

THE NATIONAL CONSTITUTION

OF

FIDITI GRAMMAR SCHOOL OLD STUDENTS' ASSOCIATION (FIGSOSA)

(AMENDED 2015)

ARISE, O compatriots
Nigeria's call obey
To serve our fatherland
With love and strength and faith
The labour of our heroes past
Shall never be in vain
One nation bound in freedom,
peace and unity.
To serve with heart and might

O God of creation, direct our noble cause
Guide our leaders' right
Help our youths the truth to know
In love and honesty to grow
Great lofty heights attain
And living just and true
To build a nation where peace and justice shall reign

THE PLEDGE
I PLEDGE TO Nigeria my country
To be faithful, loyal and honesty
To serve Nigeria with all my strength
To defend her unity
uphold her honour and glory
So help me God.

SCHOOL ANTHEM
Hail, the name of our Alma Mater,
Fiditi Grammar School,
Fiditi How gracious and how glorious thou art
Illustrious as the sun,
Doff, doff, doff, we doff our hats to thee,
Pledge, pledge, we pledge our loyalty,
We'll remember thee where'er we go,
'Adspice Virtutem.!
Up School!

FIDITI GRAMMAR SCHOOL OLD STUDENTS' ASSOCIATION(FIGSOSA) CONSTITUTION

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DEFINITIONS

FIGSOSA: Means and refers to Fiditi Grammar School Old Students' Association.

NATIONAL ASSOCIATION: Means and refers to the parent body of FIGSOSA

BRANCH ASSOCIATION: Means and refers to any branch of the National Association.

SET ASSOCIATION: Means and refers to a group of classmates of Fiditi Grammar School.

NATIONAL EXECUTIVE: Means and refers to the Executive of the National Association.

CONSTITUTION: Means and refers to the Constitution of the National Association

OFFICER: Means and refers to any officer of the National Association so named under Article V of this Constitution.

MEMBER: Means and refers to any member of the National Association.

YEAR: Means January to December of every year or as may be agreed by NEC.

TERM: Refers to the duration of the National Executive Council from January of one year to December of the following year (or 24 months in all).

SCHOOL: (Alma Mater): Means and refers to Fiditi Grammar School, Fiditi.

ALMA MATER: Means and refers to Fiditi Grammar School, Fiditi.

GENERAL PROVISIONS

Declaration

This constitution shall be:

- a. Supreme and its provisions shall serve as guidelines for all members of the Association worldwide.
- b. Consistent with the constitution of the Federal Republic of Nigeria

ARTICLE 1: AIMS AND OBJECTIVES

Without prejudice to the aims and objectives of any Branch or Set Association, the aim and objectives of the National Association shall be:-

1. To Give Back to Fiditi Grammar School.

- i. Improving the standard of education and enhancement of the quality of academic, behavoural and spiritual quality of students,
- ii. Encouragement and promotion of the spirit of healthy rivalry in all spheres of activities in the School.
- iii. Engaging in activities, such as seminars, lectures, symposiums etc that will positively impact the students collectively by way of inspiration and moral suasion,
- iv. To protect and promote the interest, welfare and progress of the School.

2. To facilitate effective networking among active members

3. To promote the welfare and progress of members of the Association.

ARTICLE II: MEMBERSHIP

a. The Association shall comprise all duly eligible and recognied Old Students, who had received their Secondary Education wholly or partly in the School.

ARTICLE IIA (i) -Active MEMBERS

In addition to II (a) above;

A member shall be an active member if he satisfies both of the conditions set below:

- 1. He pays the annual membership dues as stated hereinafter or as may be determined by the National Executive committee from time to time.
- 2. He attends and contributes to the periodic meetings called and organized by National and or Branch Executive Committee.

ARTICLE III: RESPONSIBILITIES AND PRIVILEGES OF MEMBERS

- a. Each member shall attend all general and emergency meetings and feature in functions of the National Association.
- b. Each member shall fulfil his/her moral and financial obligations to the National Association.

- c. Each member (except otherwise stated) can vote and be voted for in any approved National Association elections.
- d. Each member shall discharge voluntarily, his/her responsibilities to the National Association and be entitled to his/her privileges in person.
- e. Any member suspended or dismissed in accordance with Article VII (iii) and (b) shall be deemed to lose all his/her privileges for the period of suspension or dismissal.

ARTICLE IV: RESIGNATION

- a. Any member/officer who wishes to resign his membership or office may do so by a letter through the General Secretary to the National Association.
- b. Any member/officer must be cleared of his/her obligations to the National Association before his Spine resignation could be accepted

ARTICLE V: OFFICERS

a. For the time being, there shall be the following A officers of the National Executive to be constitutionally elected in each case

President

1st Vice President

2nd Vice President

General Secretary

Assistant General Secretary

Financial Secretary

Social Secretary

Publicity Secretary

Auditor

4 Ex-Officio Members (including one each from UK/Europe and the Americas)

Chairman and Secretary of existing and active Branches

Immediate Past-President

Welfare Officer

Chief Whip

Legal Adviser

The National President shall have power to co-... any member as member of the National Executive Council as he deems fit to participate in executive or any other meeting.

- b. All officers shall make up the National Executive which itself is accountable to the general meeting
- c. In an emergency or urgent situation, the President, the General Secretary and any other officer shall be representative of the National Executive
- d. As the need may arise, such other officers shall be elected in accordance with Article X of the constitution.

ARTICLE VI: DUTIES OF OFFICERS

(a) PRESIDENT:

- i. Shall be the first official member and the constitutional head of the National Association.
- ii. Shall be the head of the National Executive
- iii. Shall direct and supervise all aspect of the National Association's activities.
- iv. Shall be the Chairman of all meetings,
- v. Shall exercise all such powers and effect/perform all such other duties as are hereinafter assigned to him under other clauses of this Constitution.

(b) **VICE-PRESIDENTS:** There shall be two vice presidents (1st and 2nd)

- i. Shall assist the President in his duties, and deputise for him in his absence;
- ii. Shall have the same rights and powers as the President while deputising for him.
- iii. Shall take care of any other duties that may be expressly assigned to him by the President.

(c) GENERAL SECRETARY:

- i. Shall be responsible for the day-to-day general secretarial duties of the National Association
- ii. Shall in consultation with the President summon all executive, general and emergency meetings;
- iii. Compile and present Annual Report to the General Meeting
- iv. Shall keep attendance books, minutes, and all proceedings of such executive, general and emergency meetings
- v. Shall be the chief liaison officer between the National, Branches, Set Associations and the School;
- vi. Shall maintain imprest account not exceeding Ten Thousand Naira (N10,000 ONLY) at a time, as may be occasionally needed for the petty administrative expenses of the National Association.

(d) ASSISTANT GENERAL SECRETARY:

- i. Shall assist the General Secretary in his duties and act for him in his absence.
- ii. Shall keep an up-to-date record of success, achievements, and locations of possibly all members;

iii. Shall give at every general meeting, a short progress report of members.

(e) TREASURER:

- i. Shall keep an effective supervisory watch over the finances of the National Association, presenting the position of things at every general meeting;
- ii. Shall keep systematic statutory books of accounts, and shall be one of the authorised signatories to the National Association's bank account to be designated "Fiditi Grammar School Old Students' Association Account"; or any other designated bank account.
- iii. Accept all payments on behalf of The Association and deposit them in an account of The Association in a bank within 48 hours or 2 working days of receiving such payments.
- iv. Makes payments on behalf of The Association as may be directed by the Executive Committee.
- v. Shall deposit all funds to the National Association's bank account within seven days of the receipt of such funds:

(f) FINANCIAL SECRETARY:

- i. Shall from time to time, collect on behalf of the Association all fees, and acknowledge official receipt of same;
- ii. Shall whenever occasion warrants, and as directed by the National Executive, collect from the Patrons, Matrons, friends, members and other charitable bodies, donations and grants to the National Association, and shall acknowledge official receipt for same;
- iii. Shall prepare at the beginning of the year, a "budget" for the consideration of members and for their guidance, such a "budget" having earlier been discussed and approved at the National Executive level:

(g) SOCIAL SECRETARY:

- i. Shall co-ordinate all social activities of the Association.
- ii. Shall from time to time, recommend to the National Executive ways and means of promoting social and cultural activities of the National Association.

(h) PUBLICITY SECRETARY:

- i. Shall be responsible for the internal and external publicity of meetings and other activities of the National Association;
- ii. Shall, after due consultations with the National Executive, make such public statements on behalf of the National Association as he may be directed to.
- iii. In consultation and general directive of the President, shall engage the Press and other Media Channels on behalf of the Association.

(i) AUDITOR:

- i. Shall be responsible for the internal auditing of the National Association's account.
- ii. Shall issue, a duly signed certificate in respect of the National Association's annual statement of account audited by him.
- iii. Shall present his Audit report at the annual meeting.

(i) EX-OFFICIO MEMBERS

- i. Shall always attend National Executive meetings and make useful contributions to discussion;
- ii. All past presidents shall be automatic ex-officio members
- iii. Shall include at least two members from the diaspora representing members from the Europe and the Americas.
- iv. May be assigned to do any special duties on behalf of the National Association.

(k) NATIONAL LEGAL ADVISER

- i. There shall be a legal adviser who shall be a qualified legal practitioner
- ii. The legal adviser shall be responsible for guiding and advising the Association on all legal, regulatory and statutory matters as they concern the activities of the Association and all its branches.

ARTICLE VII:

POWERS OF THE NATIONAL EXECUTIVE

- i. The National Executive: Shall carry out the day- to-day running of the National Association, and shall be accountable to the general meeting for its actions;
- ii. The administration of the Association shall be vested in the Executive Committee.
- iii. May temporarily suspend any member whose activities have been found to run against the aims and general interest of the National Association, or who has been proved guilty and convicted in a competent law court.

- iv. Shall after the suspension of a member, recommend expulsion or any other appropriate disciplinary measures to the general meeting for consideration and approval;
- v. Shall determine levies to meet the cost and expenses of approved social and/or cultural activities of the National Association;
- vi. Meetings of the Executive Committee shall be held at least once in 3months and as when the President may direct, provided that the President shall cause the meeting of the Executive to be held upon request by at least Three (3) members of the Executive Committee, including himself,
- vii. Notice of any meeting of the Executive Committee or sub-committee shall be advised to all committee members at least Seven (7) days before the meeting is to take place, except when expediently so mandated.
- viii. The quorum of the Executive Committee shall be Five (5) members, including at least Three (3) officers.
- ix. The Executive Committee shall have the power toco-opt any member of the Association as and when they consider it necessary to do so, in the interest and overall purpose of the Association.
- x. Shall exercise all such other powers and prerogative as are hereinafter assigned to it under other clauses of this Constitution.

ARTICLE VIII:

REGULATION OF EXECUTIVE MEMBERS

- (a) A member of the executive shall be deemed to be in violation if he is found guilty of gross misconduct or dereliction of duty by a majority of Executive Committee Members.
- (b) All Executive members shall be deemed to be in violation if found guilty of gross misconduct or dereliction of duty by an overwhelming majority of members consisting of about two-thirds of active members.
- (c) The National Executive shall decide the manner in which it shall vote on any matter before it.
- (d) It shall be the duty of the General Secretary not only to summon the National Executive meetings but also to circulate the agenda for such meetings to officers

within fourteen days of the meeting, due consultations having been held with the President.

ARTICLE IX:

GENERAL MEETING

- (i) There shall be Annual General Meetings of the National Association at 10.00am on the second Saturday of February of every year at a place to be determined at a previous meeting and later cross communicated to members well in advance.
- (ii) The President, or in his absence, the 1st Vice President shall always preside over a general meeting. In the absence of these officers, members shall elect as Chairman for such a meeting.
- (iii) The Chairman shall be responsible for the orderly conduct of a meeting over which he is presiding. He can, therefore, halt immediately, any discussion or action which, in his opinion, may cause prejudice to members or adversely affect the interest and aims of the National Association as a whole.
- (iv) The general meeting shall approve or disapprove of any suggestion or recommendation brought before it by members, the National Executive, or any committee set up by it for any particular purpose. Only a simple majority of eligible voters voting at such a meeting can win a vote on such matters.
- (v) The general meeting shall decide the manner in which it shall vote on any matter before it.
- (vi) The Chairman shall have a casting vote in the event of a tie of votes.
- (vii) Two-thirds of financial members present shall form a quorum at any general meeting but specifically, at which a far reaching decision is to be taken, (e.g CONSTITUTION AMENDMENT)
- (viii) Minutes of the "proceedings of every general meeting and a record of the attendance of members thereat shall be kept by the General Secretary in a book meant for that purpose. Such minutes shall, after approval by the next general meeting, be signed by the Chairman and Secretary of the meeting at which they are read. Every such minutes when so recorded and signed shall be considered a correct and an original proceeding.

ARTICLE IX A:

EMERGENCY MEETINGS

- (i) Without prejudice to Article IX (i) above, emergency meetings of the National Association shall be held as often as necessary and as the prevailing circumstances demand and allow.
- (ii) The procedure at an emergency meeting shall be basically the same, mutatis mutandis, as at a general meeting except that the quorum clause may not necessary apply.

ARTICLE X:

ELECTIONS

- (i) Subject to the provisions herein contained, the elections of officers of the Association and members of the executive committee, excepting those mentioned in Article V Branch Chairmen and Immediate Past President -above shall take place every Four (4) years.
- (ii) The election year of the Association shall be February of the following year, and election in each election year shall be conducted latest by end of February of the election year.
- (iii) Subject to re-election, each post shall be occupied by the same officer for up to a maximum Two (2) consecutive tenures, such that no officer can retain the same post for more than Two (2) consecutive tenures of four years each.
- (iv) Nominations for elections shall be taken from the general house for each post of officer of the Association and only active members of the Association are eligible for nomination.
- (v) Each nominee shall submit a single page manifesto (or via email) to the Association, detailing his motivation, past / present in this contributions and plans for the Association by at least One (1) week before the designated election date
- (vi) Election of Officers shall be conducted by an Electoral Officer and an Assistant Electoral Officer so appointed at such a general meeting already cross-communicated to members by press, radio or circular letter.

- (vii) Elections shall be by secret ballot except otherwise determined by the general meeting.
- (viii) Nominations for a post shall be made and seconded at such a general meeting and results of an election announced immediately after each voting exercise.
- (ix) No objections may be allowed after the close of nominations.
- (x) The consent of a candidate for a post must have been sought and obtained before such a candidate is ever nominated for election.
- (xi) Canvassing for votes shall be a sufficient ground to disqualify a candidate or to nullify his election.
- (xii) There shall be no voting by proxy, although nothing shall prevent an absent candidate from being nominated for, and being voted into an office.
- (xiii) Election petition shall be considered and satisfactorily disposed of at the end of an election on which the petition arose.
- (xiv) Election may also be by the use of internet-based web polling services, subject to the appraisal and recommendation of the election committee.
- (xv) In the case of a tie in the election of any officer, the tie will be determined as follows:
 - i. By a majority of the Executive Committee, if a substantive executive committee is in place
 - ii. By a by-election, if there is no substantive executive committee in place'
- (xvi) Any vacancy created by the absence from the country, dismissal, resignation, or death of an officer shall be filled up by a bye-election into the office by another member.

ARTICLE XI:

APPOINTMENT OF COMMITTEE MEMBERS

- (i) As the need may arise, members shall be appointed to serve in any Committee, having due regard to the ability and suitability of such members for the particular assignment.
- (ii) Appointment of committee members shall be by mere nominations, subject to no objection being raised by any other member.

(iii) A committee shall be appointed with its terms of reference clearly stated. Any committee so appointed shall be vested with mandatory powers only, although without prejudice to its use of discretionary powers.

ARTICLE XII:

PATRONS AND MATRONS

- (i) There shall always be at least two Patrons and one Matron.
- (ii) The appointment or re-appointment of Patrons and Matrons by the general meeting, acting on the recommendations of the National Executive, shall come from such persons as are generally and indisputably considered to have contributed to the over-all advancement of our <u>alma mater</u> and/or the National Association.
- (iii) Patrons and Matrons shall be formally informed of the National Association's major activities.
- (iv) They may occasionally be invited to the general meetings, social and cultural activities of the National Association.
- (v) They could be approached for advice on a particular matter or, whenever necessary, be requested for their assistance as may be considered appropriate.

ARTICLE XIII:

FINANCE

- (i) The financial year of the Association shall be in tandem with the election year of the Association, i.e. from November of one year to October 31 of the following year.
- (ii) Every member of the Association shall pay an annual due of N6,000.00 (Six Thousand Naira) only or as may be reviewed from time to time at any General Meeting.
- (iii) The Association shall be run or funded from sources as may be approved by the National Executive Council or the General Meeting. These sources may include Annual Dues and Subscriptions, Levies, Donations, Grants, Sponsorships or proceeds from any commercial ventures etc.

(A) ASSETS

- (i) In the first instance, membership dues shall normally be Seven Thousand naira (N7,000) made up as follows:- Enrolment Fee N1,000- New members Annual Due N6,000.
- (ii) Enrolment fees shall be paid only once, immediately on formal enrolment irrespective of the time of the year.
- (iii) Annual dues shall be paid not later than the second quarter of the current year.
- (iv) Payment of fees or dues may be in cash, crossed Postal/Money Orders, Bank Drafts or Crossed Cheques directly made payable to the FIGSOSA National Bank Account.
- (v) All fees, dues donations, grants, proceeds from all social activities organised by the National Association shall be paid into the National Association's bank account within seven days of the receipt of such funds.
- (vi) Levy proceeds shall be used specifically for the purpose for which they are raised and collected, except that the balance thereof shall be paid into the National Association Account disposal.

(B)LIABILITIES

- (i) Shall be stationery costs, advertisement and publicity charges and postage. Expenses on approved social and cultural activities of the National Association
- (ii) Grants-in-Aid to the School, Branch Associations and to members in difficulties not through faults of their own, as may be directed by the general meeting, acting on the recommendation of the National Executive.
- (iii) Donations to charitable organizations, relief funds etc, as may be directed by the general meeting, acting on the recommendation of the National Executive.

(C)BANKERS

- (i) Shall be as decided by the National Executive.
- (ii) Both Current and Savings Accounts shall be maintained, the larger share of the National Association deposits being in the latter account any given time.
- (iii) Without prejudice to the above, and all depending on the plan and prosperity of the National Nothing Association, a fixed deposit account could be operated with the usual bankers or with another indigenous bank to be determined by the National Executive.

(D) DISBURSEMENT OF FUNDS:

- (i) The Trustees and Signatories to the National Association's Bank Account shall be two out of The President, The General Secretary, The Treasurer.
- (ii) The National Executive shall meet to approve of any expenses over N100,000 (One Hundred Thousand Naira only) at a time.
- (iii) The banker shall be notified in writing of any change of signatories to the National Association's Account.
- (iv) Any fraud misappropriation or mishandling of the National Association's funds shall be recovered through appropriate methods, although the recovery in full of such amount involved shall not exempt the affected members from disciplinary procedure as laid down under other articles of this constitution.

(E) AUDIT:

- (i) The accounts of the National Association shall be audited biennially by an external auditor who will submit a signed statement of his report to the National Executive and copies of which would be made available to members for discussion and consideration at the first general meeting after the election of Officers.
- (ii) The original of such a report so signed by the Auditor and approved at a general meeting shall be regarded as an original document to be kept for record purposes.

ARTICLE XIV (a):

BRANCH AND SET ASSOCIATIONS RULES OF AFFILIATION

- (i) An application for the formation of a Branch Association shall in the first instance be made to the General Secretary who would then recommend such application to the National Executive for consideration.
- (ii) The President shall then communicate the National Executive's decision to the general meeting for approval.
- (iii) The General meeting shall consider and approve of formation of a Branch Association only after it is satisfied that there are enough eligible and well meaning recognized Old Students to sustain the particular branch and the National Association morally and financially.
- (iv) A Branch Association shall be established subject to the following pre-conditions being agreed to by it.
- (a) That the membership shall be open to other willing Old Students who are normally qualified for membership of the National Association;
- (b) That the branch shall recognize itself and agree to being treated as an affiliated member of the National Association;
- (c) That the branch shall regularly discharge its responsibilities and obligations to the National Association of which it is an affiliated part;
- (d) That the aims, constitution or policy of such an affiliated branch association shall, in no way be against the aims and general interest of the National Association, or invalidate any part of this Constitution.

ARTICLE XIV (b)

SET ASSOCIATION

- i. All old students who belong to the set or year during their stay in the school shall be free to form its own group or Set Association.
- ii. The Set Association shall be guided by Article XVI (a) of the Constitution of the National Association as it relates to establishment of Branch Associations.
- iii. The set shall conduct its affairs in accordance with the Constitution of National Association especially as it relates to affiliation and privileges.
- iv. Every Set shall ensure effective support of the National Association and participate in its activities.

ARTICLE XIV (c)

PRIVILEGES OF AFFILIATION:

- (i) A member of an affiliated Branch Association may be present at any general meeting of the National Association,
- (ii) A Branch or Set Association shall, after being invited be represented at all functions of the National Association,
- (iii) A Branch or Set Association shall be entitled to the use of the National Association's property in the acceleration of its own duty, the consent of the appropriate officer having been sought and obtained on the use.
- (iv) A Branch or Set Association shall be entitled to the enjoyment of the National Association's patronage in any other way the National Executive may deem fit.

ARTICLE XIV (d)

WITHDRAWAL OF AFFILIATION RIGHTS AND PRIVILEGES:

- (i) The National Association shall withdraw immediately the recognition accorded any affiliated Branch Association and such other privileges accompanying there-to whenever it is conclusively proved that such an affiliated Branch or Set Association had deliberately violated this Constitution or any part thereof, or had manifestly worked against the aims and general interest of the National Association.
- (ii) It shall be the duty of the National Executive first to deliberate on such matters before recommending appropriate measures to the general meeting for a decision.

- (iii) The decision of the general meeting on such matters shall be communicated to the affected Branch by the General Secretary.
- (iv) Remedial measures on the part of the affected affiliated Branch Association would be treated on merit.

ARTICLE XV:

THE CONSTITUTION

(a) CAUTION

Be it known that reasonable care has been taken in the drafting of this Constitution to take care of varying situations in its operation and to avoid errors and omissions through which ambiguities may arise. No member will, however, be allowed to benefit from any omissions which may subsequently come to light, nor will a member forfeit by reasons of such errors and omissions or of the emergence of a new situation, any privilege to which he would otherwise have been entitled under the article of this constitution.

(b) INTERPRETATION

If doubt arises as to the intent, that is, a clear and proper interpretation of any of the articles of this Constitution, the President shall advise the general meeting to request the Council and a legal practitioner to sort out the ambiguities. Such an interpretation shall not be regarded as an amendment perse but may be the cause and occasion for one as provided under articles of this construction.

(c) AMENDMENTS

There shall be no proper and valid amendments to this Constitution unless the motion for such is passed by two-thirds majority of the financial members present at a properly constituted general meeting, whereby voting shall be by secret ballot, except otherwise determined by the general meeting.

(d) LODGEMENT

A copy each of this Constitution for the time being in force shall always be lodged with the Patrons, the Matrons, the Principal of the School, and the National Association's bankers, all of whom shall also be duly and immediately informed of any amendments made thereto.

(xiv) ARTICLE XVI:

BOARD OF TRUSTEES

- (i) There shall be a Board of Trustees made up of eminently qualified old students who have served the Association diligently and made valuable and exceptional contributions to the growth and progress of the Association;
- (ii) The Board of Trustees shall be the conscience and mirror of the Association; iii.

 The Board shall work closely with 'National Executive Committee as an advisory body and conduct its affairs in accordance with this Constitution;

ARTICLE XVII:

GENERAL

- (i) Nothing in this Constitution shall over rule or impair any statutory obligation laid on any member, as it is not the intention of the National Association that its constitution shall invalidate any Ordinance, Act, Law, Decree or Edict, Constitution shall commit or be taken to commit the National Association temporarily or perpetually against its wish, and no part of the Constitution may be used against the National Association as a whole,
- (ii) This Constitution shall become a legal tender only when a copy is lawfully and validly obtained through the appropriate Officer.
- (iii) This Constitution is copyright of FIDITI GRAMMAR SCHOOL OLD STUDENTS' ASSOCIATION (FIGSOSA) registered under the Corporate and Allied Matters Act OF Nigeria. All rights are reserved. Apart from any fair and reasonable dealing for the purpose of private study, research, criticism or review, as permitted under the copyright Act, 1956, no part of this Constitution may be reproduced, stored in a retrieval system or transmitted, in any form or by any means, electronic, electrical, chemical, mechanical, optical, photocopying, recording or otherwise, without the prior permission in writing of the National Association. All enquiries on copyright should be directed to the National Association, through Fiditi Grammar School, Fiditi.

Up School!!!
Long Live FIGSOSA
Long Live Nigeria