

**CITY OF HOLYOKE SCHOOL COMMITTEE
REGULAR MEETING OF THE SCHOOL COMMITTEE**

TUESDAY, March 12, 2024

TIME: 6:04PM

1. CALL TO ORDER ~ ROLL CALL ~ PLEDGE OF ALLEGIANCE

- a. Pursuant to M.G.L. c. 30A, s. 20, I am hereby informing all attendees that a video and audio recording is being made of the meeting and the meeting is being live-streamed and run live on the City's community TV channel.*

School Committee Vice Chair Erin Brunelle called the meeting to order at 6:04 p.m. and announced that pursuant to M.G.L. c. 30A, s. 20, attendees are hereby informed that a video and audio recording is being made of the meeting and the meeting is being live-streamed and run live on the City's community TV channel.

PRESENT: Ms. Brunelle, Ms. Lefebvre, Dr. Gloria Caballero-Roca, Mr. Whelihan, Mr. Collamore, Mrs. Wilson, Student Representatives: Evan Kennedy, Nicholas Rodriguez, Samantha Rodriguez

Absent: Mayor Garcia

Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - yes- via zoom

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Student representatives-Tiffany Burgos, Nicholas Rodriguez

2. STUDENT SHOWCASE - HHS Dean Wrestling Team- MIAA 2024 Sportsmanship Award Winners

3. PUBLIC COMMENT-

- No public comment

4. COMMUNICATION & REPORTS:

a. STUDENT REPORTS

- i. HHS North Campus- Provided by Nicholas Rodriguez
 - Spring Academy Field trips planned to tour colleges
 - Re-design team met to plan for the 2024-2025 school year
 - Guest speaker Mark Mastroianni-U.S.District Court Judge came to speak to students
 - Theater company will be performing My Fair Lady in the beginning of April
 - ELA MCAS Sophomores participated in preparation events
 - National Honor Society informational assembly was held for students
- ii. HHS Dean Campus-provided by Tiffany Burgos
 - Dean Tech application process closed with over 300 applications
 - Acceptance letters were sent to 110 students
 - CTE month was celebrated with a student cabinet meeting from each shop
 - Class of 2025 and 2027 are fundraising by selling t-shirts
 - Co-op placements are still on going with new placements in the works
 - Dean programs are open to the public- please email deancte.com with questions
 - Senior dates: Class day- Thursday, May 23, 2024 at 8:15 am. Prom- Thursday, May 23, 2024 at Wyckoff Country Club. Senior breakfast and graduation rehearsal - May 29, 2024 at 8:00am. Senior trip- May 28, 2024- Brownstone Water Park. Graduation- May 30, 2024 5:30 in Dean Gym.

b. VICE-CHAIR REPORTS

- Receivership update: Mayor Garicia and Vice Chair Brunelle have a zoom meeting with the Commissioner on Friday, March 15, 2024.

c. Superintendent/ Receiver Reports

- I. Teacher Retention Workgroup Report
 - HPS Teachers Jill Beyer-Hamel- E.N White and Caroline Montero- HHSN
- II. YONDR Update-Reviewed and discussed

Motion made by Mr. Whelihan seconded by Ms. Tensley-Williams to refer the YONDR policy to the Policy Subcommittee

Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - yes

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

III. Lunch / Recess Report (FYI)- Reviewed and discussed

Motion made by Ms. Lefebvre seconded by Ms. Wilson to refer any policy that was updated during receivership go to Policy subcommittee

Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - yes

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

5. NEW BUSINESS - No new business

6. ONGOING BUSINESS

a. Approval of Meeting Minutes

- i. January 2, 2024 Organizational meeting - [1.2.2024 School Committee Organizational meeting \(draft\)](#)

Motion made by Ms. Wilson and seconded by Ms. Tensley-Williams to approve minutes from Organizational meeting

Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - yes

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

- ii. February 12, 2024 meeting minutes- [2.12.2024 School Committee Minutes \(draft\)](#)

Motion made by Mr. Collamore and seconded by Mr. Romero to approve minutes from school committee meeting

Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - abstain

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

b. Updates from Sub-Committees-

i. Policy & Governance Sub Committee-Approval of Administrative Assistant position - [Administrative Assistant to School Committee](#)

Motion made by Dr. Caballero-Roca seconded by Ms.Wilson to refer job description to the receiver.
Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - yes

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

Approval of minutes- [September Policy Meeting Minutes](#)
[December Policy Meeting Minutes](#)

Motion made by Ms. Wilson seconded by Ms. Caballero-Roca to take Policy subcommittee minutes as a

package for approval

Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- abstain

Dr. Rivera-Colón - yes

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

Policy review-

[CHC](#)

[DBJ](#)

[DGA](#)

[DH](#)

Motion made by Ms. Wilson seconded by Ms. Tensley-Willaims to approve the policy updates and make recommendations for the Receiver to adopt.

Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - yes

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

Next Policy and Governance meeting will be held on Monday, March 18, 2024 at 5:30pm.

- I. Finance/Operations Subcommittee-Meeting held on March 8, 2024. Budget discussed.
- ii. Joint City Council/School Committee-Meeting scheduled for March 14, 2024 at 6:30pm
- iii. Diversity, Equity, and Inclusion Sub-Committee-approval of minutes- [December DEI Meeting Minutes](#)- Meeting being held March 13, 2024 at 6:00pm

Motion made by Dr. Rivera-Colón and seconded by Ms. Wilson to approve December DEI minutes
Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - yes

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

- iv. Local Control Sub Committee-
 - a. Attendance/Chronic Absenteeism Update (FYI)
 - b. Referral / Discipline Data (FYI)
 - c. Staffing Update (FYI)
 - d. MS Building Update (FYI)
 - e. Out-of-State Field Trips

- i. Keene State Tour-[Keene State Tour](#)
- ii. UCONN tour- [UCONN tour](#)
- iii. Wesleyan University tour- [Wesleyan University Tour](#)
- f. Student Activity Approval (N/A)

7. ANNOUNCEMENTS -Reviewed and discussed

Motion set to adjourn made M br. Romero was seconded by Ms. Tensley-Williams.

Roll call:

Mayor Garcia-absent

Ms. Brunelle-yes

Ms. Lefebvre-yes

Mr. Romero- yes

Ms. Tensley-Williams - yes

Dr. Gloria Caballero-Roca- yes

Dr. Rivera-Colón - yes

Mr. Whelihan – yes

Mr. Collamore – yes

Mrs. Wilson – yes

Motion passes unanimously

Adjournment 8:58pm