keys:

- Marcia from Parks and Rec will be letting us know how many physical keys to the building have been given to the BCC so we can figure out start to figure out who may have them and get them back.

Camera:

- Dave will look in to some camera options for the lobby so we are able to see who is accessing our club.

Motion to Adjourn Meeting

1st: Jordan Stearns
2nd: Jen Willford
Passed

Meeting Adjourned at 7:07pm.