

Regular School Board Meeting
I.S.D. 547, Parkers Prairie Public Schools
Monday, May 12, 2025
High School Media Center

The regular meeting of the Board of Education of Independent School District 547, Parkers Prairie Public Schools, was called to order by Chairman Dustin Schilling at 6:33PM. Board members present: Christy Hart, Steve Inwards, Byron Herdman, Brad Ost. Absent: Sandra Buchholz, Judy Moeller. Administration present: Superintendent Myers, Secondary Principal Derek Denny, Elementary Principal Radtke, Mitch Kaeter, Michelle Olson. Also present: Staff, community members, Jennifer Marquardt and Tammy Larson.

Pledge of Allegiance

Motion by Herdman, seconded by Hart and carried, to approve the amended agenda.

Darren with School Perceptions presented information on the Community Survey conducted regarding possible referendum votes in November.

Motion by Ost, seconded by Hart and carried, to approve the Consent agenda.

Consent Agenda

- a. Approval of [April, 14, 2025](#), Regular Meeting Minutes, attached
- b. Payment of the Bills through 05/05/25
 - i. [Board Payables](#) - \$163,906.88
 - ii. [Credit Card](#), Wire, EFT - \$325,280.22
 - iii. [Treasurer's Report](#)
- c. Approve the following Routine Personnel Items
 - i. Hires
 - 1. Judah Burlingame, Secondary Principal
 - 2. Megan Hermanson, Part Time District Office Administrative Assistant
 - 3. Carlissa Schultz, Panther Care
 - 4. Emersyn Hudalla, 3rd grade Teacher, BS Step 1
 - 5. Emily Lund, 5th grade Teacher, BS Step 2
 - 6. Theresa Ziebarth-Moritz, Speech Language Pathologist and Early Childhood Special Education Teacher, MS30 Step 18 Plus 11.5 Summer Days
 - 7. Jeremy Rach, Secondary Industrial Ed Teacher BS15 step 14
 - 8. David Holm, Head Boys Basketball Coach
 - ii. Resignations
 - 1. Mitch Kaeter, Building & Grounds Supervisor
 - 2. Jennifer Lego, Junior High Volleyball Coach
 - 3. Marissa Lenarz, Paraprofessional, May 29, 2025
 - 4. Brittany Rowe, Business Office Reduce hours to 30 as of 5/1/25
 - iii. Lane Changes
 - 1. Brady Yrjo – BS45 to MS, effective 09/01/2025.
 - 2. Mike Johnson – BS to BS15, effective 09/01/2025.
 - iv. Secondary Principal [Contract](#) approval

Acceptance of the following donations received in April 2025:

Donations		
Apr-25		
From	For	Amount
Urbank Lions	Close Up	\$ 300.00
	Total	\$ 300.00
Little Dipper	Elementary Leadership Day	24 Ice Cream Cone coupons
Prom Donations		
Business	Amount	Gift Card/Prize
Fortwengler Electric	\$ 50.00	
Prairie Archery	\$ 50.00	
Sanford (Parkers)	\$ 50.00	
Showcase Homes	\$ 60.00	
Napa Auto Parts	\$ 75.00	
All Service RV	\$ 100.00	
Iverson Insurance	\$ 100.00	
Midwest Bank	\$ 100.00	
ProAg	\$ 100.00	
Silver Ranch Industries	\$ 100.00	
Urbank Machine	\$ 100.00	
Aqua Marine	\$ 200.00	
Gappa Oil	\$ 200.00	Miscellaneous Gifts/Gift cards
Jen and Andy Steidl	\$ 250.00	
Brad and Sheena Smith		Fishing Rods
Brothers Market Miltona		4 Cases of Water
Creative Touch Boutique		\$10 Gift Card
D Michael B's		\$40 Gift Card
Derek and Amy Revering		TV
Djs Tap House		5 \$10 Gift Cards
Eldens		2 \$25 Gift Cards
Ellas Salon		Gift Basket
First Western Bank		Gift Bag
Hair Razors		Hair Products
Little Dipper		2 \$25 Gift Card
Mcdonalds		Meal Certificates
Pike and Pint		\$25 Gift Card
Rue Salon		Speakers and Hair Products
Sammy's		Twelve (12) cases of Bubblr
Thousand Lakes		Keg of Rootbeer
Travelers		\$25 Gift Card
Trumm Drug		\$50 Gift Card
	\$ 1,535.00	

A RESOLUTION TO ACCEPT DONATIONS was introduced by Hart, seconded by Herdman and passed unanimously.

Old Business

Motion by Ost, seconded by Hart and carried to reschedule the September Board meeting to Monday, September 8, 2025.

New Business

Motion by Inwards, seconded by Ost and carried to approve Blue Cross Blue Shield as the health insurance provider for 2025-2026.

Member Hart introduced, and member Inwards seconded a GOVERNMENT/PUBLIC ENTITY BANKING RESOLUTION listing Megan Myers, Tammy Larson, Brittany Rowe and adding Megan Hermanson as authorized persons for account changes and updates and account signer as of May 12, 2025. Passed unanimously.

Administrative Reports

Motion by Inwards, seconded by Ost and carried to accept the Administrative reports as presented.

Committee Reports

Motion by Inwards, seconded by Herdman and carried to approve the Committee reports as presented.

2026 Planning – A Google document/calendar is being created that will outline Board activities.

Motion by Inwards, seconded by Hart and carried, to close the meeting at 7:54PM for Teacher negotiations strategy.

Motion by Ost, seconded by Inwards and carried, to reopen the meeting at 8:42PM.

Motion by Inwards, seconded by Ost and carried to adjourn at 8:42PM.

Judith Moeller, Clerk

Tammy Larson, Recorder