

12th Street Workshop Zoom Meeting Script

Dear host, thank you for chairing the meeting.

PLEASE READ THESE INSTRUCTIONS BEFORE THE MEETING BEGINS!

1. ***Please select two people to read the***
 - a. ***AA Preamble***
 - b. ***and either The Promises or How It works (and make sure they have them on hand to read) before the meeting starts.***
2. ***Please select your spiritual timekeeper before the meeting starts.***
3. ***If the chairperson cannot stay after the meeting to meet with newcomers, please select a person (or persons) who can.***
4. ***30 seconds before the meeting begins click Manage Participants at the bottom of the screen, and a window will pop up on the right of the screen; click MUTE ALL and a small window will pop up saying “Current and new participants will be muted.” MAKE SURE TO UNCHECK THE BOX THAT SAYS “Allow participants to unmute themselves.” The chairperson needs to be the ONLY person with the ability to unmute people, otherwise if trolls come online they will wreak havoc by screaming out obscenities to the group.***
5. ***Please set the chat to “PARTICIPANTS CAN SPEAK WITH HOST ONLY.” Remember to reset the chat at the end of the meeting so participants can chat with each other.***
6. ***Zoom meeting chair/host can remove an attendee if it is believed that attendee is a ‘bot’ (i.e. Otter.ai) or other ‘virtual assistant’ that could potentially record video, audio or write notes etc. This excludes folks who might require auto-generated closed captions for accessibility purposes.***
7. ***Chairpeople should not vary from the script***

Now, we can begin!

Hi everybody and welcome to the 12th Street Workshop Group of Alcoholics Anonymous, we especially welcome all newcomers and visitors, my name is _____ and I am an Alcoholic.

First, some housekeeping. As a friendly reminder, if your camera is on, all of us can see you. Please be mindful of this during the meeting. If you'd like to turn your video on or off, the button is at the bottom of the screen on both a laptop and a cellphone.

Please also note that we've taken a number of steps with regards to the Zoom meeting settings in order to make the meeting as safe a place as possible:

- Chat has been disabled - you may only chat with the host
- Screen sharing has been disabled
- All participants have been muted. The host or co-host will unmute individuals one by one as appropriate
- The meeting may be locked if necessary
- Crosstalk is not permitted. Crosstalk is commenting on someone else's share, including offering unsolicited advice. If you wish to comment directly on someone's share, please feel free to address them after the meeting.
- Please do not make comments in the Zoom chat to everyone during the meeting, as this is considered crosstalk.

Ask your PRE-SELECTED person to read the AA Preamble:

The 12th Street Workshop Group of Alcoholics Anonymous is a fellowship of people who share their experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism. The only requirement for membership is a desire to stop drinking. There are no dues or fees for A.A. membership; we are self-supporting through our own contributions. A.A. is not allied with any sect, denomination, politics, organization or institution; does not wish to engage in any controversy, neither endorses nor opposes any causes. Our primary purpose is to stay sober and help other alcoholics to achieve sobriety.

Ask your PRE-SELECTED person to read The Promises:

If we are painstaking about this phase of our development, we will be amazed before we are half way through. We are going to know a new freedom and a new happiness. We will not regret the past nor wish to shut the door on it. We will comprehend the word serenity and we will know peace. No matter how far down the scale we have gone, we will see how our experience can benefit others. That feeling of uselessness and self-pity will disappear. We will lose interest in selfish things and gain interest in our fellows. Self-seeking will slip away. Our whole attitude and outlook upon life will change. Fear of people and of economic insecurity will leave us. We will intuitively know how to handle situations which used to baffle us. We will suddenly realize that God is doing for us what we could not do for ourselves. Are these extravagant promises? We think not. They are being fulfilled among us - sometimes quickly, sometimes slowly. They will always materialize if we work for them.

The 12th Tradition states that “Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities,” so what you see here and hear here, please let it stay here.

If you have an Alcoholics Anonymous related announcement, please send it to me in a private message and I’ll read it out at the break.

As you may know, online meetings are being added on a regular basis. Make sure to check the Intergroup website at <https://www.nyintergroup.org> for the most current information.

I am also pasting that link into the chat window.

Paste this into the chat window to “everyone”:

List of meetings available on: <https://www.nyintergroup.org>

Sponsorship is an important part of our program. If you need a sponsor please text, call or email one of the 12th Street Workshop sponsorship coordinators:

For any person seeking sponsorship, we are here to assist.

Rich D. 646-734-8409 rdonovannyc@gmail.com

Julia Z 646-894-6970 j.a.zakaryan@gmail.com

Contact information will also be pasted in the chat room. The 12th Street Workshop is always in need of more people willing to sponsor. If you have a year or more of continuous sobriety and are willing to act as an interim sponsor or sponsor, please contact one of the sponsorship coordinators.

Paste this into the chat window to “everyone”:

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For any person seeking sponsorship, we are here to assist.

Rich D. 614-734-8409 rdonovannyc@gmail.com

The 12th Street Workshop is a safe space for recovery, and no harassment, including sexual harassment, will be tolerated. If someone is making you feel unsafe during the meeting, please alert the chairperson immediately by sending a private message in the chat, if the chat is active, or email the 12th Street Workshop at 12thstreetworkshop@gmail.com.

For speaker meetings:

Now allow me to welcome _____ to share their experience, strength and hope with us for 15-20 minutes.

For topic meetings:

The format of today's meeting is a topic meeting. This means we collect four topics from the floor and folks can share about one or more of those topics. Please use the chat function to suggest topics. I'll collect the first four and type them back into the chat window for everyone, and then we'll open the meeting up for sharing.

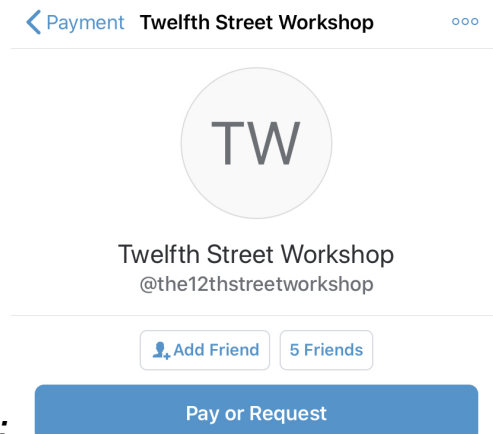
Type the first four appropriate topics back into the chat window to "everyone," and mention the share time limit now, rather than waiting for the break:

Shares are three minutes, you will receive a "ONE MINUTE" signal at the two minute mark from our SPIRITUAL TIMEKEEPER. Please be aware that there are a lot of people in this meeting, so be generous with your time.

AFTER THE SPEAKER FINISHES / SECRETARY'S BREAK:

The Seventh Tradition states that we are self-supporting, declining outside contributions. 12th Street Workshop is responsible for rent on our physical space and we do have expenses. We also need to meet our prudent reserve, prepare for future rent and support AA as a whole. You can make your Seventh Tradition contribution via Venmo to @The12thStreetWorkshop. To mail a check, the address is The 12th Street Workshop PO Box 419, New York, NY 10009. If you cannot give, please stay, we need you more than we need your money.

CHAIRPERSON PLEASE COPY AND PASTE THIS INTO THE CHAT TO



***EVERYONE*:**

You can make a 7th Tradition contribution to the 12th St Workshop:

Venmo:

**Twelfth Street Workshop
@the12thstreetworkshop**

Mailing address:

**The 12th Street Workshop
PO Box 419
New York, NY 10009**

Is anyone here at their first AA meeting or at the 12th Workshop for the first time who would like to raise their digital hand and introduce themselves by first name only? This is just to say hi and perhaps mention your day count. We will have time for sharing a little later in the meeting. This Zoom space will stay open after the meeting is done for all newcomers who have any AA related questions.

Now we're going to ask for anybody counting days from 1 to 89 to raise their hands.

If you're on a laptop, click on "Participants" at the bottom of your Zoom video window. A column will pop up at the right and, at the bottom, you'll see "Raise Hand." If you're on a smartphone, click on "More," the three dots that appear in the bottom right-hand corner. "Raise Hand" will be one of the commands that appears. If you are a day counter and you would like to share, do not lower your hand after you've stated your day count, and we will call on you as soon as sharing opens up.

Now we'd like to ask anybody celebrating an anniversary of 90 days, or 1 or more years in the month of _____ to raise your hands.

AA Announcements:

- The 12th Street Workshop holds anniversary meetings on the last Sunday of every month at 4.30pm.
- If you call one of the 12th Street Zoom meetings your home group and you'd like an anniversary coin (90 days or one or more years) how to do that will be posted in the chat.
 - **Paste this into the chat window to "everyone"**
If you call one of the 12th Street Zoom meetings your home group and you'd like an anniversary coin (90 days and one or more years included) please send an email to 12thstreetcoins@gmail.com We'll need your first and last name, phone #, address and sobriety/anniversary date.
- The 12th Street Workshop holds business meetings on the second Sunday of every month at 4.30pm. Chairpersons are recommended to attend. All are welcome.
- **[ALSO check for any notices posted here:**
<https://drive.google.com/drive/folders/1dQSesYBAWrEgeJAZ5EZKqZBivGTJJjQu>**]**

We will now open up the meeting for sharing. If you would like to share, please raise your hand. In order to keep things fair, the chairperson will call on people with their hands raised, starting with the day counters and ending with Burning Desires in the last 6 minutes of the meeting.

Shares are three minutes, you will receive a "ONE MINUTE" signal at the two minute mark from our SPIRITUAL TIMEKEEPER. Please be aware that there are a lot of people in this meeting, so be generous with your time.

At 7 mins before the end of the meeting the CHAIRPERSON will make this announcement: We will now open the shares up for Burning Desires. Please share with us if you are at risk of drinking, using, hurting yourself or anybody else today. To indicate your Burning Desire, send a private message to the chairperson in the chat.

AT THE END OF THE MEETING. Thank you to the SPEAKER. Please take us out with the Serenity Prayer.