

LDC Learning Center  
58-24 84th Pl  
Middle Village N.Y. 11379  
(718) 426-9452  
LDCMIDDLEVILLAGE@GMAIL.COM

\\2026 CONTRACT

License : 173268

As a licensed daycare for New York City, we offer a bilingual academic environment, an organic diet approved by the Department of Health, and a clean safe learning space. All students will be under the supervision of three licensed daycare providers. Business hours are Monday through Friday from 8:00 a.m.- 5:00 p.m. (unless there is a federal holiday) If for any reason you are late, call us. A surcharge applies for arrivals before 8:00 am and after 5:00 pm (\$1 per minute). I agree with the penalties.

\_\_\_\_\_ (Initial)

I, \_\_\_\_\_(guardian), of \_\_\_\_\_(student) will submit a payment of \$\_\_\_\_\_ weekly on Monday mornings. Receipts will be generated on the Brightwheel app.

1.1.	Infant	(6 weeks - 1 year)	\$500
1.2.	Infant	(1 year- 2 years)	\$430
1.3.	Toddler	(2 years - 3 years)	\$400
1.4.	Head-Start	(3 years - 4 years)	\$375
1.5.	Pre-School	(4 years - 5 years)	\$350
1.6.	After-School	(4 years- 12 years)	\$180
1.7.	Summer Program	(Kindergarten and beyond)	\$300
1.8.	Drop-In (Per Day)	(4 years- 12 years)	\$65

Toiletry requirement: \_\_\_\_\_ per month. A \$10 fee will be charged if toiletries are not received. \_\_\_\_\_ (Initial)

Students absent and/or missing school are still required to pay the weekly fee; this is the enrollment security.

This is a standard contract that can be rescinded at any time by both parties. A two-week notice should be given if you decide to remove your child from our care. If you have understood and agree to our terms and conditions, please sign below.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

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I, \_\_\_\_\_ (guardian) of \_\_\_\_\_ (student)  
grant consent, and acknowledge the following:

- All communication regarding students must be done through the BrightWheel application.
  - Communicate with Ms.Linda directly for early/late pick-up.
  - If a student is absent, send a message through Bright-wheel to notify the teachers.
  - Check-In/Check-Out will be through the Brightwheel application.
- All students MUST arrive by 9:00am. WE DO NOT ACCEPT LATE ARRIVALS. We have activities planned for students and it's important we maintain our routine.
- NO PICKUP BETWEEN 1:00pm - 2:30pm. (Unless there is an emergency) During nap-time, we do not want to disturb our students.
- Only an individual on the emergency contact list can Check-Out a student, and MUST have a valid ID to present.
- If students are observed unwell (see Health & Well-Being Form on Google Drive) - We will call caregiver/s and they must be picked up from daycare. Students must provide a medical note or 48 hours symptom free before returning.
- Payments by check/cash are to be placed in an envelope with the student's name. Invoices and Tax-Form documents can be retrieved through the Bright-Wheel application.
- Homework is given at the end of each week. Take a few moments to review past classwork, and complete the homework assignment.
- Parent-teacher conferences and our yearly zoom meeting require MANDATORY ATTENDANCE.
- NO REFUNDS - Only CREDIT will be applied to your Bright-Wheel account.
- Drop-In Option: Notify Ms.Linda the first week of each month.

If you have any questions or concerns regarding your child and/or their progress please contact Ms. Linda directly by sending a direct message to “Admin” through Brightwheel or emailing [ldcmiddlevillage@gmail.com](mailto:ldcmiddlevillage@gmail.com).

WE ARE NOT RESPONSIBLE FOR PERSONAL BELONGINGS.