

# OFFICE OF SCHOOL TRANSFORMATION

## CONTINUOUS IMPROVEMENT PLAN ELEM/MIDDLE

SCHOOL NAME:

USE THE [CONTINUOUS IMPROVEMENT RUBRIC](#) TO ASSESS READINESS

**PHASE 1: DIAGNOSE** MOST RECENT REPORT CARD ACCOUNTABILITY MANUAL RATING POINTS

ACADEMIC ACHIEVEMENT	Preparing for Success	English Learners' Progress	Student Progress	School Climate	Overall Score and Rating
/	/	/	/	/	/
<b>Strengths</b>			<b>Opportunities for Growth</b>		

**PHASE 2: SELECT** AND **PHASE 3: PLAN**

Document only one action step per line.

### PERFORMANCE GOAL #1:

ACTION STEPS	COST	FUNDING SOURCE
		Choose an item.
		Choose an item.
		Choose an item.
		Choose an item.

### PERFORMANCE GOAL #2:

ACTION STEPS	COST	FUNDING SOURCE
		Choose an item.
		Choose an item.
		Choose an item.
		Choose an item.

### PERFORMANCE GOAL #3:

ACTION STEPS	COST	FUNDING SOURCE
		Choose an item.
		Choose an item.
		Choose an item.
		Choose an item.

### RESOURCE INEQUITY GOAL

ACTION STEPS	COST	FUNDING SOURCE
		Choose an item.
		Choose an item.
		Choose an item.
		Choose an item.

## PHASE 4: IMPLEMENT AND PHASE 5: MONITOR

	GOAL 1		Goal 2		Goal 3	
What data source is the team using to monitor this goal?						
DOES THE DATA INDICATE THAT THE TEAM IS <b>ON TRACK</b> , <b>LAGGING</b> , OR <b>AT-RISK</b> AS IT RELATES TO PROGRESS TOWARDS EACH PRIORITIZED GOAL.	30		30		30	
	60		60		60	
	90		90		90	

Attach any documentation HERE that your team can provide as evidence of the progress being made towards indicators above.

## PHASE 6: REVISE

Please describe in detail any adjustments that have been made to the plans for each of the goals listed above. Be sure to include what has been learned in this improvement cycle, as well.

Benchmark	Progress Monitoring Date	Key Points of Discussion/Planning
30 Days after Implementation		
60 Days after Implementation		
90 Days after implementation		
Additional documentation:		
*Upon completion of the 90-day plan, teams should begin a new continuous improvement cycle. The Office of School Transformation recommends using the <a href="#">Continuous Improvement Rubric</a> to re-assess where the team is and to make adjustments before <b>Diagnosing</b> and <b>Selecting</b> new or updated goals.		