

PECC: Frequently Asked Billing Questions

Q. When is my payment due?

A. Payment is due on the first business day of the month. You pay in advance, so your November payment is due on the first weekday of November, for example.

Q. Where do I access my statement?

A. Statements will be emailed to the email address you registered. If you would like a printed copy or change the email on file, please contact the office.

Q. Why are School-aged Child Care bills a different amount each month?

A. School Age Childcare is charged a daily rate. It will vary depending on the days you are registered and how many days of school that month.

Q. Why are Infant/Toddler & Preschool bills the same amount each month?

A. Infant/Toddler & Preschool programs use a monthly rate. This is calculated by using the Milan Area Schools' 180 days/year and dividing into 9 equal payments. Half day preschool is adjusted on a smaller number of days/year, as they attend less days than full day programs.

Q. Do I pay for district closure days?

A. PECC remains open for regular hours on **district half-days** only.
PECC gives credit to accounts for each snow day or unforeseen circumstance closure **after three unexpected closure days**. We do not refund for **partial closure days** due to emergencies, although those are rare.

Regularly scheduled district closures on the MAS District Calendar, including District Professional Development days (4 per year), are included in the cost for Infant/Toddler & Preschool programs.

Q. Do I get credit for sick time or family vacations?

A. No. Payment is expected based on the schedule you have requested for your child. Credit is not given for absences or personal vacations.

Q. Can I change my schedule?

A. Anytime you need to permanently change your schedule, request a schedule change form from the PECC office. The change will not take place until the form has been received, and adding days are based on availability. PECC requires a minimum of **2-week notice** for schedule changes and billing modifications.

Q. How can I pay?

A. There are drop **boxes** located by the Preschool/Childcare rooms for payment (by check to: Milan Area Schools). You may also mail it to PECC: 707 Marvin St., Milan, MI 48160. Families may also use **eFunds** for credit/debit payments, found on [milanareaschools.org](https://www.milanareaschools.org). Select pay for preschool. You may also set up **bill pay with your personal bank**, who will send us a check monthly free of cost to you. **Please do not send payment with your child.**