THE CRIMINAL SCIENCES JOURNAL
TCSJ
"AL.I. CUZA" POLICE ACADEMY

HOW TO PREPARE YOUR PAPER FOR TCSJ JOURNAL

FIRST & LAST NAME (PALATINO LINOTYPE 12, BOLD, ALL CAPS)[1]

Abstract: *A good title should be precise, concise, pertinent, clear, and descriptive. The abstract should be simple, precise, objective, clear, and structured as follows:* ***Objectives; Prior Work; Approach; Results, Implications, and Value****. The abstract should not exceed 250 words and should be in line with the primary goal of the article. Footnotes and citations are not permitted in the abstract. The document will be emailed to office@revstipen.ro (Palatino Linotype 10, Italic).*

Keywords*: minimum 3 and maximum 5 keywords or phrases written in italics, separated by a semicolon*

1. Introduction (Palatino Linotype 12, Bold)

The five "What" questions should be covered in the paper along with a few opening statements:

1. What is the covered issue?

2. What has been researched by other pioneers?

3. What have I achieved in the area?

4. What are the new developments in the field?

5. Is there anything else that could be developed?

A submitted article will be returned to the authors for revision if it does not follow the journal's template. French or English should be used for all scientific publications. The article's title, abstract, and keywords should all be in English, regardless of the article's language.

[1] Academic Title, University/Company, City, Country, Address of the affiliation & e-mail address. Example: Associate Professor, PhD, "Alexandru Ioan Cuza" Police Academy, Address: Aleea Privighetorilor 1A, 014031 Bucharest, Romania, Corresponding author: aaaaaaaa@gmail.com.

2. Organizing the Paper (Palatino Linotype 12, Bold)

The author's submitted paper must adhere to the specifications for the materials' structure, which include an introduction, a maximum of four levels of clearly defined headings, analysis, (methods), and conclusions.
The paper should not exceed 12 pages in length.

2.1. Layout (Palatino Linotype 11 pt, Bold)

The paper must be set as follows:

- **.docx/.doc format**.
- **A4 Format**
- Margins: top: 2 cm, bottom: 2 cm, left and right 2 cm each.
- Palatino Linotype fonts, line spacing 1.15. The font formats are **paper title:** 12 pt bold, capital letters; **author's name(s):** 12 pt bold capital letters; **abstract & keywords:** 10 pt; **Heading 1:** 12 pt bold, capital letters at each word justified; **subtitles:** 11 pt bold, numbered, justified; **text:** 11 pt, paragraph before: 0 & after: 6, the content of the bibliography: 10 pt, justified.

2.2. Language, Style Spelling

- Make use of standard technical terminology.
- English (United States) is the proofing language.

3. The Stages of TCSJ Publishing Process

The TCSJ is a peer-reviewed publication. A rigorous peer review process, comprising initial editor screening and at least three anonymous reviewers, is used to every research article published in our journal. Please contact us in case of any issues at the following e-mail address: *office@revstipen.ro*.

Any additional information you can find on our official site: https://revstipen.ro/.

3.1. Footnotes

"Footnotes" ought to be automatically added and show up at the bottom of the standard text area. The footnotes contain more details regarding a specific subject. The footnotes on each page must have consecutive Arabic numbers; the settings are as follows: the number format is 1,2,3…, it starts at "1", numbering: "restarts each page".

3.2. Citations and References

Citations and references must adhere to the Harvard Citation Style, which can be consulted at: https://university.open.ac.uk/library/referencing-and-plagiarism/quick-guide-to-harvard-referencing-cite-them-right.

3.3. Tables

Each table must be progressively numbered using Arabic numbers. The table heads should be placed above the table. Make sure there is no space between the table and the caption.

Table 1. Table captions should always be positioned above the tables, bolded, and centered

Heading level	Example	Font size and style
Palatino Linotype 10 pt	Palatino Linotype 10 pt	Palatino Linotype 10 pt
No paragraph to apply	No paragraph to apply	No paragraph to apply
Palatino Linotype 10 pt	Palatino Linotype 10 pt	Palatino Linotype 10 pt
No paragraph to apply	No paragraph to apply	No paragraph to apply

4. Conclusion

Please read these directions carefully. Prepare your paper and data exactly as instructed. Please provide your study findings in a clear and logical manner. The editorial committee does not assume responsibility for the opinions expressed by the authors, it is their responsibility to comply with the legal norms regarding intellectual property.

5. Bibliography

References should follow the Harvard Citation Style.

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