APPLICATION PACKET

v.2023A-MEDIC/EMT

West Haven Fire Department

366 Elm Street

WEST HAVEN, CONNECTICUT 06516

www.westhavenfiredept.com

FIREFIGHTER / PARAMEDIC

- This application process is open to qualified Paramedics that hold National Registry or have the ability to obtain National Registry. This posting is also open to Certified Paramedic/Firefighters interested in a lateral transfer.

Entry Level – Grade E Firefighter/Paramedic $69,860.40 (with stipends)

FIREFIGHTER / EMT

- This application process is open to qualified EMT's that hold CT EMT certification at time of conditional employment.This posting is also open to Certified Firefighter/EMT's interested in a lateral transfer.

Entry Level – Grade E Firefighter/EMT $67,860.40 (with stipends)

The Application Process will be open indefinitely.

Applications are available at : www.westhavenfiredept.com

JOB DESCRIPTION

NATURE OF WORK

This is skilled firefighting work in suppressing, extinguishing, and preventing fires; in rendering medical assistance at EMS incidents and other emergency scenes; hazardous materials mitigation; technical rescue; and in operating and maintaining Fire Department equipment, apparatus and quarters.

Work involves responsibility for the protection of life and property through performing firefighting, rescue, Emergency Medical Service (EMS), and related duties. Work is performed as a team: including training and participation in the use of firefighting and emergency medical apparatus, performance of which may be hazardous under emergency conditions. Work may require the firefighter to remain on duty for several consecutive shifts due to emergency situations. Work may require strenuous exertion under such environments as smoke, fire, heat, confined spaces, and infectious disease.

When not engaged in firefighting, rescue or first responder activities, a significant portion of time is devoted to training- and studying methods and techniques, inspecting premises for fire hazards, routine duties in the care of station and equipment maintenance, and other Departmental duties as assigned.

Specific orders and assignments are given by a superior officer, in both firefighting and at the fire station, and performed under close supervision in accordance with established policies and procedures. However, performance of the work requires initiative and thorough understanding of firefighting methods and emergency medical care as learned on the job and in training.

Candidates must be capable of performing all requirements of National Fire Protection Association Standard for Firefighter Professional Qualifications 1001.

ILLUSTRATIVE EXAMPLES OF WORK

Responds to fire alarms with a company; drives apparatus; operates and uses pumps and ladders, uses chemical extinguishers, hand tools, hooks, hose lines and other equipment.

Ventilates burning buildings by opening windows and skylights or by cutting openings in roofs and floors; removes persons from danger; administers emergency medical care to ill or injured persons.

Performs salvage operations by placing salvage covers, sweeping water and removing debris.
Performs emergency medical assistance to fire victims and/or as first responders to medical and other emergency situations.

Participates in daily training sessions; reads and studies assigned materials regarding firefighting, emergency medical care, fire prevention and related subjects, studies the theory and techniques of firefighting, emergency medical care, hydraulics, fire chemistry, and related subjects; participates in a variety of drills and instructions.

Inspects buildings and premises for familiarization, checks for fire hazards, participates in the inspection and maintenance of fire hydrants, cleaning away snow, ice and grass for accessibility.

Operates fire apparatus and may assume command of a fire company on an as needed basis.

Participates in pre-planning surveys of commercial, industrial and institutional structures.

Performs general maintenance work in the upkeep of Fire Department property; cleans and maintains fire stations and equipment; performs other maintenance duties.

Performs fire prevention and public fire education work.

Performs related work as required.

REQUIREMENTS OF WORK

Ability to learn a wide variety of firefighting duties, evolutions, and methods within a reasonable working test period.

Ability to function in a confined space atmosphere.

Ability to wear and function in a Self-Contained Breathing Apparatus.

Ability to climb ladders and work at considerable heights.

Ability to learn locations of streets, hydrants, principal buildings and other physical features of West Haven.

Ability to act quickly and calmly in emergency situations.

Ability to follow oral and written instructions.

Ability to establish and maintain an effective working relationship with other employees and the public.

Ability to learn emergency medical care techniques.

Ability to maintain applicable Medical Control and Paramedic certification or EMT certification, for the length of time specified in the West Haven Fire Department / Local 1198 Collective Bargaining Agreement.

Mechanical aptitude and manual dexterity. Physical strength and agility and the ability to perform arduous tasks under strenuous and adverse conditions.

SUPERVISION RECEIVED

Works under the direct or indirect supervision of an officer or other designated superior within the chain of command.

QUALIFICATIONS:

At the time of application, candidates must possess a valid driver's license and have the ability to obtain a class 2D with Q endorsement or CDL State of Connecticut driver's license prior to the expiration of their probationary period and maintain certification while employed as a firefighter.

All Paramedic & EMT candidates should understand that you will be required to function as both a Paramedic OR EMT and a Firefighter and must be able to perform all requirements of National Fire Protection Association Standard for Firefighter Professional Qualifications 1001.

No appointment to the position of Firefighter/Paramedic OR Firefighter/EMT shall be deemed permanent until after the twelve (12) months of Probationary service.

Applicants may be required to provide proof of successful completion of the State Connecticut Recruit Firefighter Program or an equivalent training program. Applicant has full time firefighter experience with a career/volunteer fire department as determined by the West Haven Fire Department

FIREFIGHTER/PARAMEDIC CANDIDATE- Possess State of Connecticut Paramedic License and be a Nationally Certified Paramedic with the ability to attain the Yale New Haven Hospital Center for EMS Medical Control within six months of date of hire, as well as maintaining Paramedic Certification and Medical Control while employed as a Firefighter/Paramedic as specified by the Collective Bargaining Agreement between the West Haven Fire Department and Local 1198. Preference toward Center for EMS Medical Control Authorization.

FIREFIGHTER/EMT CANDIDATE- Possess State of Connecticut EMT Certification as well as maintaining EMT Certification while employed as a Firefighter/EMT as specified by the Collective Bargaining Agreement between the West Haven Fire Department and Local 1198.

THE INSTRUCTIONS SHOULD BE REVIEWED CAREFULLY BY THE CANDIDATE AND RETURNED TO THE CHIEF OF DEPARTMENT - WEST HAVEN FIRE DEPARTMENT– WEST HAVEN, CT

INSTRUCTIONS

Read each question in the Application carefully. Candidates are required to answer every question. If a question does not apply to you, please mark N/A (not applicable).

1. All entries, except your signature, must be printed legibly in blue or black ink, or be typed. If you cannot complete a question in the space provided, use a separate sheet and attach it to the application and indicate additional information is attached.

2. All applications must be returned to:

Fire Chief
West Haven Fire Department
366 Elm Street
West Haven, CT 06516

All applicants are required to properly complete all forms involved in the application and testing process. Applicants are reminded to have notarized all applicable pages prior to returning the application. A Notary Public is a person who is legally authorized to witness and certify documents. Documents can usually be certified at a Town or City Clerk's administrative office.

All applications must be submitted in person or received by a mailing or delivery service. No applications will be accepted via fax machine or email or at locations other than the location above- Incomplete packages will be disqualified.

The West Haven Fire Department requirements for employment as a Firefighter/Paramedic are as follows:

- Must be either a U. S. Citizen or otherwise legally eligible to work in the United States.
- Must be a minimum of 18 years of age (on date applications are due)
  Must be a non-tobacco user for his/her entire career as a West Haven Firefighter
- ***All employees must reside in the City of West Haven or within 25 miles of the Center Green of the City of West Haven. Any city or town within the State of Connecticut that falls within that circle fully or partly will be considered eligible. Candidates living outside of the 25-mile distance shall be in compliance with-in the one-year probationary period according to CBA.***
- **PARAMEDIC CANDIDATE-** Must obtain **State of CT Paramedic license, National Registry Certification and Medical Control/Authorization** through Yale New Haven Hospital Center for EMS in a time period to be determined by Chief of Department and maintained for the period specified by the Collective Bargaining Agreement between the West Haven Fire Department and Local 1198.
- **EMT CANDIDATE-** Must Possess State of CT EMT Certification at time of hire, and maintained for the period specified by the Collective Bargaining Agreement between the West Haven Fire Department and Local 1198.
- Must have passed and been certified by the Candidates Physical Ability Test (CPAT) not more than two (2) years prior to filing an application or have certification from the Candidates Physical Ability Test (CPAT) on the date of appointment.
- Candidate without CPAT Certification must pass the WHFD Recruit Firefighter Physical Agility Exam
- Be in general good health and have sufficient strength, stamina and agility to perform the duties required by the position.
- Must pass an oral interview and/or written test, background and credit check, psychological screening, drug testing, and physical examination.
- Have graduated High School, OR possess a High School Equivalency Certificate Or some other certificate recognized by the State equal to the GED
- Have normal hearing, normal depth perception, and normal color vision, with no marked muscle imbalance.
- Visual acuity 20/20 to 20/40, corrected to 20/20
- Have a Connecticut motor vehicle operator’s license at the time of appointment

Qualified Candidates will interview with the Chief of Department and or his/her designee and/or the Board of Fire Commissioners.

- Upon a preliminary job offer, undergo a criminal record check by fingerprints, and by name and date of birth. Said record check will be made in Connecticut and any other state in which the applicant has lived. The fingerprints may also be submitted to the Federal Bureau of Investigation for the purpose of determining the existence of any criminal history record.

- Upon a preliminary job offer,-undergo a background investigation, including but not limited to a check of motor vehicle activity and or violations.

- Upon a preliminary job offer, undergo a psychological screening conducted by a licensed psychologist or psychiatrist.

- Upon a preliminary job offer, undergo a controlled substance /alcohol screen. That the result of such screen indicates no presence of any controlled substance, not prescribed by a licensed physician for the candidate.

- Upon a preliminary job offer candidates will be subject to other screening phases, including a comprehensive medical examination and credit check. The examinations will be conducted in accordance with applicable law.

- Starting salary as of July 1, 2022 Paramedic $69,860.48 with stipends
  EMT $67,860.40 with stipends

- The West Haven Board of Fire Commissioners reserves the right to waive certain requirements for employment with the Fire District.

- Candidates must file with their application, clean and legible copies of their Paramedic License or EMT certification, National Registry certification (if applicable), Candidate Physical Ability Test (CPAT) certificate (if available), DD214, proof of graduation from the CT Fire Academy Recruit program (if Applicable), and a Driver's License.

The West Haven Fire Department is an Equal Opportunity Employer

West Haven Fire Department – West Haven, CT
Application for Employment

PLEASE INDICATE IF YOU ARE APPLYING FOR A PARAMEDIC OR EMT POSITION (Circle ONE):

PARAMEDIC **EMT**

Name

_____

Last First Middle

Address_____
Street

_____
City State Zip

Telephone (_____) _____(C) (___)_____

E-Mail _____

Date of Birth: _____

List chronologically all of your residences for the past ten years (beginning with your current address and working backward):

From To
Number Street City State Zip

_____

From To
Number Street City State Zip

_____

From To
Number Street City State Zip

_____

From To
Number Street City State Zip

_____

Name & Location of School. Did you Graduate Degree/Certification

High School _____ _____ _____

City/State/zip _____

Name & Location of School. Did you Graduate Degree/Certification

College/
University _____ _____ _____

City/State_____

Name & Location of School. Did you Graduate Degree/Certification

College/
University _____ _____ _____

City/State/zip _____

Employment

Starting with present or most recent employment and working backward, consecutively list all employment.

Dates of Employment: _____ to _____

Company Name and Address:

_____

_____

Position Held (Description): _____

Name and Title of Supervisor: _____

Reason for Leaving: _____

Dates of Employment: _____ to _____

Company Name and Address:

_____

_____

Position Held (Description): _____

Name and Title of Supervisor: _____

Reason for Leaving: _____

Employment cont.

Dates of Employment: _____ to _____

Company Name and Address:

_____

_____

Position Held (Description): _____

Name and Title of Supervisor: _____

Reason for Leaving: _____

References

Give the names of three references (not relatives or former employers) who have known you well during the past three years).

Name _____ Telephone_____

Address

_____

Street City State Zip

Occupation _____

Years Known _____

Name _____ Telephone_____

Address

_____

Street City State Zip

Occupation _____

Years Known _____

19. Are you a licensed automobile operator? Yes _____ No _____

State Operator Number and Classification

_____ _____

Are you presently applying to or have you ever applied for employment with any fire department? Yes _____ No _____ if yes, list agencies:

_____

Are you presently employed by any fire department(s)? Yes ____ No ____

Connecticut Fire Academy Recruit School
Certificate

date:_____ **(Attach copy)**

Paramedic OR EMT License #. And Date:_____
(attach copy)

Driver's License #: _____ Expiration Date: _____
State_____ **(Attach copy)**

High School Diploma or GED **(Attach copy)**

CPAT Certification **(Attach copy)**

Veteran-DD214 (at least two years active duty) Date:_____ **(Attach Copy)**

Please do not attach any other certifications or documents other than what is being requested in the application package!

I hereby swear that all answers on this application are true. Dated at _____, on this the _____ day of_____.

_____
Signature of Applicant

Subscribed to and sworn to before me at_____ on this the _____day of _____.

_____

Notary Public

SEAL
(Required)