

Program Construction and Evaluation Process (PCEP)

Version #1- Utilized with School Based Innovation Teams

Rationale <ul style="list-style-type: none">- What benefit do you anticipate?- What is the unmet need?- What is the root cause?	
Proposed Project/Plan <ul style="list-style-type: none">- Describe the proposed change.- Would this be an addition or replacement?	
Stakeholder Engagement <ul style="list-style-type: none">- Who had been consulted?- Is there consensus that this is a need?- Initial thoughts of the group?	
Implementation <ul style="list-style-type: none">- Goals?- Who's involved?- Training/PD Needs?- Budget?- Resources?	
Measurement <ul style="list-style-type: none">- What will the end result look like?- How will you measure success?- When to measure success?	

Version #2 Utilized with Special Projects such as Math Intervention and After School Academic Support

Purpose/Rationale - Why is this program/project necessary?	
Impact - What would the impact be if this project was carried out?	
Outcome/Objective - What would you expect to be accomplished by carrying out this project?	
Target Student Population - Describe the students that would be impacted by this project.	
Instructional Plan - Describe the project. - What should we expect to observe? - What should we not see? - Which staff members are involved.	
Current Needs - PD/Training? - Resources? - Communication?	
Coordination/Collaboration - Who else needs to be involved? - Are we already doing something similar?	
Progress Monitoring - How do we monitor implementation along the way? - How do we monitor student progress along the way?	
Program Evaluation - What does a successful program look like? - What indicators would inform us that the program is successful? - Other data sources?	