



**Process Recording
SARB/SST/SART Meeting
MSW PPSC**

Department of Social Work
901 East Alhambra Blvd.
P.O. Box 7000
Azusa, CA 91702-7000
MSW/PPSC

California compulsory education law requires everyone between the ages of six and eighteen years of age to attend school, except students who have graduated from high school or passed the California High School Proficiency Exam (CHSPE) and obtained parental permission. Some students, however, violate compulsory education laws and have a pattern of unexcused absences. Although truancy and excessive absenteeism are not new problems, they cause costly, long-term problems for the students, school, and the community.

In 1974, the Legislature enacted California *Education Code (EC)* Section 48320 to enhance the enforcement of compulsory education laws and to divert students with school attendance or behavior problems from the juvenile justice system until all available resources have been exhausted. *EC* Section 48321 provides several organizational structures for School Attendance Review Boards (SARBs) at the local and county level to create a safety net for students with persistent attendance or behavior problems. Although the goal of SARBs is to keep students in school and provide them with a meaningful educational experience, SARBs do have the power, when necessary, to refer students and their parents or guardians to court.

(retrieved from: <https://www.cde.ca.gov/ls/ai/sb/>)

Student Name:

Field Instructor:

Field Agency:

Date of SARB:

List attendees by their role:

(Psychologist, mother, SSW, etc. Do not use names)



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Stated purpose/goal of the meeting (Attach meeting agenda if available):

Meeting Preparation: Describe 1) how you prepared for the meeting, 2) the role you expected to play.

Summary of Meeting: Describe 1) the role & credentials of the leader/facilitator, 2) main topics discussed, and 3) actions taken/decisions made.

Analysis of Meeting: In a concise paragraph or with bullets 1) the decision making process, 2) who were the influencers (formal and informal), group dynamics (including significant exchanges between the facilitator and participants), and overall mood/tone of the meeting and 3) if the group achieved its goal.

Stated SARB/SST/SART Student Strengths:



AZUSA PACIFIC
UNIVERSITY

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MSW Student's Use of Self: In a concise paragraph or with bullets, describe 1) the macro or clinical social work skills you utilized in the meeting, 2) how your role fit into the group and meeting goal, and 3) how your meeting interactions influenced the outcomes of the meeting.

What new ideas or resources emerged from the meeting discussion?

Discuss your overall observations and any questions that you have as a result of this meeting: