

Afrocenchix Junior Manufacturing Assistant - Job Description

We're looking for mission-driven people to join our team and help us double our sales, expand internationally, and continue our commitment to sustainability.

 **Everyone is welcome** We hire diversely, but it's also very important to us that we encourage women in STEM to apply. This helps us with our very important mission: to make sure that every person regardless of skin tone or hair texture is served within the beauty industry. If our mission sounds like something you want to be a part of, then we want to hear from you!

 **Where** Afrocenchix HQ is located in Wood Green. While some of the work we do allows for remote working, we follow a hybrid work pattern with the opportunity to work some days from home.

 **Interview process** 2 stages with a practical element to better understand technical ability, your process for arriving at conclusions, and communication style

Who we are

Currently, [78% of products marketed towards black women are filled with toxic chemicals that are linked to cancer, fibroids, and respiratory and reproductive issues](#). And we want to change this!

For over a decade we've been fixing the broken afro and curly hair industry by producing safe and effective products that are vegan, natural and cruelty free.

Demand has grown since we started Afrocenchix over 12 years ago, and we're proud to say we've sold over 85k bottles to customers in 37 countries. We were the first black British brand to be stocked in Wholefoods UK, Holland & Barrett and Superdrug. *Flexible: A generalist problem solver who is excited by a puzzle*

If you're interested, please submit your CV with a short letter telling us why you'd be a good fit for this role.

What you might do

R&D:

- Collaborate with the R&D Chemist to create new product lines and ensure all formulations meet the brief, cost targets, and agreed timeframes
- Source, review and approve new and/or alternate raw materials
- Support in the creation, reviewing, and approval of technical documents to support developmental projects (i.e. ingredient declarations and manufacturing batch production records)

Manufacturing:

- Follow guidance to manufacture, fill and label products
- Use equipment including, scales and mixers with high accuracy
- Pack completed products into boxes
- Gather raw materials for manufacturing, ensuring compliance to stock rotation
- Count stock and manage inventory using online platforms
- Follow Health & Safety, GMP and ethical requirements at all times.