

Using Images from Google Search with Google Apps

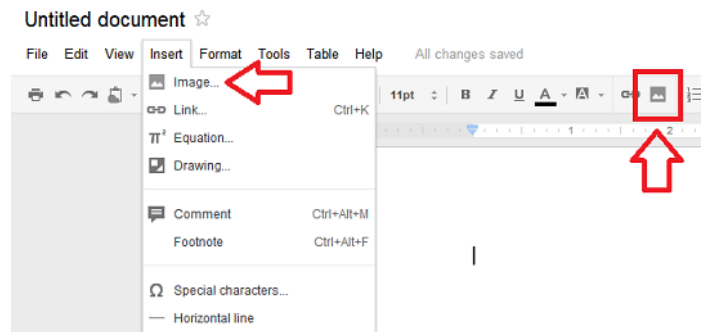
Be sure to **"Upload"** images to your doc/blog. Do NOT just copy and paste them!! Directions below.

How to Upload Images:

- ***Right** click on the image and select, "save image as."
 - **Be sure to save it to your pdrive. (look in "computer")
 - **Be sure to give the image a name before saving.
- *Go back to the image and **left** click to open it.
- *On the right hand side of this opened page click on "**Visit Site.**" This will take you to the site and you will copy this URL to paste.
- *Go back to your doc tab, paste the URL.

I should NEVER see an image citation start with "www.google.com!!!!

- *Look at the icons at the top of the doc and click image one.



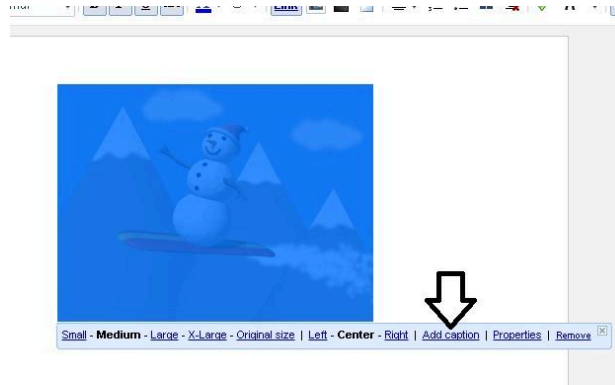
http://howto.cnet.com/8301-11310_39-57344217-285/how-to-add-stock-images-to-google-docs/

- *Select to **upload** the image and browse your pdrive to find it
- *Click **select** and it should appear on your post.

You are not done yet!! Go the second resource (or back side of this page) to find out how to add the citation (URL) for your image!!

Adding the URL or Citation to Your Image

***Left** click on your image.



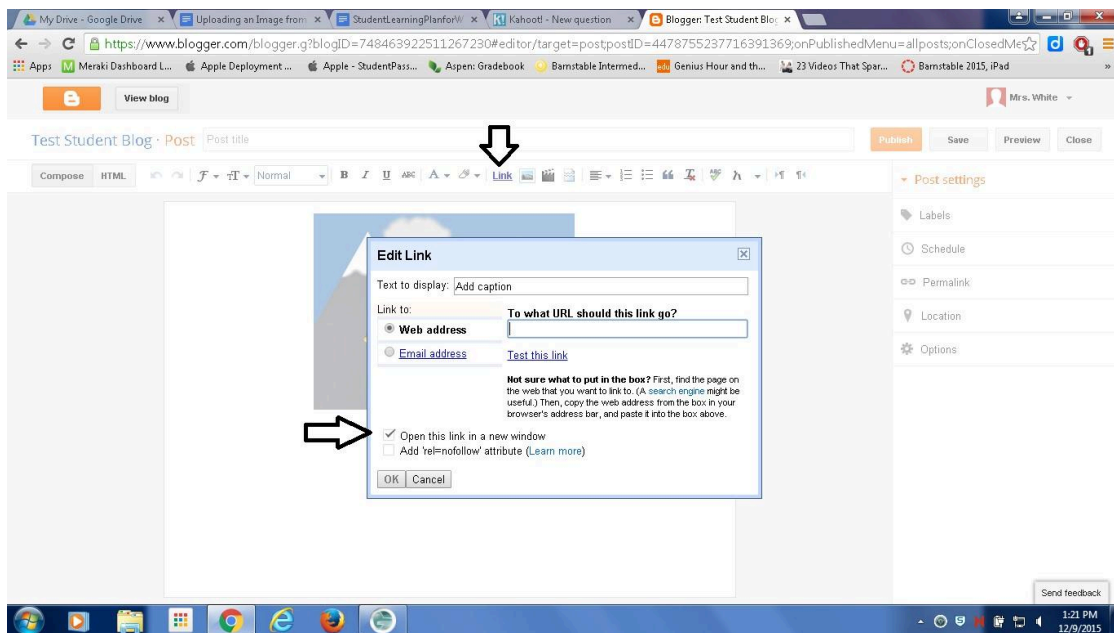
*Select "add caption."

*Type **image link**.

* Go back to your document in your blog images folder and select or "highlight" the URL for the picture and "**CTRL + C**" to copy it.

*Go back to your post page and select or highlight "image link."

*Go to the top of the page and **left** click on the **LINK** option.



*Use "**CTRL + V**" to paste the URL in the web address space.

*Be sure to check "open this link in new window" and then click "**OK**"

