| Procedure | | | | | | |
|---|--|--|--|--|--|--|
| Perform thorough hand hygiene before and after the procedure. | | | | | | |
| Handling The Sharps: | | | | | | |
| □ Place the loose needles and other sharps in a specified sharp container as per the agency's policy. The container should be puncture-resistant (made up of plastic, boards, metals). □ Do not throw the needles and other sharps down the toilet. □ Never recap, remove, or bend used needles (in order to prevent needle stick injury). □ Use a needle clipper to remove needles otherwise it could fly off, get lost, and injure others. □ Ensure the sharps enter the bin □ Dispose of the sharps as soon as the procedure is finished. | | | | | | |
| Take caution with sharp bin: | | | | | | |
| \Box Always instruct the designated person to empty the bin if the bin is $\frac{3}{4}$ full. | | | | | | |
| Sharps should not protrude from the bin. | | | | | | |
| lacktriangle Immediately inform the designated person if you see any puncture or damage to the bin. | | | | | | |
| □ Never empty one sharp container into other | | | | | | |
| ☐ Close the lid when the bin is not in use | | | | | | |
| Ensure the proper location of sharps bins ☐ Place the bin out of reach of the client, public, or others, (bins should not be placed in the | | | | | | |
| corridor) in order to prevent tipping over. | | | | | | |
| Place the sharps container on a secure, stable surface just above the waist height. Do not place the | | | | | | |
| container on the floor or above the shoulder level. | | | | | | |
| Disposal of Sharps: | | | | | | |
| Always destroy sharps using a needle melter or needle cutter | | | | | | |
| ☐ Never pass used sharps from one person to another | | | | | | |
| ☐ Never carry the used needle in your hands, use a metal tray to carry it to the disposal area (sharps | | | | | | |
| container/needle melter/needle cutter). | | | | | | |
| Do not recap the used needle, if it has to be recapped, use the one-hand scoop technique. | | | | | | |
| Note: | | | | | | |
| | | | | | | |
| One-hand Scoop Technique Steps: | | | | | | |
| □ Leave the needle cap on the surface and guide the tip of the used needle tip into it using only one hand. □ Place the needle cap against a firm upright surface with its opening towards the phlebotomist, and place the used needle tip into it. | | | | | | |
| ☐ Lift the needle and syringe vertically and, once the tip is covered, use the other hand to fix the | | | | | | |

Nurses International Clinical Skills Information Sheet 'Sharp Handling and Disposal' cap into place.

| cap into place. | | | | | |
|------------------------|--------------|--------------|-------------|-----------|-----|
| Clean the surface with | disinfectant | afterward to | o avoid lea | aving blo | od. |

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