30TH ASIA-PACIFIC LEGAL METROLOGY FORUM AND WORKING GROUP MEETINGS

8-10 November 2023
Bohol, Philippines

Working Group Report - 2023

[Working Group Name]

Select your WG from this list:

1. *WG on Goods Packed by Measure / WG-GPM*
2. *WG on Utility Meters / WG-UM*
3. *WG on Quality Measurement of Agricultural Products / WG-QMAP*
4. *WG on Metrological Control Systems / WG-MCS*
5. *WG on OIML Certificate Systems / WG-CS*
6. *WG on Weighing Instruments / WG-WI*
7. *WG on Measurement of Fuels / WG-MF*
8. *WG on Medical Measurements / WG-MM*

Instructions :

Working Group (WG) Chairs are requested to use the **structure outlined in this template** to develop their WG Reports for the 30th APLMF meeting (8-10 November 2023, in Bohol, Philippines). WG Chairs are not obligated to rigidly follow this template but should keep in mind to include the types of information outlined here.

A WG report using **a set of slides** in MS PowerPoint is also acceptable and it can **replace** a documented report based on this template. In these slides, the outlined types of information in this template should be covered. When both the slides and the document are submitted, the former should be a summary of highlights of the latter. You may use the PowerPoint Template on the meeting website.

WG Reports (in Word and/or PowerPoint) should be **completed and returned** to the Secretariat (secretariat@aplmf.org) **by 30th September 2023** to provide sufficient time for the Secretariat to upload them to the Meeting webpage. It is also expected that all delegates will look over these reports for consideration prior to the meeting. If you are unable to submit the report by the deadline, please contact the Secretariat.

NOTE: Please remove the instruction boxes from your final document before submission.

Report developed by

Position

Organisation and economy

Contact details

SECTION 1 –The membership of the Working Group

List the current WG members with their organisations and economies. Mention if there was a change in the membership since the last APLMF Forum Meeting.

SECTION 2 – Key activities in 2022/23

Outline progress and activities since the last APLMF Forum Meeting, e.g., training courses, seminars, workshops, development/update of eLearning materials, surveys, and cooperation with MEDEA project, OIML and other organizations.

SECTION 3 – Future focus – Work Programme for 2023/24

Proposed draft work programme or plans for further work, e.g., training courses, seminars, workshops, development/update of eLearning materials, surveys, and cooperation with MEDEA project, OIML and other organizations.

SECTION 4 – Future focus – Emerging issues

Identify anticipated emerging issues, risks, resourcing issues, engagements, and any proposed solutions/support to be considered by APLMF Training Coordinator, Executive Committee or member economies.