

## 2022-2023 Operation Aware Program Request Form (Grant Supported)

|                                        |       |        |       |
|----------------------------------------|-------|--------|-------|
| District                               | _____ | School | _____ |
| Address                                | _____ | City   | _____ |
| Zip                                    | _____ |        |       |
| Phone                                  | _____ |        |       |
| Principal                              | _____ | Email  | _____ |
| Counselor                              | _____ | Email  | _____ |
| Person to contact regarding scheduling | _____ |        |       |
| Email                                  | _____ |        |       |
| Person to contact regarding billing    | _____ |        |       |
| Email                                  | _____ |        |       |

**Program preference:** Please choose the three most convenient quarters for Operation Aware to be in your classroom. Write #1 in the blank for your first choice, #2 for your second and #3 for your third preference. We will do our best to schedule your first choice. We schedule on a first come first served basis.

| Quarter         | Begins  | Ends    | Preference |
|-----------------|---------|---------|------------|
| 1 <sup>st</sup> | August  | October |            |
| 2 <sup>nd</sup> | October | January |            |

|                 |         |       |  |
|-----------------|---------|-------|--|
| 3 <sup>rd</sup> | January | March |  |
| 4 <sup>th</sup> | March   | May   |  |

**\*\* The grant this year is covering Virtual Classes. All lessons will be sent via video links to participating schools. Teachers and students will have access to the links for the entire quarter.\*\***

**Number of classes:** Please fill in the number of preferred classes (sections) you desire to participate for the year in the box below the requested grade(s). We will do our best to cover your request with our allotted funding and let you know the final determination of what class we can cover.

|                            |   |   |   |   |   |   |    |    |    |
|----------------------------|---|---|---|---|---|---|----|----|----|
| GRADE                      | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|                            |   |   |   |   |   |   |    |    |    |
|                            |   |   |   |   |   |   |    |    |    |
|                            |   |   |   |   |   |   |    |    |    |
| # of classes participating |   |   |   |   |   |   |    |    |    |

**Day and time preferences:** Please choose the three most convenient days and times for Operation Aware to be in your classroom. Write #1 in the blank for your first choice, #2 for your second and #3 for your third preference. We will do our best to schedule your first choice. We schedule on a first come first served basis.

|               |                |                  |                 |               |
|---------------|----------------|------------------|-----------------|---------------|
| <b>Monday</b> | <b>Tuesday</b> | <b>Wednesday</b> | <b>Thursday</b> | <b>Friday</b> |
| AM            | AM             | AM               | AM              | AM            |

|    |    |    |    |    |
|----|----|----|----|----|
| PM | PM | PM | PM | PM |
|----|----|----|----|----|

**School Hours:** Please tell us the times your school days begin and end.

Begin:\_\_\_\_\_ End:\_\_\_\_\_

Please return this form to the Operation Aware office at your earliest convenience. Funding will be determined based on the number of classes requested, the way the classes are scheduled, and the distance the school is from our office. For questions please contact Amber Powell by email [amber@operationaware.org](mailto:amber@operationaware.org).

**Please Email this form to Mackenzie Staples - Director of Programs at: [mstaples@operationaware.org](mailto:mstaples@operationaware.org)**  
[www.operationaware.org](http://www.operationaware.org)