

Three Oaks PTO Monthly Meeting Agenda
Thursday, September 18, 2025
7:00 PM - Three Oaks School
www.threeoakspto.com general@threeoakspto.com

- 1) Call to Order—Welcome and introductions (**Dan Tyner**)
 - a) In attendance: Katie Wilkerson, Emily Erbach, Kristin Barth, Dan Tyner, Alex Mamula, Monica Shore, Jamie Gudino, Jamie Padilla, Sarah Lahtinen, Kyle Block, Rosie Conde, Sarah Ortiz, Layne VanDerpluym, Ashley Duewel, Dani Krug, Laura Filas, Diana Martinez, Christine Keltner, Kelly Clementi, Lindsay Abel, Meghan Henegar
- 2) Motion to approve May 15, 2025 Minutes
 - a) Motion to approve by: Jamie Padilla
 - b) Seconded by : Monica Shore
- 3) Principal's Update (**Mr. Block**)
 - a) Mr. Block thanked everyone for being here
 - b) Mr. Block thanked the PTO for the extra meal for teachers and stock the lounge, very appreciative
 - c) Please share any ideas that you have regarding the school
 - d) Ms. Conde mentioned kids love the new soccer goals
 - e) First Friday fun night next Friday
- 4) Teachers' Update
 - a) Thank you for snacks from teacher appreciation committee
 - b) First Soaring Student Assembly 10/9. Focus changing to be more on the child and not games etc.
 - c) Round 1 of Clubs starts next week, they have been very popular. It's the most clubs they've ever offered
 - d) High School students coming to shadow
 - e) WIN groups for ELA have begun. Math will come later
 - f) Question RE Party money and how to be reimbursed. Jamie will think about the best way
- 5) Presidents' Update (**Dan Tyner/Katie Wilkerson**)
 - a) Thanked everyone for coming
- 6) Vice-President's Report (**Emily Erbach**)
 - a) No update
- 7) Treasurer's Report (**Jaime Gudino**)
 - a) Keep reminding teachers about teacher funds
 - b) Will think about how party money should be reimbursed
 - c) Try to get reimbursements in ASAP
- 8) Financial Secretary's Report (**Monica Shore**)
 - a) Checks that need to be deposited for PTO please fill out form on PTO website

9) Recording Secretary's Update (**Kristin Barth**)

- a) Update to sign in sheet - top 3 things PTO needs help with will appear at each meeting

10) Corresponding Secretary's Report (**Alex Mamula**)

- a) Form for people who are Chairing events with details of what to do for those positions so each Chair has a starting point

11) Completed events

a) Popsicles with the Principals (**Emily**)

- i) Good turnout, nice way to get back into the school year

b) Back to School Night (**Katie**)

- i) Sold assignment notebooks and handed out yearbooks; thank you for signing up that you were interested in helping out

c) Supply Kits (**Meredith**)

- i) Switched companies this year, ran smoothly and everything was waiting in classrooms; please share feedback if necessary.

d) Staff Appreciation Breakfast (**Teacher Appreciation Committee**)

- i) Provided breakfast to staff on 9/22; went really well.

e) Soccer Goals (**Jaime**)

- i) Soccer goals are here and set up; Cary Soccer Association donated soccer balls

f) Back to School "Stock the Fridge" (**Teacher Appreciation Committee**)

- i) Stock the pantry this past Monday with a bee theme. Huge success, just refilled it for a 3rd time and still have more.
- ii) Used Amazon wish list this time in addition to having people sign up; Will continue to utilize Amazon wish list.

g) ROTM: Cary Dairy, Pizza Stop (**Monica**)

- i) Nothing Bundt Cake: still waiting to hear; Tropical Chill: \$115; Cary Dairy: \$75, Pizza Stop: \$160 (20% of all sales for the day); next month is Portillos 10/14
- ii) Tend to do ROTM on Tuesdays

12) Current/Upcoming events:

a) Playground (**Meredith/Liz**)

- i) Third playground scheduled to be replaced this year; Committee meets next Tue 23rd 6-7:30pm if anyone is interested in attending
- ii) Will sell blank yard signs for Track A Thon to fundraise for the playground committee

b) Spirit Wear (**Katie**)

- i) Have completed one online sales period; should be delivered next week in classrooms to students; will plan on opening it again later in the fall

c) School Directories (**Katie**)

- i) Paper directory with information for parents who elect to be involved as well as class rosters; sales have closed, compiling information and will send out to printer next week; will be delivered to teacher mailboxes and out to students.
- d) Track-a-Thon **(Sarah/Kristin)**
 - i) Live. Opened Monday. \$2k so far, \$12k goal. Packets went home, easy to donate. Event 10/3 with rain date 10/9. Prizes ordered and leaderboard set up in main hallway. Volunteers open for PTO members now, will go out to list Friday and in principal's newsletter on Sunday. Fundhub website made a lot of updates.
- e) VIP Paint Night **(Alex)**
 - i) October - cat sitting on pumpkin 10/10 Fri night. 6pm session for younger grades and 8pm session for older grades. Parents invited, \$20 per painter. Will need someone to assist with check in before the sessions.
- f) Yearbook **(Emily)**
 - i) Everyone who has paid for a yearbook received one. Whoever ordered extras also received. 8 left, will reach out again to see if anyone wants one. New yearbook started. Collecting pictures via email. Internal Google Drive from the school to share pictures.
- g) Book Fair **(Katie)**
 - i) Oct 20-24 During school day, come during library and come shop. Library requested volunteers. Sign up genius is live and will be published soon on the website. Info will be sent home to sign up when book fair info is sent home. Evening time slot Tues 21st 3:30-6:30.
- h) Original Works **(Jaime/Jamie)**
 - i) Different this year. Projects from home where kids have creative freedom. Aiming for holiday season. Packets will go home by 9/30 with 10/31 return date to receive by 12/12.
- i) Father/Son Gaming Tournament **(Christie)**
 - i) Planning fall event. Mario Kart Cup 11/14 6-8:30. Estimating 40 teams maximum (80 people). Hoping to have people bring in Nintendo Switch and do bracket style. Asking for \$400 for pizza, drinks, decorations, prizes. Requesting volunteers for TVs, game consoles. Could charge \$10 per team for the event.
 - ii) Jamie mentions keeping it consistent with other events to cover expenses and charge \$10 per team.
 - iii) Need volunteers to help out (2 for set up, 2 for tournament, 2 for clean up)
- j) Veteran's Day Assembly **(Katie/Meredith)**
 - i) Have special committee planning this event. Inviting family members who are veterans in to talk. Would like to provide coffee and donuts for Veterans. Coming in November.
 - ii) Cub Scouts will do flag ceremony.

k) Chairs Needed

i) TAP

(1) Sarah Lahtinen is coordinating, but more volunteers needed. Wednesdays from 1-2pm is when they prefer someone to come. Just need 1 person per week. Will contact people if there is no work needed.

(2) Sign Up Genius on PTO website.

(3) Emily suggests sending sign up genius out to those who indicated interest in TAP on email sign up

ii) Costume Exchange

(1) Each year we let kids come shop for a costume. \$1 per costume. Held 2 days during lunch and recess. Requires organizing and putting costumes out on hangers. Looking for a chair for the event.

Assemblies - do a couple per year. Funds allocated. Need volunteers to help scout and coordinate assemblies.

iii) Skate Night

(1) Chair Needed. Typically in Nov at XTreme Wheels. Pick a date, coordinate with location, create a flyer and handle details.

Box Tops - Looking for someone with marketing background to help advertise it. Would like to ramp up this program.

13) Ongoing Committees:

a) Restaurant of the Month (**Monica**)

i) Portillos Next Month - looking for help

b) Birthday Board (**Katie/Jamie**)

i) Between Cafeteria and Library. Put all birthdays up on board for Aug/Sept birthdays. Volunteers appreciated.

c) Teacher/Staff Appreciation (**Teacher Appreciation Committee**)

i) For Oct planning on make your own caramel apple bar again. Hoping for apple donation from Jewel.

d) Transportation Appreciation (**Liz**)

i) Breakfast for bus staff at Transportation Building for National Transportation Appreciation? School bus app 10/22. Cary Starbucks donating coffee

e) Three Oaks Closet (**Liz**)

i) Purchased clothes to have in Nurse's office. Liz will be purchasing additional items and will be posting a list of any needs.

f) Lost & Found (**Liz/Laura**)

i) Moved to a new location for more visibility from kids. Have already accumulated a lot of items. Really enjoyed sending unclaimed items to Savers at end of year last year.

14) Roundtable / Open Business

- a) Question about website where all information is posted. Directed to PTO website as well as Mr. Block's newsletter each Sunday. PTO Newsletter comes on green paper the first week of the month in student folders.
- b) Mr Block states that Superintendent search has started.

Meeting adjourned at 8:01pm

Sept/Oct 2025 Calendar

October 1st - Picture Day

October 3rd - Track-a-Thon

October 9th - Track-a-Thon Rain Date

October 10th - VIP Paint Night

October 10th - Teacher Institute Day, No School

October 13th - Columbus Day, No School

October 14th - ROTM: Portillo's

October 16th - PTO Meeting

October 20-24 - Book Fair

October 31st - Halloween, ½ Day of School