



April 9, 2023

Dear BC Community-

PreACT Secure Testing: For the PreACT Secure testing on **4/11/23 for 9th and 10th grade students**, it is important for students to bring the following:

- (1) their student ID to be used to check students into their testing rooms (same process as with the ACT they will take their junior year),
- (2) their fully charged **School-Issued** Chromebook,
- (3) an **approved calculator**,
- (4) and number 2 pencils for scratch work.

Here is the [PreACT Secure Walk-through video](#) to help you prepare for testing. Students must also update their Chromebooks. Click [here](#) for directions on how to complete the update(s).

Students will go to their Link room for testing. However, some Link rooms have changed. If you are in one of the below Links, please go to the alternate testing room.

9th Grade Changes

- Mrs. Radomski's Link goes to room 2021 with Mrs. Hancock
- Ms. Capriolo's Link goes to room 2020
- Mrs. Espinosa's Link goes to room 2026 with Mr. Siharath
- Mr. Nellis's Link goes to room 0055
- Mrs. Hickman's Link goes to room 0058
- Mr. Brennan's Link goes to 0067

10th Grade Changes

- Ms. Barbeau's Link goes to room 2006
- Mr. Bieck's Link goes to room 2025 with Mr. Perez
- Ms. Bowe's Link goes to room 2014 with Mrs. Wilson
- Mrs. Conway's Link goes to room 2031 with Mrs. Wick
- Mr. Ritchey's Link is in room LLO2
- Mr. Fredrickson's Link goes to room LLO8
- Mrs. Lieske's Link goes to room 0033

11th and 12th grade students do not need to report to school on April 11th until 11:45am. Buses will run as normal. Students that take the bus and are not testing will stay in the cafeteria and use that time as a Study Hall. Click [here](#) for the schedule.

The deadline to drop a Term 4 class for a Study Hall without a penalty is 8:00am on Monday, 4/24/23. Blank schedule change request forms are linked [here](#) and can also be picked up in Student Services. Please reach out to your counselor if you have any questions.

Please do not hesitate to contact me if you have any additional questions or concerns. My email gruetzmb@elmbrookschoools.org or call/text me at 262-794-6070.



Thanks and take care- Brett J. Gruetzmacher-Proud Principal

THE WEEK AT BROOKFIELD CENTRAL HIGH SCHOOL

April 10

Lancer Block

Monday-A

- [Previewing the Week!](#) 7:55am Google Meet
-  Silent Reading  -Lancer Block 9:25am-9:45am

April 11

PreACT Secure

Tuesday-B

April 11, 2023-[PreACT Secure](#) Test for 9th and 10th Graders

7:55am-8:10am	15 minutes	Preparation
8:10am-8:45am	35 minutes	English
8:50am-9:35am	45 minutes	Math
9:35am-9:45am	10 minutes	Break
9:50am-10:30am	40 minutes	Reading
10:35am-11:10am	35 minutes	Science
All Students		
11:15am-11:45am	30 minutes	Lunch (9-12) Optional for 11th and 12th Graders
11:50am-12:35pm	45 minutes	Block 1
12:40pm-1:25pm	45 minutes	Block 2
1:30pm-2:15pm	45 minutes	Block 3
2:20pm-3:09pm	49 minutes	Block 4 & Announcements

April 12

Lancer Block

Wednesday-A

-  Silent Reading  -1st 7:55am-8:15am

April 13

Lancer Block

Thursday-B

April 14

Lancer Link

Friday-A

-  Silent Reading  -2nd 10:05am-10:25am

Lancer Link

- Forward Test Prep for 10th Graders-Google Meet with Ms. Lemke
- Prioritize Term 4 Teachers in EdEfficiency
- Community Building
- Featured Activity: [Head, Shoulders, Knees, Toes, CUP Extra activities](#)

BC Legend 22-23 YEARBOOK



**Buy your yearbook
or purchase a senior
tribute ad**

- A handful of seniors have not submitted a **senior photo** – send to Sarah Gagliano via email by **Friday May 10th**
- **Sibling photo** – send to Benjamin Florczak via email by **Friday May 10th** (at least two siblings must attend BC this school year)
- Distribution will be on Registration day in August
- Interested in joining **yearbook club**? Meetings are Wednesday after school in the Media Lab. Connect with Editor in Chief Georgia Lee to get more information.

Buy your 22-23 yearbook today! Not sure if you have ordered one? Email Mrs Berna or Mr Brennan.

[**Click Here to Buy A Yearbook or Purchase a Senior Tribute Ad!!**](#)

Major Events for the Rest of the Year!

April 11	PreACT Secure for 9th and 10th Graders. <u>1st Block begins at 11:50am.</u>
April 18	WI Forward-10th Graders. <u>Extended Link</u>
April 21	PD Day - Lesson Design Focus
April 24	3 Week Grades are Due at 8am
April 29	BC Class of 2024 Prom
May 1 - May 12 <u>AP Exams</u>	
May 3	4th Term PT Conferences 4pm-6pm
May 15th	6 Week Grades are Due at 8am

May 26th	Fine Arts Extravaganza
May 31st	<ul style="list-style-type: none"> • All School Picnic & School Assembly • Senior Honors Night
June 2nd	Spring Fling Dance 7pm-10pm
June 3rd	BC Band's BEBOP
June 9th	<ul style="list-style-type: none"> • Records Day • Graduation Practice 9am @ BEHS • Grades Due by 3pm
June 11th	Class of 2023 Graduation 11am @ BEHS
June 12th	Summer Strength & Conditioning Begins
June 19th-July 21st (Off July 3 and July 4) Summer School @ BCHS	

Brookfield Central HS Attendance + Every Day + On Time = Success

Attendance Resources	Reporting an Absence
Attendanceworks.org dpi.wi.gov/sspw/safe-schools/school-attendance ESD Board Policies 5112, 5113, 6005	Email: BCHSattendance@elmbrookschools.org Call: 262-785-3994 <i>Always provide a medical note when applicable.</i>
Students and families should monitor attendance regularly by logging into Infinite Campus.	

Type	Explanation
Excused Absence	<p>Students are allotted 10 days of excused absences per school year. Any absences beyond the 10 days will be classified as unexcused absences (truancies) unless the absences qualify to be exempt absences. Once a student accrues 5 days of excused absences, a letter is mailed home as a notification/warning that the student has utilized half of their allotted days. Once a student accrues 10 days of excused absences, a second letter is mailed home notifying the student and family that all future absences will be recorded as unexcused absences (truancies) unless the absences qualify to be exempt absences.</p> <ul style="list-style-type: none"> Parent/Guardian reports absence to the attendance office. These absences do count towards the 10 days of excused absences allotted per school year. Examples include, but are not limited to: vacation, medical appointment without a medical note, general illness or injury, and special event (not school-sponsored).
Exempt Absence	<ul style="list-style-type: none"> Parent/Guardian reports absence to the attendance office. These absences do not count towards the 10 days of excused absences allotted per school year. Examples include, but are not limited to: school-sponsored activity, field trip, medical appointment with a medical note, and funeral.
Unexcused Absence (Truancy)	<p>Reasons for an unexcused absence (truancy):</p> <ul style="list-style-type: none"> Parent/Guardian does not report absence to the attendance office in advance. <ul style="list-style-type: none"> The unexcused absence will convert to a truancy in 2 school days if a parent/guardian does not communicate an acceptable reason for the absence. If a parent/guardian does communicate an acceptable reason for the absence within 2 school days (and the student has not accrued 10 days of excused absences) the absence will convert to an excused absence. Student is 15+ minutes late to/misses 15+ minutes of any class without an approved excuse <p>Students who are truant from school for all or part of 5 or more school days in a given semester are considered to be habitual truants. A habitual truancy letter is mailed home which includes details for a follow up meeting with school personnel.</p>
Tardy Excused	Student arrives after the bell, but within the first 15 minutes of the block, and a parent/guardian reports the tardy to the attendance office with an acceptable reason.
Tardy Unexcused	Student arrives after the bell, but within the first 15 minutes of the block, and a parent/guardian does not report the tardy to the attendance office or a parent/guardian does report the tardy with an unacceptable reason.
Other Information	<ul style="list-style-type: none"> To be marked present and on time to Block 1, students must be through the doors of their scheduled class by 7:55am. All students entering the building between 7:55am-3:09pm must enter through the main entrance (S1) and present their student ID to a member of the front office staff before proceeding to class. BC is a closed campus. Students must stay in the building from the time they arrive until dismissal (this includes lunch) unless they have an off-site class (Launch, Youth Options, CEO, SPO, etc.) or have otherwise been excused by a parent/guardian and/or school personnel. Students that do not report to their assigned Lancer Block will be marked truant for Resource. Students that are marked absent to 1 or more blocks cannot participate in any after school activities including but not limited to practices, games, competitions, performances, etc. that day.

Brookfield Central HS Information

- **Chromebook**

If you are having trouble with your Chromebook and/or need to update your Chromebook, please check out [this site for guidance](#). If the issue persists, bring it to the BC Library.

- **College Representatives Visits**

BC Student Services continues to offer opportunities for students to connect with representatives from colleges and universities from across the country. Click [here](#) for the schedule!

- **Connect with a Teacher**

If parents/guardians need to connect with a teacher, please consider emailing rather than calling. If a phone call is necessary, please email the teacher to request a phone call. Teachers do not have access to a school voicemail.

- **School Counselors**

The [BCHS Student Services Team](#) is a tremendous resource for our students. The team works together to provide support for all students at BCHS.

- Leah Devine, School Counselor (A-F)
- Jessica Premo, School Counselor (G-Le)
- Heather Lemke, School Counselor (Li-Ri)
- Greg Groh School, Counselor (Ro-Z)

- **School Meals**

We have an outstanding food service team at BC- quality food, service and a great Variety. Click [here](#) for instructions on adding funds to your students account. Students will access their lunch accounts with their student ID. Click [here](#) for the SDE Food Service Information for the 2022-2023 School Year.

- **Senior Privilege Option (SPO)**

The [Senior Privilege Option \(SPO\)](#) is an incentive program at Brookfield Central and Brookfield East High Schools intended to reward seniors who have demonstrated personal academic excellence, excellent attendance, and appropriate behavior. The SPO allows approved students to leave the high school campus during a scheduled study period.

This application is an agreement between the student, parent, and Brookfield Central High School regarding SPO. [This form](#) must be completed and submitted and students must meet the qualifications before SPO will be granted.

- **Stay Home When Sick**

Students with symptoms of infectious diseases, including COVID-19, should stay home and get tested. Novir labs will continue to offer free COVID-19 diagnostic and screening tests at no cost to participants through a Department of Health Services program at Hillside Elementary on [specific dates and times](#) during the 2022-23 school year.

Students with a confirmed case of COVID-19 should use the [CDC calculator](#) to determine a return to school date, notify the Attendance Office of their absence, and adhere to the CDC's recommended actions. For illnesses other than COVID, students should remain home until they are free of fever, diarrhea, and vomiting for 24 hours, without the use of medication.

Click [here](#) to learn more about the District's 'Healthy Schools' efforts for the 2022-23 school year.

- **Student IDs**

Students are required to have their school IDs daily. A student ID is required to enter the building anytime after 7:55am and all students must enter through our main doors (Door S1) and show their student ID. Students use their IDs to access their lunch account, check out library books, and to gain entry to BC sporting events.

- **Week at a Glance**

Each week teachers will email a snapshot of the week to you and your child. This will include items such as learning targets, quizzes/tests/major due dates for the week.

Grade Level Information/Links	
Freshmen (Class of 2026)	<ul style="list-style-type: none"> ● BCHS Student Services Info Class of 2026
Sophomores (Class of 2025)	<ul style="list-style-type: none"> ● Student Parking Registration ● BCHS Student Services Info Class of 2025
Juniors (Class of 2024)	<ul style="list-style-type: none"> ● Student Parking Registration ● BCHS Student Services Info Class of 2024
Seniors (Class of 2023)	<ul style="list-style-type: none"> ● Checklist for Seniors! ● Submit a youth picture for graduation ceremony ● BCHS Senior Privilege Option (SPO) Application ● Student Parking Registration ● Post Secondary Planning ● Senior Ad for Yearbook ● BCHS Student Services Overview Class of 2023
Miscellaneous	<ul style="list-style-type: none"> ● Order a 2022-2023 Yearbook ● BCHS Back to School Info & overview of 2022-2023

Elmbrook Schools 2022/2023

Post Secondary Information Night

Presenter	Presentation Link
Tessa Timler Access and Transition Services Coordinator - UW Madison	<u>Accessing Accommodations</u>
Josh Frehner <u>Plumbing Mechanical & Sheet Metal Contractors' Alliance</u>	<u>Apprenticeships</u>
Lindsay Barbeau Assistant Director of Communications for Undergraduate Admissions - Marquette University	<u>College Applications</u>
Jane Trofka Admissions Counselor - UW-Milwaukee	<u>College Essays</u>
John McGreal Dean of Enrollment Services - WCTC	<u>College Fit</u>
Chris Thompson Chief Information Officer - Elmbrook School District	<u>College Interviews</u>
Amie Farley Director of College, Career and Life Readiness - Elmbrook School District	<u>Consumer of High School Education</u>
Coral Taylor Financial Aid Counselor - Marquette University	<u>FAFSA</u>
Jill Gosse Senior Account Executive - Sallie Mae	<u>Funding College</u>
Lindsay Barbeau Assistant Director of Communications for Undergraduate Admissions - Marquette University	<u>Marquette University</u>
Tara Mullarkey Regional Recruitment Director - Xavier University	<u>Navigating College Fairs/Visits</u>
Peter Baran Associate Athletic Director for Compliance - UW-Milwaukee	<u>NCAA - Future College Athlete</u>
Kathy Paul Senior Vice President - WI Association of Independent Colleges and Universities	<u>Private/Non-Profit Colleges</u>
Jason Lippold Brookfield East - School Counselor	<u>Scholarships</u>
Savanna Sun Outreach Coordinator - UW-HELP	<u>Wisconsin Universities</u>

-Monday	Tuesday	Wednesday	Thursday	Friday
April				
April 3-A Library Checkout Science Classes	April 4-B Library Checkout Science Classes	April 5-A Library Checkout Social Studies Classes	April 6-B Library Checkout Social Studies Classes	April 7 No School Holiday Break
April 10-A Silent Reading Lancer Block 9:25am-9:45am	April 11-B	April 12-A Silent Reading 1st Block 7:55am-8:15am	April 13-B	April 14-A Silent Reading 2nd Block 10:05am-10:25am
April 17-B Silent Reading-3rd 11:35am-11:55am 12:10pm-12:30pm	April 18-A	April 19-B Silent Reading 4th Block 1:41pm-2:01pm	April 20-A	April 21 No School Professional Development Day
April 24-B Silent Reading Lancer Block 9:25am-9:45am	April 25-A	April 26-B Silent Reading 1st Block 7:55am-8:15am	April 27-A	April 28-B Silent Reading 2nd Block 10:05am-10:25am

Brookfield Central: Testing Overview for the 2022/2023 School Year				
Test Name	Freshmen	Sophomores	Juniors	Seniors
<u>PreAct</u>	September 20th			
<u>PSAT (Optional)</u> <i><u>Sign up by 9/9</u></i>		October 12th	October 12th	
<u>The Act w/ Writing</u>			March 7th	
<u>PreACT Secure</u> <i><u>*Replaces Aspire*</u></i>	April-Specific April 11	April-Specific April 11		
<u>WI Forward</u>		April-Specific April 18		
<u>AP Tests</u> Optional	May 1-May 12	May 1-May 12	May 1-May 12	May 1-May 12