

Simon Fraser PAC



Simon Fraser PAC Meeting - Agenda

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Meeting ID: 834 9587 1267

Passcode: 519052

Date: September 25, 2025 **Time:** 7:00 – 8:00 pm

PAC Executive Committee Members in attendance: Terri Boschman(Chair), Jenn Currie (Secretary to be voted in), Adam Carver (Treasurer), Tomomi Susuki (DPAC Rep to be voted in), Lauren McEwen (Member at Large), Matt Hoag (Member at Large), Gail Yee (Member at Large), Kathryn Bass-Elkoussy (Member at Large), Teang Berg (Member at Large), Pamela Breyer (Member at Large)

The Simon Fraser Elementary PAC acknowledges our school community works and learns within the ancestral, traditional and unceded territories of the Xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətaʔ (Tsleil-Waututh).

Time	Topic	Lead	Notes
7:00 – 7:10	Welcome Land Acknowledgment Approve Minutes from June's AGM meeting Introductions Special Election of Secretary and DPAC Rep.	Terri Boschman	• Solicit feedback and approve the minutes from the June 12, 2025 PAC AGM • Introductions to the new PAC Executive members & Roles ○ *PAC Exec* ○ Chair: Terri Boschman ○ Secretary: Jenn Currie (pending vote) ○ Treasurer: Adam Carver ○ IDEA Representative: vacant ○ DPAC Representative: Tomomi Suzuki (pending vote) ○ *PAC Members at Large:* ○ 1. Lauren McEwen (focus on process design and institutional memory transfer) ○ 2. Pamela Beyer (focus on Hot Lunch, website, and Parent Social)

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			3. Matt Hoag (focus on Movie Nights and welcoming kindergarten / new families) 4. Kathryn Bass-Elkoussy (focus on staff appreciation throughout the year and supporting policy development based on previous experience) 5. Gail Yee (focus on Direct Drive's communications/publicity and Spring Fling) 6. Teang Berg (focus on Hot Lunch and Pumpkin Patch) Motion 1 - below Motion: To elect and accept Jenn Currie as PAC secretary and Tomomi Susuki as DPAC Rep for the 2025/26 school year year
7:10-7:20	Principal's Report	Susan Nichols	- Mural Project? - Accessibility for the stage.
7:20-7:25	Teacher's Report	Joyita Rubin Grade 6/7 teacher	
7:25-7:35	Beginning of the year update & New Business	Terri Boschman/ Pamela	- PAC Action in September - Volunteer Recruiting for committees and events Update / Add Volunteer Preferences HERE - Priority events: - Direct Drive fundraiser in Oct - stay tuned for details - Hot Lunch - Pamela
7:35-7:45	Garden Project	Teang	Motion 2- below Motion: That the Simon Fraser Elementary Parent Advisory Council (PAC) approve the annual allocation of \$1,000 from the Community Gaming Funds toward the school's gardening program. Funds will be dedicated each year to the purchase of soil, plants, seeds, gardening tools, and garden signage to support the ongoing use and upkeep of the program.

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			Capital equipment, such as the garden boxes and tool shed will continue to be maintained by the Vancouver School Board (VSB).
7:45-7:50	Treasurer's Report	Adam Carver	Update for the 2025-26 School Year - Teachers' Classroom money. Motion 3 - below Motion: To approve the 2024-25 Gaming Grant Report
7:50-8:00	Pumpkin Patch	Teang Berg	Goal: Community Building Committed lead volunteers: Teang Berg,? - We are looking for a few more people to help on the committee - Looking for a lead for BBQ (Nick?) - October 20 - 3 pm -5/5:30 pm (and clean-up) - Rain or shine - We are looking for volunteers to help with set up, during the event and clean up, sponsors and in-kind donations (tents, etc) - We are looking for sponsorship to help cover the cost. - Since we do not yet have sponsorship in place, we need to vote to use funds to pay for this event from PAC funds, for now, with any sponsors reimbursing the PAC. Motion 4 - Below Motion to use up to \$2000 from the PAC budget to pay for Pumpkin Patch expenses.
7:25-7:30			

Voting Motion Content	Rationale
1. Motion: To elect and accept Jenn Currie as PAC	We were not able to find a Secretary and DPAC Rep before our June AGM.

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secretary and Tomomi Susuki as DPAC Rep for the 2025/26 school year year	It is essential for the PAC to have these key roles filled in order to run smoothly. Both the Secretary and DPAC Rep positions need to be voted in. This is a special election as it did not happen at our AGM. - Tomomi Susuki has agreed to be the DPAC Rep - Jenn Currie has agreed to be the Secretary
2. Motion: That the Simon Fraser Elementary Parent Advisory Council (PAC) approve the annual allocation of \$1,000 from the Community Gaming Funds toward the school's gardening program. Funds will be dedicated each year to the purchase of soil, plants, seeds, gardening tools, and garden signage to support the ongoing use and upkeep of the program. Capital equipment, such as the garden boxes and tool shed, will continue to be maintained by the Vancouver School Board (VSB).	The school's gardening program provides students with valuable hands-on learning opportunities that connect directly to the BC curriculum, support healthy eating habits, and encourage environmental stewardship. Gardening activities also foster teamwork, responsibility, and outdoor engagement, which contribute positively to students' well-being and sense of belonging at school. By committing to an annual allocation of \$1,000, the PAC ensures that the gardening program has a stable and predictable source of funding to cover essential consumable supplies and minor tools year after year. This ongoing investment will help the program remain sustainable and continue to thrive, while the VSB retains responsibility for maintaining capital infrastructure. This annual allocation from Community Gaming Funds reflects the PAC's long-term commitment to enhancing student experiences at Simon Fraser Elementary, ensuring the garden remains a vibrant and educational resource for the school community.
3. Motion: to approve the 2024-25 Gaming report	Each year the PAC receives money ~\$6.8K from Gaming BC, and each year is required to submit a report on how that money was or was not used. Find report here 2024-25 Gaming Grant Report
4. Motion: to use up to \$2000 from the PAC	Priority: community-building event. Secondary: make money for PAC by recouping costs and making money with sponsorships.

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budget to pay for the Pumpkin Patch.	
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Next PAC Meeting: October 23th, 2025