

Saddle River Board of Education Minutes
Regular Business Meeting -Wandell School Cafeteria
Wednesday, March 16, 2022, 7:30 PM

A. Call to Order *The meeting was called to order at 7:30 PM by Mrs. Emily Kaufman, Board Vice-President.*

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the vestibule of Wandell School, 97 E. Allendale Road, Saddle River, New Jersey.
- The mailing and/or hand delivery of said notice to the designated newspapers, The Record, The Ridgewood News, and The Town Journal.
- Filing with the Clerk of Saddle River Borough.

C. Roll Call

	Present	
Mr. Peros	<u>X</u>	Present remotely per Board Policy #9322. Left meeting at 8:07 PM.
Ms. Elshami	<u>X</u>	Present remotely per Board Policy #9322. Left meeting at 7:35 PM.
Ms. Kaufman	<u>X</u>	
Ms. Nissirios	<u>X</u>	
Ms. Salazer	<u>X</u>	

D. Flag Salute

E. Superintendent's Report

- District Goals Update

Dr. Cinotti gave an update on the revised Anti-Bullying Law, ESSER Performance Report, Enrollment in next year's 6th & 9th grades, Kindergarten Registration, New Address Verification Process for all Grades 1-5, 7, 8, 10, 11, & 12, Middle of Year Assessments, and thanked Ms. Kim, Mr. Riaz, Ms. Kleinbard, Ms. Budds, & Dr. Penna for their specific contributions to Wandell's educational program. Lastly, she thanks the entire staff for implementing the new instructional techniques we learned from our instructional coaches, which is commendable.

In Dr. Cinotti's District Goal update, she indicated that this year's district goals are monumental regarding curriculum and instruction and she will be recommending to continue the differentiation and workshop model goals into next year. Lastly, she provided a comprehensive look back on how we got here:

- 1. 2018-19 ESSA Accountability Profile was released & we did not meet targets in student growth in ELA, Math, & special education chronic absenteeism. The way to show growth is to instruct students with a deeper level of learning through the differentiation and the workshop model, using John Hattie's research.*
- 2. Feedback from parents and community was that our educational program was stagnant & the same projects/worksheets were being used over the years.*
- 3. We had the least amount of instructional minutes in math as compared to neighboring districts*
- 4. Curriculum was not updated or used. Teachers used the textbook as a guide to standards for learning*
- 5. We had not been monitored by the state (QSAC) in over 9 years, as we earned a waiver for being a high performing district. This waiver has since been eliminated*
- 6. Summer curriculum writing was completed in Summer 2019, 2020, & 2021 to be QSAC ready.*
- 7. Instructional Coaching was implemented in 2018-19 for ELA, 2019-20 for Math, none for 2020-21 due to COVID, reinstated for 201-22, & will continue for 2022-23.*

8. *A rigorous, common assessment schedule was implemented for 2021-22 and will continue focusing on BOY, MOY, & EOY with iReady as the common assessment tool.*

- HIB report- *None at this time.*

F. Vice Principal's Report

Mrs. Hickey gave an update on current and future school programs, events, and activities. Mrs. Hickey thanked Mrs. Kleinbard for her efforts during Read Across America month and with the Gifted & Talented Program. Mrs. Hickey also thanked the Foundation for funding the 5th grade field trip.

G. Business Administrator/ Board Secretary's Report

- Preliminary 2022-23 Budget Presentation

Ms. Lawler discussed the change in the March Board meeting dates to adhere to the delay in the Governor's Budget Address, which is needed prior to creating our district budget. Ms. Lawler stated the Board will be voting on the tentative budget bottom line number tonight, which is customary for school budgets. The formal public hearing budget presentation will be held at the April meeting, which is again customary.

H. Board President's Report

Mr. Peros stated he was proud of the efforts the district has been making with curriculum and new technology.

I. Committee Report(s)

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|-------------------------------------|----------------------|
| 1. Communications/ Public Relations | 6. Negotiations |
| 2. Curriculum/ Instruction | 7. Policy |
| 3. Facilities | 8. Technology |
| 4. Finance | 9. Transportation |
| 5. Human Resources | 10. Safety/ Wellness |

Committee chairs updated the public on the areas noted above.

J. Liaison Report(s)

- | | |
|--|------------------------------|
| 1. Mayor and Council | 5. PAWS |
| 2. NJ School Boards Association Representative | 6. Wandell School Foundation |
| 3. Northern Highlands Board of Education | |
| 4. Ramsey Board of Education | |

Liaisons updated the public on the areas noted above.

K. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two portions of the meeting reserved for comments from the public; the first at the beginning of the meeting for agenda items only and the second at the end of the meeting for other items.
- If you wish to address the board, please provide your name and address and please limit your comments to 3 minutes.
- Issues raised by the public may or may not be responded to by the board, but all comments will be considered. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board or any student.

L. Questions or Comments from the Public on Action Items Only

Opened at 7:32 PM, no comments on action items from the Public at this time. Closed 7:33 PM.

This section was moved to the beginning of the meeting as there were a limited number of audience members.

M. Approval of MinutesM-1: Approval of Minutes – Regular Business Meeting

Be it resolved, that the Board approve the minutes of the February 16, 2022 meeting.

Motion: ES

Second: JP

Discussion: N/A

Roll Call Vote

EK: Y *YE:* Y

EN: Y *ES:* Y *JP:* Y

All Motions Passed: 5-0

N. Action Items

- **Administration**

A-21220301: Transportation Services Agreement – South Bergen Jointure Commission 2022-23

Be it resolved, that the Saddle River Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the next school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs. Be it further resolved: That the Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

A-21220302: Transportation Services Agreement – Region 1/Mahwah Board Of Education 2022-23

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the next school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students. Be it further resolved: That the Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

A-21220303: First Reading – Policies & Regulations

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the first reading of the policy/regulation listed below:

- Policy Face Coverings, 5141.10

Motion: EN

Second: JP

Discussion: N/A

Roll Call Vote

EK: Y *YE:* Y

EN: Y *ES:* Y *JP:* Y

All Motions Passed: 5-0

- **Human Resources**

HR-21220301: Employee Resignation 2021-22

Be it resolved, that upon recommendation of the Superintendent, the Saddle River Board of Education accepts the resignation of Angela Manrique, as a Shared Aide, effective on or before March 18, 2022, which satisfies the 30 day separation clause.

Motion: ES

Second: EN

Discussion: N/A

Roll Call Vote

EK: Y *YE:* Y

EN: Y *ES:* Y *JP:* Y

All Motions Passed: 5-0

- **Education**

21220301: Out-of-District Placement Change 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following change in program out-of-district student placement as follows:

Student	Approx. Start Date	Out-of-District Placement	Estimate Tuition
A0001	2/23/2022	Pascack Valley Regional High School LLD Program Montvale, NJ	\$15,707.52

E-21220302: Non-Resident Tuition Student 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following non-resident tuition students at the prorated rate of \$17,500/student effective February 1, 2022 through June 30, 2022, to be paid in one installment on March 15, 2022.

- Student #10624 - Grade 4
- Student #10623 - Grade 4

Motion: JP *Second:* ES *Discussion:* N/A
Roll Call Vote EK: Y YE: Y EN: Y: E-21220301, *Abstention:* E-21220302 ES: Y JP: Y
All Motions Passed: 4-0

- **Finance**

F-21220301: Finance & Operations

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following:

- Payment of Bills March 2022
- Board Secretary Report February 2022
- Treasurer Report February 2022
- Transfer Report February 2022

F-21220302: Maximum Travel & Expense Reimbursement 2022-23

Be it resolved, that the Saddle River School Board of Education, as required by NJAC 6A:23-1.2, NJAC 23A-7.3 and Board Policy #9250, shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the next school year; THEREFORE BE IT RESOLVED that the Saddle River Board of Education hereby establishes the school district travel maximum for the next school year in the sum of \$10,000; and BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

F-21220303: Tentative Budget 2022-23

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education hereby approves the tentative Saddle River School District Budget for submission to the Bergen County Executive Superintendent of Schools as follows:

<u>Fund</u>	<u>Budget/Total Revenues</u>	<u>Local Tax Levy</u>
General Fund	\$11,360,552	\$9,343,853
Special Revenue Fund (<i>federal grants</i>)	\$320,254	\$0
Total Base Budget	\$11,680,806	\$0
Debt Service Fund	\$522,077	\$344,571
Total 2022-23 Budget	\$12,202,883	\$9,688,424

Included in budget line 620, Budgeted Withdrawal from Capital Reserve- Excess Costs & Other Capital Projects is \$480,000 for other capital costs related to replacements/upgrades for classroom sinks, bathrooms, server room, and wheelchair lift. The total cost of these projects is \$480,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

F-21220304: Northeast Roof Maintenance 2020 Referendum Project

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the final payment of \$129,905.25 to Northeast Roof Maintenance of Perth Amboy, NJ for the completion of the 2020 Referendum Roof Project, where payment has been reviewed and certified by Solutions Architecture.

F-21220305: Northeastern Interiors Ceiling & Lighting Project

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the final payment of \$48,884 to Northeastern Interior Services of Little Falls, NJ for the completion of the ceiling & lighting repairs project, funded by the remaining balance of \$32,762 from the 2015 Referendum and \$16,122 from Maintenance Reserve, where payment has been reviewed and certified by Solutions Architecture.

F-21220306: Classroom Sinks Upgrades Project

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the proposal of \$7,360.00 from JMTK LLC/ Rand Pumping of Little Falls, NJ, for the upgrades of four classroom sinks, funded by ESSER II.

F-21220307: Server Room Renovation/Upgrade 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves New Era to perform the cabling of the Server Room Renovation not to exceed \$29,411.80, funded by Capital Reserve.

F-21220308: Resolution Revision F-21220802: Server Room Renovation/Upgrade 2021-22

Be it resolved, that the Saddle River Board of Education revises the resolution of the Board of Education meeting on August 25, 2021 (F-21220802) for the Server Room renovation/ installation to be completed by New Era not to exceed \$44,233.99, funded by Capital Reserve.

F-21220309: Donation Acceptance for 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the donation from the Wandell School Education Foundation for:

- 5th Grade Field Trip to the Buehler Challenger & Science Center = \$1,000

F-21220310: Travel

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following staff/administration travel requirements (room rate accommodations, occupancy taxes/fees presently unknown associated therein and other costs in trips. Meals for overnight will be reimbursed in accordance with policy/law):

Who	What	Where	When	Reg. Fee
Christyn Rowan Lisa Graziano Victoria Hickey Susan Wineburgh Carri Wrobel	Visit for the “Workshop” Model in Practice	Reynolds Elementary School Upper Saddle River, NJ	3/14/2022	\$0
Kerri Budds Angela Penna	Literacy Coaching Workshop	Stony Lane Elementary School Paramus, NJ	4/5/2022	\$0
Catherine Mende	The Fountas & Pinnell Literacy Continuum: A Tool for Assessment, Planning, and Teaching	Virtual	5/25/2022	\$160

Motion: EN

Second: ES

Discussion: N/A

Roll Call Vote

EK: Y

YE: Y

EN: Y

ES: Y

JP: Y

All Motions Passed 5-0

O. Old Business N/A

P. New Business N/A

Q. Questions or Comments from the Public on Other Items *Opened at 8:01 PM. Closed 8:07 PM.*

1. Dr. Henry Senger, 69 W. Saddle River Rd., complimented the Board on the positive work it has been doing over the years. Dr. Senger spoke on behalf of the Saddle River Environmental Commission and would like to engage in discussions with the Board of Education about solar panels. Dr. Senger mentioned the recent email sent out about affordable housing was unfortunate as the Board of Education and Superintendent having nothing to do with housing developments.

R. Board Member Comments N/A

S. Executive Session *Motion: ES Second: EN Vote: 4-0 Time: 8:07 PM*

T. Adjournment *Motion: EK Second: ES Vote: 3-0 Time: 9:17 PM*