



Chehalem Online Academy ParentVUE Portal Setup & Registration Guide

**If you already have a ParentVUE Account
Please do not create a new one.**

Newberg Public Schools is pleased to welcome you to ParentVUE, a portal to access information about your student's report cards, attendance, school calendar, and more.

It can be accessed in a web browser or via mobile apps for iPhone and Android.

GETTING STARTED

1. Visit the [ParentVUE](https://parent-newberg.cascadetech.org/newberg/PXP2_OEN_Login.aspx) account creation page at https://parent-newberg.cascadetech.org/newberg/PXP2_OEN_Login.aspx

2. Click "Create New Account"



3. Read through the privacy statement and click "I Accept"



4. On the next page enter your name and email address then complete the captcha. →
Click "Continue to Step 3"

Step 2 of 3: Create Your Account

Please enter your first name, last name, and your email address

First Name

Last Name

Email Address

Confirm Email Address

V6VE2 Type the characters you see in this picture

Continue to Step 3

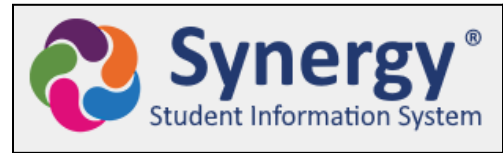
On the next page, you will see this message. ↓

Step 3 of 3: Complete Account Creation

Thank you for creating your account. You will receive an email shortly that will contain a link that will allow you to complete your account creation and begin the enrollment process.

Return to login

5. Go to your email inbox, open the email from **Synergy** and click the highlighted link.



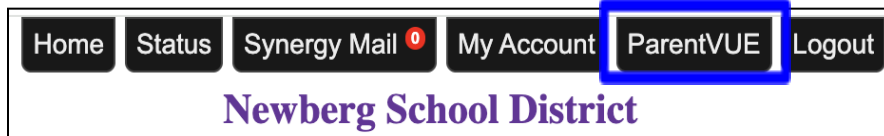
The link will open the Complete Account Creation page in ParentVUE. →

A screenshot of the "Complete Account Creation" page. At the top, it says "Create Password". Below that, it says "Newberg District" and "Please choose a login and enter your password to complete account creation and begin the online enrollment process." There are three input fields: "User ID", "Password", and "Confirm Password". At the bottom, there is a "Save and Continue" button. A note at the bottom says "If you forget your user ID or password, the login information can be emailed to you from the 'Forgot my password' link on the login page."

6. Enter your user ID, password, and confirm password. Then click Save and Continue.

PLEASE DO NOT ENTER YOUR EMAIL AS YOUR USER ID

7. Click on the ParentVUE tab in the top right of the page. ↓



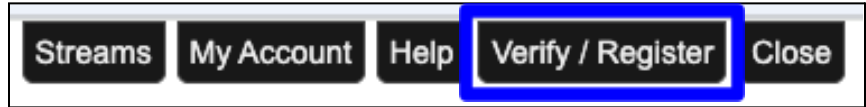
8. On this page you will be able to view your student(s) **report card**, **attendance**, and **school calendar**. ↓

A screenshot of the ParentVUE dashboard. At the top right, there are buttons for "Streams", "My Account", "Help", "Verify / Register", and "Close". Below that, it says "Newberg School District" and "Good afternoon, Parent". On the left, there is a "Home" sidebar with a list of menu items: "Synergy Mail", "Calendar", "Assessment", "Attendance", "Class Schedule", "Class Websites", "Report Card", "School Information", and "Student Info". The "Calendar", "Attendance", and "Report Card" items are highlighted with blue boxes. In the main content area, there is a "Student" profile card with a blue person icon, the name "Student", ID "12345", and "EWING YOUNG ELEMENTARY". To the right of the profile card is a "Recent History" section with the text "No Data".

Need help with your ParentVUE account?
Send an email to parentvuehelp@newberg.k12.or.us

REGISTERING YOUR STUDENT

1. Click on **Verify / Register** in the top right of the page. →

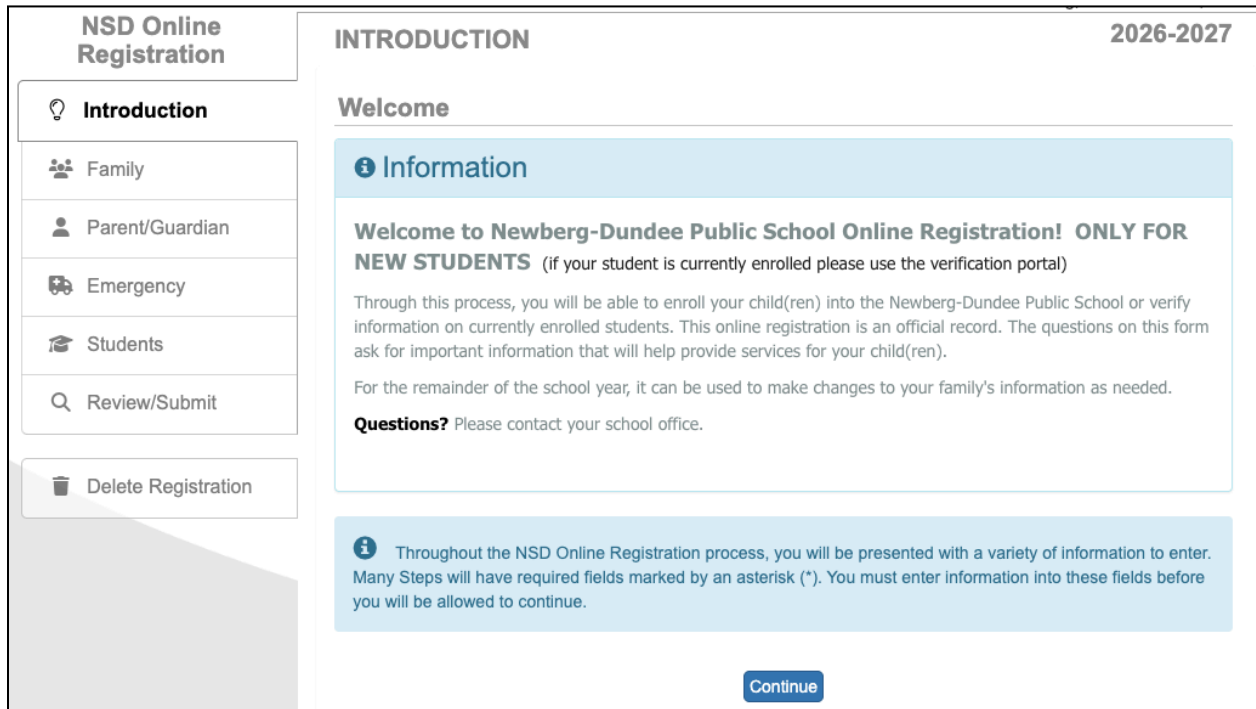


2. Select **NSD Online Registration** under the school year your student will attend. →



3. Complete each tab of the registration page, clicking **Save And Continue >** to proceed through the pages.

Throughout the NSD Online Registration process, you will be presented with a variety of information to enter. Many Steps will have required fields marked by an asterisk (*). You must enter information into these fields before you will be allowed to continue.



*When filling out emergency contact information, **please enter a contact not listed as a parent.** In emergencies, the emergency contact will be notified if parents cannot be reached.*



4. In the information release section of the student tab, select Interested in the COA Program field.

The screenshot shows the 'NSD Online Registration' interface for the '2026-2027' school year. The left sidebar contains navigation options: Introduction, Family, Parent/Guardian, Emergency, Students (selected), Documents, Review/Submit, and Delete Registration. The main content area is titled 'INFORMATION RELEASE' with a 69% progress bar. Below this is 'District Question #2: New Student'. An 'Instructions' box explains the 'CHEHALEM ONLINE ACADEMY (COA)' as a dual enrollment program. It lists two options: Traditional COA (self-directed online learning) and Hybrid COA (combining self-directed learning with in-person instruction). At the bottom, the 'COA Program' dropdown menu is set to 'Interested', with 'Save And Continue' and 'Previous' buttons.

5. **School Selection for COA Program:** Elementary COA: Ewing Young
Middle School COA: Chehalem Valley
High School COA: Catalyst

After registration is reviewed and submitted, a COA representative will reach out to answer questions and provide an application for the COA Program.



Need help with registration?
Send an email to parentvuehelp@newberg.k12.or.us