# **PBFC Rush Academy and Premier Handbook**



## Welcome to PBFC Rush!

We want you to know that we're committed to providing the best possible soccer training and environment for your child. We are always available for questions and suggestions to make the Club better. With that in mind, this is a living document and will change as the Club grows. Thanks for your cooperation in being the best parent possible!

The following information should answer most of the questions you have about Academy and Premier soccer teams. If you have more questions, feel free to contact:

Club Staff	Title	Email	Cell	
Kenneth Skinner	Premier Director	kenny@coastalrush.com	850-288-0181	
Lucas Sampaio	Academy Director	lucas@coastalrush.com		
Jessy Reboucas	Club Administrator & Registrar	jessy@coastalrush.com	850-637-2654	

## **Club Commitment To Players and Refund Policy Overview**

PBFC Rush formation takes place during a period when tryouts for many clubs are taking place, and during the time of year when the number of players looking for new clubs is at its highest. When joining a PBFC Rush team and upon receipt of the first payment, PBFC Rush commits to holding the roster spot for the child, and guaranteeing the child a place to play for the coming season.

The family, therefore, benefits from the knowledge that their son / daughter has secured a roster spot at the club of their choosing, which will not, under any circumstances, be given to another player. Of crucial importance, the family also has the benefit of knowing that other families whose children play on the team are bound by the same absolute and non-refundable nature of their commitment, which constitutes a large part of the confidence necessary in signing up for a team in advance of the start of play. We take the promise of your team commitment and plan out the entire season based on this. It's important that everyone stays committed to the season which is why we don't issue any refunds on a normal seasonal basis.

# **PBFC Rush Academy and Premier Seasons**

We have two seasons per year.

Fall - Early August through Mid-December

Spring - Mid-January through End-May

## Officially Joining PBFC Rush Programs

Our process is like most clubs. We hold evaluations twice a year so we can review our current player pool and invite new members into the club. We require that you register online to attend the tryout/evaluation. If you are accepted, there will be an email sent to the address provided stating the acceptance. You must then log in to the Sports Engine portal and accept your spot. Once that is complete, you will pay your first payment based on the pay plan you have chosen. Next, there will be a team meeting where you'll have the opportunity to ask any questions that may not be fully outlined in this document.

## **Required Documents**

Players must provide the following documents to be considered for a team:

- R002 US Club Soccer Medical Waiver (all players) A new form must be submitted every year
   This form is now part of the registration process and will be filled out as you register.
- Copy of Birth Certificate (new players only)
- 1 inch x 1 inch photo of player (New Players Only) taken at tryouts and uploaded by Club. If you are
  not at tryouts, you will be asked to provide this picture on a light background with a dark jersey.
   Signed Handbook Acceptance form (at the end of this document).

## **Determining A Player's Age Group**

All players are put in a birth year age group. Chart is below

\*Players are allowed to play up in an older age group, but not down, at the club directors discretion.

See the following chart to determine a player's age group:

Season	2016- 2017	2017-2018	2018- 2019	2019- 2020	2020- 2021	2021-	2022- 2023	2023- 2024	2024- 2025
Birth Year									
2020	G.								
2019									U6
2018	8	84						U6	U7
2017							U6	U7	U8
2016	8					U6	U7	U8	U9
2015	6				U6	U7	U8	U9	U10
2014				U6	U7	U8	U9	U10	U11
2013			U6	U7	U8	U9	U10	U11	U12
2012		U6	U7	U8	U9	U10	U11	U12	U13
2011	U6	U7	U8	U9	U10	U11	U12	U13	U14
2010	U7	U8	U9	U10	U11	U12	U13	U14	U15
2009	U8	U9	U10	U11	U12	U13	U14	U15	U16
2008	U9	U10	U11	U12	U13	U14	U15	U16	U17
2007	U10	U11	U12	U13	U14	U15	U16	U17	U18
2006	U11	U12	U13	U14	U15	U16	U17	U18	U19
2005	U12	U13	U14	U15	U16	U17	U18	U19	
2004	U13	U14	U15	U16	U17	U18	U19		
2003	U14	U15	U16	U17	U18	U19	2		
2002	U15	U16	U17	U18	U19				
2001	U16	U17	U18	U19		6			
2000	U17	U18	U19						
1999	U18	U19							

## **Tournaments & Events**

#### **Tournament Attendance**

By accepting a full-time player position, you and your player are agreeing to fully attend a minimum of three of the four/five tournaments scheduled per season. Full attendance to a tournament means that you will be present for both days and games of the event. We understand that conflicts may arise with personal schedules, so we ask that you notify your coach and team manager a minimum of two weeks prior to the event if you cannot attend both days of a tournament. Failure to fulfill these commitments will result in a forfeiture of money paid towards the tournament, and directly impacts your team's roster and its ability to perform at an event. Please be proactive in communicating to your coach and manager.

By accepting a full-time player position, parents are agreeing to RSVP and pay to all scheduled tournaments by the deadline given by your team coach and manager. If you do not RSVP by these deadlines, we will begin to fill roster spots so the team can attend the event. There are payment deadlines for every tournament that we cannot control, so timely payment of parent-funded tournaments is vital to your team's ability to attend these events.

### **Club-Funded Tournaments**

On average, teams attend four tournaments per season (Playdates, Interclub, and team friendlies are not considered tournaments.) Some of the tournament registration fees that our PBFC Rush teams attend are included in each player's annual dues. These are called club-funded events (Publix Supercup, Fall/Spring Playdates, Coastal Academy Cup (U9-12 only), Perdido Shootout.) Parents/players will be responsible for their own travel cost of lodging, gas and food. If the team wishes to attend additional tournaments, the program director and coach must approve it first.

#### **Parent-Funded Tournaments**

Additional events that are not included in player's annual dues are called parent-funded events. Parents are required to pay the parent-funded tournament registration fees and coaches' travel fees, divided equally between the team players, to their team manager. Team managers regularly post in the team Heja chats the fees owed per parent-funded events and how to remit payment. Failure to pay parent-funded tournaments will result in an invoice added to your SportsEngine account in the amount of fees not remitted to your team. Please understand that failing to pay parent-funded tournaments will short the team's budget and prevent your team from attending events. Parents should account for \$250-375 in parent-funded costs each season.

#### **COACHES TRAVEL FEES**

Team parents will be responsible for paying any coach's travel fees when attending tournaments outside of 60 miles or 75 minutes away from the Southwest Complex: \$35/day food, \$.50/mile fuel, and hotel stay.\* Team Managers calculate these fees and present them to the team in the form of a team budget at the beginning of each season. Coaches travel fees and parent-funded event fees are not included in the annual club dues. These are additional costs that are paid directly to the event and to the coach, not PBFC Rush.

\*Events in these areas do not qualify for coaches travel pay: Daphne, Fairhope, Foley, Pensacola, Gulf Breeze and Navarre.

## **Guest Players**

On occasion, your team may invite a guest player to join for a tournament, which is a decision made by the coach and approved by the program director. Additionally, some of our PBFC Rush players will be asked to guest play with other clubs, which must be approved by the coach and program director. Any and all requests must be made at least 2 weeks prior to the tournament to allow for administrative duties to be fulfilled.

#### **Last Minute Tournaments**

Occasionally, other clubs will be looking for a team and will call and solicit a team from our club for their tournament. These will generally be significantly discounted because they need a team to fill out a bracket. We are open to these offers if the team is available that weekend.

## Snap Soccer Playdates (U9-U13)

Snap Soccer Playdates are designed for teams to get exposure by playing games against each other in a non-tournament environment. There are two playdates in each fall and spring season. Many clubs enroll in these playdates to participate in relaxed games with local competitors.

## Coastal Rush Interclub (U9-12)

As a home club of Coastal Rush, our club participates in the Coastal Rush Interclub events. Interclub is a one-day combine playdate where all home club players of Coastal Rush meet at a home-club facility and participate in player-led, small-sided games and scrimmages. Coaches help organize teams, but players are encouraged to be creative, to lead their team, and to take risks in this relaxed environment. Coastal Rush Interclubs are a favorite among players, as they get to meet and play on the same team with many players in their age group that attend other home clubs. This is also an opportunity for **training players** to participate in games with their teams, as training players do not typically participate in tournaments or Playdates.

### **Friendlies**

We encourage as many friendlies as possible. These will be paid out of pocket and are not included in dues. Generally the cost is around \$5/player, which goes to pay for the referee. Managers will be in charge of collecting the money and paying the refs.

# **Annual Fees & Dues Structure**

## **Annual Registration Fee:**

Annual registration is \$150 for Academy Teams (U9-U12) and \$275 for Premier Teams (U13-U19). Registration fees cover the hard costs of the club and are non-refundable.

## **Annual Dues for Full-Time Players:**

We are unique in our dues structure as we include much more than just training and fields in our cost. Our dues include the coaches' fees, light fees, field cost, playdate entry fee, tournament entry fees, insurance, and more.

Academy U9-U10 (7v7): \$930

Includes: Publix SuperCup, Perdido Shootout, Coastal Academy Cup, and Snap Soccer Playdates

Academy U11-U12 (9v9): \$1,130

Includes: Publix SuperCup, Perdido Shootout, Coastal Academy Cup, and Snap Soccer Playdates **Premier U13-19 (11v11):** \$1,350 (See below if your player participates in Alabama Middle/High School

Soccer)

Includes: Publix SuperCup, Perdido Shootout, Coastal Rush College Advisory Program (CAP)

## **Annual Dues for Training Players:**

Training players train with their team only and do not participate in tournaments unless specifically asked by the coach. All club-funded events are excluded from training player annual fees.

Academy U9-U10 (7v7): \$715 Academy U11-U12 (9v9): \$915 Premier U13-19 (11v11): \$1,070

## Alabama High School Season

Per the Alabama High School (HS) rules, players are not allowed to play for their school and a club team. Players that choose to play HS soccer in the spring will pay a discounted fee of \$740 for the modified season. (\$275 registration fee applies). Please make this selection upon check-out. All registration fees and dues are non-refundable. PBFC Rush highly recommends registration insurance offered at the registration checkout to cover dues should your player suffer a season-ending injury, excessive sickness, or other personal circumstances arise.

### Florida High School Season

The club will still provide training during the high school (HS) season in a group training format with the exception of the week of Christmas and New Years. Group HS training will start in November.

## **Payment Options**

## Pay in Full:

If you elect to pay in full, all annual fees and credit card processing fees will be paid at completion of registration. This price will automatically be reduced by \$50 if you pay in full. All registration fees and dues are non-refundable. **PBFC** Rush highly recommends registration insurance offered at the registration checkout to cover dues should your player suffer a season-ending injury, excessive sickness, or other personal circumstances arise.

#### **Monthly Installments Option:**

If you elect to pay in monthly installments, the registration fee and processing fees will be paid at the completion of registration, and you will be enrolled in **two**, **four**, **or eight equal automatic payments**. Monthly installments begin July 1 through November 1 for the fall season, and January 1 through March 1 for the spring season. All registration fees and dues are non-refundable. **PBFC Rush highly recommends registration insurance offered at the registration checkout to cover dues should your player suffer a season-ending injury**, **excessive sickness**, **or other personal circumstances arise**.

Please note that if you are enrolled in monthly installments, any changes to your credit card or bank information will affect your automatic payments and make your account late. You may change your payment method at any time by logging into your SportsEngine account and viewing "Payment Calendar." If you are behind on your payments due to a credit card change or non-sufficient funds return, SportsEngine may charge multiple months at once when you update your payment method.

### **Coaches Travel Fees**

Teams will be responsible for any coach's travel fees when attending tournaments outside of 60 miles or 75 minutes away from the Southwest Complex: \$35/day food, \$.50/mile fuel, and hotel stay.\* Team Managers calculate these fees and present them to the team in the form of a team budget at the beginning of each season. **Coaches travel fees and parent-funded event fees are not included in the annual club dues.** These are additional costs that are paid directly to the event and to the coach, not PBFC Rush.

\*Events in these areas do not qualify for coaches travel pay: Daphne, Fairhope, Foley, Pensacola, Gulf Breeze and Navarre.

# Financial Standing and Late Payment Policy

Players must be in good financial standing with the club. Dues are required on the first of the month and considered late after the 10<sup>th</sup> of the month. If any dues are 15 days or more overdue, the player's card will be pulled, and the player will not be able to participate in any club activities until his/her account is paid up to date. Coaches and directors are notified of any players that are not permitted to participate in activities until they are in good financial standing.

Please note that if you are enrolled in monthly installments, any changes to your credit card or bank information will affect your automatic payments and make your account late. You may change your payment method at any time by logging into your SportsEngine account and viewing "Payment Calendar." If you are behind on your payments due to a credit card change or non-sufficient funds return, SportsEngine may charge multiple months at once when you update your payment method.

## Log into SportsEngine anytime by clicking HERE.

Please make payment arrangements with the Club Administrator (<code>jessy@coastalrush.com</code>) if you cannot make payment on the scheduled date. Please let us know in email/writing prior to the tenth of the month. If we do not hear from you, a late fee will be applied. We understand that life circumstances happen, and we are happy to work with you if we know the situation.

Any payments for dues or team activities that are returned due to insufficient funds will be subject to a \$30 Non Sufficient Funds fee. This will be automatically added and charged to your total. We ask that you do not discuss any financial account information with anyone not listed on your account. This policy is to protect the privacy of our members regarding scholarships and financial agreements.

### **Injuries and Sickness**

Injuries and illnesses happen. If your player is sick with fever, flu, COVID, or any other transmittable virus, please keep them at home to keep the other teammate safe from getting sick as well. Playing time missed by viruses is not eligible for refunds. If your player suffers a season ending injury, an injury form will need to be filled out (provided by PBFC Rush) and a doctor's note will need to be submitted, stating injury and restrictions. Upon submitting that information, PBFC Rush will cancel any *scheduled* payments for the remainder of the season (if applicable). Moneys paid towards the season are ineligible for refunds. **PBFC Rush highly recommends registration insurance to cover dues should your player suffer a season-ending injury, excessive sickness, or other personal circumstances arise.** 

# **Uniforms**

## **Competition Kits (Not applicable to Training Players)**

All Competition Kits will be purchased online through Capelli. Competition Kits are not included in club dues and are additional costs. We are a Rush club and players are expected to only wear approved uniform items on the field during both the cold and warm seasons. Uniforms must be in good condition at all times: no rips, stains, or peeling logos. Please contact Capelli if you feel your uniform may be defective (ie: peeling logo), as these uniforms should last our players through the year.

## All official PBFC Rush Competition Kits include two kits (Home Kit & Away Kit):

## Premier Home Kit (White)

Capelli white jersey top Capelli gray shorts Capelli gray socks

## Premier Goalkeeper Kit (Green)

Capelli green goalkeeper top Capelli green goalkeeper shorts capelli green goalkeeper socks

## Premier Away Kit (Blue)

Capelli black/blue jersey top Capelli black/blue shorts Capelli black/blue socks

## **Academy Kits**

Capelli blue jersey top (Away) Capelli white jersey top (Home) Capelli black shorts Capelli blue socks

## Numbering System U9-U18:

Goalies will be numbered 0 or 00. If your player is a full time goalkeeper, he/she is not required to purchase the blue and white competition kits. If your player is a part-time goalkeeper, purchasing a keeper kit is optional, but the parent must coordinate with the coach to secure the proper jerseys prior to official gameplay.

Field Players will be even or odd numbers: 2-98. Numbers are assigned on a first come, first serve basis during registration.

### **Training Kits (Applicable to Full-Time AND Training Players)**

All Training Kits will be purchased online through Capelli. Training kits are not included in club dues and are additional costs. We are a Rush club and players are expected to only wear approved training items on the field during both the cold and warm seasons. Uniforms must be in good condition at all times: no rips, stains, or peeling logos. Please contact Capelli if you feel your uniform may be defective (ie: peeling logo), as these uniforms should last our players through the year.

Failure to show up in proper training gear could prohibit your child from training that evening.

### All official PBFC Rush Training Kits include:

Capelli solid black training jersey top Capelli solid black training shorts or black training pants Capelli solid black socks

\*Players should wear approved Rush training zip jacket and pants (cold gear) for training in cold weather.

## **Backpacks**

Approved club backpacks must be purchased through Capelli so that they will conform to PBFC Rush standards. Backpacks are optional items.

# Club Logo Policy & Spirit Gear

#### **CLUB LOGO POLICY**

Parents and players or any other person may not use the club PBFC logos OR Rush logos without written permission from the club. These logos may not be repurposed or used on parent spirit gear, player gear (such as backpacks), or any other item that is not sold or owned by PBFC Rush or its affiliates.

#### SPIRIT GEAR

Throughout the season, the club will sell spirit gear that can be worn at events, training, or day to day. The club has sole discretion regarding spirit gear sales. If a member of PBFC Rush wants to create their own spirit gear, this person must receive approval from the club to use any logo and before posting in team chats to solicit orders or sales. Any unapproved sale or solicitation of gear orders will be removed from team chats immediately, and the parent will be notified in private.

Please direct all questions regarding logos and spirit gear sales to jessy@coastalrush.com.

# **Parent Duties**

#### **TEAM MANAGERS**

Every team will have a volunteer Team Manager who will work with the Club Manager. Team and Club Managers have a variety of duties such as scheduling friendlies, helping to find hotels for tournaments, and communicating with the parents on their team. It is very important that each family communicates their availability for team activities by RSVPing in their Heja Chat Schedules as soon as possible to their team manager. Last minute attendance changes can put a heavy burden on the manager, coach, and the team.

### \*\*NEW\*\* PARENT VOLUNTEERING & OPT-OUT REQUIREMENT

An \$80 opt-out fee for the annual season (\$40 fall/\$40 spring) is now included in Academy and Premier *full time player's* annual dues. Opt-out fees cover hired staff that the Club coordinates in order to provide adequate volunteer coverage for the duration of the PBFC Rush tournaments and events held each year (Publix SuperCup Boys & Girls Weekends, Perdido Playdates, Perdido Shootout Boys & Girls Weekends, etc.) **This opt-out fee is eligible to be credited in full to your SportsEngine account on successful completion of 4 hours of volunteering during each season at a home-club tournament or event.** 

Volunteer Sign-ups for these events are on a first-come first-serve basis and are coordinated 2-3 weeks prior to the tournament through the Club Manager. Sign-ups are posted in team Hejas and also emailed via SportsEngine to all full-time families. If you volunteer at one of these events, you will receive a \$40 credit back to your account for the fall and/or spring season, depending on which event you volunteer for in that season. The credit will be applied towards the subsequent month of dues from the month you volunteer for. (Example: Volunteer for SuperCup in September, \$40 credit/refund to your account in October.)

#### What if I have multiple players in the Club?

If a family has multiple players in the Club, we only ask that 4 hours are volunteered in total or one opt-out fee of \$40 is paid per season and NOT per player. Ex: A family of 3 full-time players would volunteer for 4 hours at a home club tournament in total - NOT 12 hours (3 players x 4 hours.) If you are registering multiple players, our club manager Jessy will credit your account upon registration to reflect ONE opt-out price per family. Please email her at jessy@coastalrush.com to confirm this credit.

### **Exceptions**

\*Alabama Middle/High School Player families are not required to volunteer during the spring season due to Alabama High School rules and restrictions. They are still required to volunteer or pay the opt-out fee during the fall season.

\*Training player families who do not have any players in the full-time program are not required to volunteer or pay the opt-out fee. If a family has a full-time player and a training player, the family is still required to volunteer or pay the opt-out fee to account for the full-time player.

## **Communication & Team Chats (Heja App)**

Our Club uses the Heja app to communicate practices, training cancellations, tournaments, and general team-related information to families. Upon registration, new parents will be added to the chat and given the appropriate code to join their team. Team Managers are allowed to send mass communications, but they are only responsible for communicating game times, directions, tournament fees, budgets etc. Coaches, Directors, and the Club Manager will occasionally post in Heja chats as well. Any confusion or consequences of failing to stay up to date on your team Heja chat will not be the responsibility of the PBFC Rush directors, staff, or team managers.

Any type of grievance sent via mass email/text/social media concerning coaches, players, parents, or club may result in disciplinary action. If you have a complaint and or/concern, please communicate with your coach directly. If this does not resolve the issue, please forward your concerns to the Club Manager (<a href="mailto:jessy@coastalrush.com">jessy@coastalrush.com</a>) with your player's name, the team, and the nature of the issue so that we can appropriately address the problem. See further for the PBFC Rush Conflict Resolution Policy below.

## Player/Team Conduct

Managers, players, and parents are all representatives of the PBFC Rush organization and should set a positive example for the club. Our club is well known in the soccer community within our five-state area (Florida, Alabama, Georgia, Mississippi and Louisiana), and we want to project a positive image with integrity and high standards. Players and parents will conduct themselves in accordance with Perdido Bay Futbol Club, USYSA, USSF, and FIFA rules and code of ethics at all times or be subject to disciplinary action.

### PBFC Rush - CODE OF ETHICS PLAYERS/PARENTS:

- ~ I will encourage good sportsmanship from fellow players, coaches, officials, and parents at all times.
- ~ I will do the best I can each day, remembering that all players, including me, have talents and weaknesses and will not compare/contrast other players' abilities.
- ~ I will treat everyone with respect at all times; regardless of race, sex, creed, or abilities.
- ~ I will concentrate on playing soccer and always giving my best effort.
- ~ I will play by the rules at all times.
- ~ I will, at all times, control my temper, resisting the temptation to retaliate.
- ~ I will never post anything on social media that would negatively impact my teammates, my parents, or my club.
- ~ Alcohol, illegal drugs, tobacco products, and unauthorized prescription drugs shall not be possessed, consumed, or distributed while I am a member of this Club or at any time at the field and/or game complex.

Violations of these ethics may result in sanctions imposed on the offending player/member. These sanctions may include, but are not limited to; reprimand, suspension from the team, club activities, and facilities. In extreme cases, expulsion from the club will be enforced. No refunds, partial or full, will be made in the event a player is suspended or removed from the program. Final say will be at the sole discretion of the academy/premier executive committee, which includes the ED, DOC, and TD.

## **Online Parent Course**

Every two years, one parent from each family will be required to take an online course for their children to participate in any PBFC Rush Program. This course helps align our club philosophies and creates a better understanding on how we operate as an organization.

Access the course and submission form <a href="here">here</a>.

## There is NOT a pay-for-play policy.

Our dues guarantee practice with certified coaches and developmental training but does not guarantee any set standard for individual playing time during tournaments. It is the coach's sole decision of who will play and at what position. If you want it, earn it. You earn playing time through attending practices,

working hard with a good attitude, and playing ability.

# PBFC Rush Conflict Resolution Policy

We understand that at times there is a need to voice a concern regarding your player or team. PBFC Rush encourages our members to take a 48-hour "cool down" period before addressing a conflict that may have occurred. Complaints and concerns regarding your soccer experience should be directed according to the following guidelines in a professional manner.

#### Who to contact:

- 1) Your Coach and/or Manager if team-related (player-to-player conflict/issue, playing time, tournament selection, parent-to-parent conflict/issue, confusion about team activities)
- 2) Email Club Manager (jessy@coastalrush.com) if club-related (Unresolved coaching and/or player conflicts, allegations of abuse or misconduct, violations of the PBFC Rush Code of Ethics)

If no response is provided in 72 Hours a second email should be sent to your program director - Kenny Skinner (kenny@coastalrush.com) or Lucas Sampaio (lucas@coastalrush.com).

Parents should refrain from talking to the coach during games or during practice. If the resolution is not satisfactory, document your concerns in writing to the attention of the Club Manager who will direct it to the appropriate program director.

Complaints and concerns regarding PBFC Rush player development policies, programs and coaching staff should be documented in writing and sent to the attention of the proper Program Director.

Complaints and concerns regarding PBFC Rush administrative policies should be documented in writing and sent to the attention of the PBFC Rush Executive Director (jg@coastalrush.com) and Club Manager (jessy@coastalrush.com).

# PBFC Rush ACADEMY AND PREMIER HANDBOOK ACCEPTANCE FORM

I agree to support my player in a positive manner and take the Online Parent course as required for parents and staff.

- For parents who have NOT completed this course: at least one parent or guardian will take the online course within fourteen (14) days of accepting their players spot on the team
- For parents who have completed the course once: Course will be taken every two years with a refresher course being offered mid season
- I understand that each family is required to pay the \$40 volunteer opt-out each season (fall and spring) or they can buy back their opt-out by volunteering at one of the outlined events listed above.
- I understand that failing to fully read the 2025-2026 Handbook will not be the responsibility of PBFC Rush and its staff.
- I understand that I can access the Club Handbook at any time by visiting <a href="www.pbfcrush.com">www.pbfcrush.com</a> and clicking the "Parents and Managers" tab.

## PLEASE SIGN HERE:

Electronic Signature Follows