

Community Service Mission

The mission of the Campbell Hall community service program is to

- Uphold the principles of social responsibility, community involvement, and thoughtful action.
- Prepare students to understand and engage with the complexities of today's world by acting in their community.
- Develop and articulate a moral center that can fortify a community, a place where values of empathy, compassion, and caring form a basis of civic responsibility.
- Realize that by playing a role in contributing to our community, we will help our community to thrive, making it a better place for us to live.

For the purpose of accomplishing our Community Service Mission, Campbell Hall helps students to

- Apply classroom knowledge to real-life experiences
- Understand our responsibility as citizens in the larger community
- Accept new challenges
- Develop life skills

Requirements

Each Campbell Hall high school student is required to

- Perform **a minimum of 20 hours of community service each school year** (80 hours over four years of high school) as a graduation requirement.
- Complete each year's 20 community service hours:
 - o The service period for the 2025-26 school year is **June 6, 2025 to April 30, 2026**
 - o The service period for the 2026-27 school year will start after the last day of final exams: June 4, 2026. Therefore, hours volunteered over the summer will be credited toward the following school year.

Policies and Procedures

- Students must submit the number of hours served, category of hours served, and proper verification via MobileServe, a community service tracking website and mobile application. All hours should be submitted immediately after completion or as soon as internet access is available.
- Students earn only one hour of credit for every hour the student is physically volunteering.
- Any service work that is not verifiable by a representative of the non-profit organization is NOT allowed. For example, fostering animals at home is not allowed because family members cannot verify a student's hours. However, volunteering at a non-profit animal shelter is allowed because the hours are verifiable by an employee of the shelter.
- Students are responsible for ensuring they are volunteering at a registered non-profit organization. If they are not sure whether a volunteer opportunity meets the parameters of our policy (see *Service Types and Parameters* section below) they should email the Community Service Coordinator to confirm eligibility at least seven days prior to the actual service.

Service Types and Parameters

We are committed to providing and encouraging community service and service learning opportunities for students and faculty guided by the United Nations Sustainable Development Goals. There are three types of service that fulfill the requirement.

Community Service

Campbell Hall defines community service as

- Delivered directly to constituents of a charitable organization registered with the Internal Revenue Service as a “not for profit” institution or organization or participation in a project sponsored by such an organization
- Provided to at least one person other than the student and/or the student’s relative and benefiting the “community at large”
- Performed without compensation to the student
- NOT mandated by a court of law

Each student’s community service must

- Follow the spirit outlined in the definition
- Be voluntary without pay
- Be performed by the individual student
- Be associated with an IRS-registered “not-for-profit” organization (or activity)
- Be verified by a supervisor from the organization (other than a student’s relative)

Fostering Animals

Fostering animals in an official capacity through a registered non-profit organization may be counted as community service. **However, students may not count each hour that the animal is in their charge, or at their home.** In order to encourage direct service, where the student owns full responsibility for their service commitment, **a student may earn only up to three hours service credit for fostering of animals at home.** Any service at the non-profit site and/or adoption events may be submitted for additional hours. These hours should be imported in bulk into Mobileserve along with a detailed explanation of their service. As with any other type of service, their hours must be approved by a supervisor at the fostering organization. Please note, that any student who submits bulk hours for fostering an animal but does not submit a detailed breakdown of their hours will have their service log rejected.

School Service

Up to five (5) hours of a student’s Community Service 20-hour requirement per year may be fulfilled with approved school service that benefits only the Campbell Hall internal community. School service is defined as **voluntary** service not required by a course or faculty member that benefits the Campbell Hall internal community. Ways to help include guiding prospective students around campus (during Secondary Prospective Days or regular school days), helping with the set-up and food at the Baccalaureate Luncheon (for juniors to apply to their senior year service only), and assisting staff members with various tasks. **These service hours must be approved in advance by obtaining written approval of the Community Service Coordinator or a principal.** Hours must also be submitted via MobileServe after the work is complete, just as with service to communities outside of Campbell Hall.

Service Learning

Students may be credited with service learning hours through satisfactory participation in a service learning project as part of a Campbell Hall course. These service learning hours may count towards the yearly 20-hour Community Service requirement. Such projects must be initiated by the course

instructor and pre-approved by the Community Service Coordinator. The crediting of hours is at the discretion of the course instructor and through consultation with the Community Service Coordinator.

Community Service Recognition

The Campbell Hall community service recognition is awarded to up to two students from each grade level. Recipients are chosen by the Awards Committee based on both the student's commitment to their service and the impact their service has made on the community at large. Recipients are seen as peer leaders and are invited to support community service programming by sharing their experience the following year at a chapel. The hours served must be logged AND APPROVED by 3:40 pm, **April 30**, of the current academic year. **Any hours logged after this time will not be eligible for consideration.** Students are recognized at the Awards Chapel in May.

****For further information, click on the "Community Service" link on the "Student Life" (via "myCH") on the Campbell Hall website.****