



Dear Enfield and Erdenheim Professional Staff,

The Enfield-Erdenheim Home & School Partnership (EEHSP) is pleased to again offer you financial support for the 2025-2026 school year! We are so grateful for your dedication to our students and for your commitment to being at the forefront of education. A primary mission of our organization is to offer this funding to you, so we encourage you to please utilize it!

The following is the breakdown of grant money available to you from the EEHSP. Instructions on how to access the funding and request reimbursement is below.

PROFESSIONAL STAFF REIMBURSEMENT

- Individual teacher and professional staff reimbursement for classroom and educational materials, especially the “wants and wishes” not covered within your district allotted budget. EEHSP will write you a reimbursement check for your expense of up to: **\$200 per professional staff member.**

EDUCATIONAL GRANTS

- **Grade Level Grants: \$1,500 per grade level (K-4th) and \$2,500 (5th)** for your use as a full grade level team for educational experiences or initiatives, i.e. field trip, assembly, etc. Payment may be made directly to vendors from EEHSP if needed.
- **Specials Area Grants: \$200 per department** at each school (Art, Music, Gym, Tech & Library). EEHSP may reimburse you directly for your department expenses or pay vendor(s) directly. *This is in addition to your Professional Staff Reimbursement of \$200.*
- **Special Education, Specialists & Clinicians Grants: \$150 per department** at each school. EEHSP may reimburse you directly for your department expenses or pay vendor(s) directly. *This is in addition to your Professional Staff Reimbursement of \$200.*

All requests for individual reimbursements and grants must be submitted by **Friday May 15, 2026.**

Please complete the online [SDST Staff Check Request Google Form](#) for both professional staff reimbursements and grade level/educational grant requests. A copy of receipts and/or invoices accompanying your expense reimbursement/payment form must be attached to the form or e-mailed to treasurers@eehsp.org. Allow for up to two weeks for reimbursement.

If you have any questions at any time, please e-mail presidents@eehsp.org and treasurers@eehsp.org. We look forward to working with you this year!

Sincerely,

Hayley Dennis and Nicole Willis
EEHSP Co-Presidents

Alyce Zenner
Dia Siraki
EEHSP Co-Treasurers