

APPLICATION FOR EMPLOYMENT

Date:

Personal Information					
Full Name					
Gender		Marriage Status			
Date of Birth Date/Month/Year					
Contact Number					
Email					
Residential Address					
Census Register Address					
Education History					
Type of School	School Name	Location	Start and End Date	Faculty	Special Rewards
High School					
University					
Other (increasable)					
Language Capacity					
Language	Listening	Speaking	Reading	Writing	
English	☐ Excellent ☐ Good ☐ Fair ☐ Poor	☐ Excellent ☐ Good ☐ Fair ☐ Poor	☐ Excellent ☐ Good ☐ Fair ☐ Poor	☐ Excellent ☐ Good ☐ Fair ☐ Poor	
Chinese	☐ Excellent ☐ Good ☐ Fair ☐ Poor	☐ Excellent ☐ Good ☐ Fair ☐ Poor	☐ Excellent ☐ Good ☐ Fair ☐ Poor	☐ Excellent ☐ Good ☐ Fair ☐ Poor	
Other (increasable)					
License					
Driver License	☐ Motorcycle ☐ Car ☐ others				

others(increasable)			
Internship and/or Volunteer Experiences			
Name of Organization	Position	Responsibility	Period
Working Experience			
Name of Organization (1)			
Organization Website			
Position		Period	
Responsibilities		Salary	
Reasons for career changed			
Name of Organization (2)			
Organization Website			
Position		Period	
Responsibilities		Salary	
Reasons for career changed			
Other (increasable)			
Required Documents			
(Below information is for officer fill out)			
Type		Check	
CV			
Scanned University Diploma/Certificate of graduation, and transcript for fresh graduates		☐ Diploma/Certificate ☐ transcript	
School Projects (optional)			
A Copy of Driver License (Front and Back)		☐ Motorcycle ☐ Car	
Others License (optional)			
A Copy of ID (Front and Back)			
General medical examination report within 6 months.			
Letter of recommendation			