

James Anthony Phillips
245 Mill Road
Apt 2K
Staten Island, New York 10306
347-465-8197
Email: japhillips219@gmail.com

Objective: To teach composition and rhetoric to a predominantly multi-cultural and linguistically diverse student body.

Adjunct Instructor. Manhattan College. School of Professional and Continuing Studies, Camino Program. Teach first year college writing in the bi-lingual two year degree program.

Instructor. Teach Intermediate/Advance English as a Second Language to International students along with IELTS preparatory classes in a private school. **SC/GEOS Language School. NYC campus.** 2018 to Present.

Adjunct Instructor. William Paterson University. Program in Composition and Rhetoric. Teach sections of ENG 1100: College Writing and ENG 1500: Expressions of Literature in the first year required English sequence. 2018 to Present.

ESL Instructor. Free ESL program. **CUNY Research Foundation, Kingsborough Community College.** This is an intensive writing and reading pre-college class preparing adult students to matriculate into college. 2014 to 2018.

Intake Specialist. CUNY Research Foundation, Kingsborough Community College. Performed BEST Plus testing for incoming students, recruited and retained students for government grant ESL programs through community outreach of a diverse immigrant population. 2014 to 2018.

Instructor. Kingsborough English Language Institute (KELI). Kingsborough Community College. The City University of New York. Developed course curricula and administered placement testing for international students and non-native speakers for the intensive English language program. Taught all aspects of language skills to students on the intermediate level. September 2006 to 2018.

Adjunct Instructor. Consortium for Worker Education (CWE). Taught college preparatory Reading and Writing for healthcare professionals, GED and Basic Literacy Skills, and ESL for a variety of worker development union programs (SEIU 1199, DC-37, and 32 BJ). 2005 to 2006.

Adult Education Coordinator. CUNY on the Concourse. The City University of New York. 2002- 2006. Designed curricula for all ESL, GED, Basic Education, and College Test Prep Courses (TOEFL, GMAT, LSAT, GRE, and C-NET for the LPN program). Interviewed teachers for class assignments and gave placement and post-assessment tests to all incoming students. Registered and followed up on student progress, kept attendance records. Worked as a program developer for the TUF/CUNY consortium for the Local 100, Transit Union of the MTA. Organized and enrolled transit workers in eight Basic English and Math courses from Levels I to College Prep (Fall 2004 semester).

2001 – 2006 *Adjunct Faculty, School of Continuing Studies. Lehman College (CUNY).* The Bridge to College and Adult Degree Programs. Teach Writing and Critical Thinking to students wishing to attend a CUNY college and pass the ACT in reading and writing. This entailed reading topical fiction and non-fiction books and essay writing. Also teach ESL, GED, and other college test prep courses.

2001 – 2008 *Adjunct Instructor. SEIU 1199 Union. Homecare Division.* Teach Basic Education English and Writing, Pre-LPN (C-NET test prep English and Science), ESL (Levels I – III), and GED to multicultural members of the healthcare homecare division. Also graded writing and reading placement tests for all courses.

2002 *Instructor. Language Studies International (LSI). Metropolitan College of New York.* Taught ESL (TOEFL, writing, speech, grammar, & vocabulary) to college level international students and Business English to professionals from Asia, Europe, and South America.

Spring 2002 *Adjunct Instructor. The College of New Rochelle. DC-37 campus.* Taught Introduction to American Literature (4 credits) and College Writing (2 credits) to adults returning to college degree programs.

2000 – 2002 *Instructor. English Language Centers (ELS). College of Mount Saint Vincent, Riverdale, New York.* Taught all levels of reading, writing, grammar, voice and diction, pronunciation, and Business English.

1997 – 2001 *Adjunct Instructor*. **Long Island University. The Brooklyn and C.W. Post college campuses.** Taught ESL at the Modern Language Institute. Gave a 20 minute presentation to faculty (Using 12 Angry Men to teach Vocabulary and Conversation). Worked with specific ethnic groups (Russian, Korean, and Taiwanese).

1995 – 1998 *English Tutor*. **Fashion Institute of Technology (FIT).** Tutored international and Learning Disabled students in Literature, Writing, and Speech in the Academic Skills Center.

1994 – 1995 *Teaching Assistant (Graduate)*. **Long Island University.** Taught Essay Writing and literature in the first two English sequence courses. Also tutored writing in the Writing Center.

Memberships:

Modern Language Association (MLA) <http://www.mla.org>

Teachers of English to Speakers of Other Languages (TESOL),
<http://www.nystesol.org>.

The Ernest Hemingway Society <http://www.hemingwaysociety.org>

The International Anthony Burgess Foundation <http://www.anthonyburgess.org>

Education: Bachelor of Arts in Communications and Journalism (English Literature Minor). Thomas A. Edison State College. Trenton, New Jersey.

The City College of The City University of New York. MA Candidate in English Language and Literacy. Currently on Leave of Absence.

Certifications:

CAT-W Certification. Completed and passed the CUNY wide training as a reader for the College Admission Test in Writing held at John Jay College. April 2012.

BEST-Plus Administrator. Certified in 2004 through the Consortium for Worker Education (CWE). Underwent refresher training via CUNY and RAEN.

