



Meeting Minutes
San Diego Unified School District



Burbank Elementary School
SSC Meeting
May 26, 2022

MEMBERS PRESENT:

- | | | | |
|---|--------------------------------------|--|--|
| <input checked="" type="checkbox"/> Francisco Solis | Principal (ex officio) | <input checked="" type="checkbox"/> Jennifer Cardona | <input checked="" type="checkbox"/> Quorum was met |
| <input checked="" type="checkbox"/> Olga Cosio | Classroom Teacher (2021-2023) | <input checked="" type="checkbox"/> Viri Ramirez | Parent//DAC Rep (2021-2023) |
| <input checked="" type="checkbox"/> Miriam Lobo | Classroom Teacher (2021-2023) | <input checked="" type="checkbox"/> Melodie Dick | Parent/DAC Rep (2021-2023) |
| <input checked="" type="checkbox"/> Sonia Guajardo | Classroom Teacher (2021-2023) | <input checked="" type="checkbox"/> Rebecca Tarnow | Parent/DAC Rep (2021-2023) |
| <input checked="" type="checkbox"/> Kellsie Holman | Other – school personnel (2021-2023) | <input type="checkbox"/> Rocio Preciado | Community Member (2021-2023) |

SSC Chair (Script [HERE](#)): Olga Cosio

Guest Name: Shannon Scoggins, Loren Chico, Melissa Chandler, Naji Samer, Jamie Ries, Tracy Tincknell, Kevin Olen Karla Peraza, Tomasa Mauricio

Item	Description/Actions	Meeting Summary
1. Call to Order - Roll Call	Olga Cosio: SSC Chair*	Meeting was called to order at 3:08
2. Roll Call		
3. Public Comment	Open	
4. SSC Business		
a. Approval of Agenda	Action Item: <ul style="list-style-type: none"> ● Approval of agenda for 5.26.2022; Olga Cosio 	<ul style="list-style-type: none"> ● Agenda for 5/26/2022 were reviewed. ➤ Approval of the minutes moved by Jennifer Cardona , seconded by Olga Cosio. ➤ Motion passed 8 - 0
5. SSC Business		
a. Approval of Minutes	Action Item: <ul style="list-style-type: none"> ● Approval of minutes for 4.14.2022; Olga Cosio, SSC Chairperson. 	<ul style="list-style-type: none"> ● Minutes from 4/14/2022 were reviewed. ➤ Approval of the minutes moved by Viri Ramirez, seconded by Olga Cosio. ➤ Motion passed 8 - 0

Item	Description/Actions	Meeting Summary
<p>6. Old Business</p> <p>a. n/a</p>	<p>Action Item:</p> <ul style="list-style-type: none"> ● n/a. 	<p>➤ n/a</p>
<p>7. New Business</p> <p>a. Update on Budget</p> <p>Expense Transfers</p> <ul style="list-style-type: none"> ● 30100-1159 to 30100-1109 ● 30100-1159 to 30100-3000 ● 30100-4301 to 30100-3000 ● 00000-4301 to 30100-4301 <p>Budget Transfers</p> <ul style="list-style-type: none"> ● 30106-3000 to 30106-5841 ● 30106-1210 to 30106-1170 	<p>Informational Item:</p> <ul style="list-style-type: none"> ● Francisco Solis, Principal 	<p>Adjusting through budget & expense transfers in order to have a positive balance in all categorical funds both at account level & resource level.</p> <p>Expense Transfer: [\$4,062] from 30100-1159 to 30100-1109</p> <p>Expense Transfer: [\$2,686] from 30100-1159 to 30100-3000</p> <p>Expense Transfer: [\$973] from 30100-4301 to 30100-3000</p> <p>Expense Transfer: [\$325] from 00000-4301 to 30100-4301</p> <p>Budget Transfer: [\$3000] from 30106-3000 to 30106-5841</p> <p>Budget Transfer: [\$19,000] from 30106-1210 to 30106-1170</p> <p>➤ Approval of the minutes moved by Viri Ramirez, seconded by Miriam Lobo.</p> <p>➤ Motion passed 8 - 0</p>
<p>9. New Business</p> <p>a. DAC Update</p>	<p>Informational Item:</p> <ul style="list-style-type: none"> ● Francisco Solis, Principal 	<p>A. Comments:</p> <p>a. Reviewed DAC Update</p>

- **The motion to Meeting Adjourned at 3:29 p.m.**
 - Sonia Guajardo motioned to adjourn the meeting and was seconded by Jennifer Cardona.
- **Next Meeting TBD for the 2022-2023 School Year via Zoom**
- **Minutes recorded by Francisco Solis, Principal**