## LDC Learning Center 58-24 84th Pl Middle Village N.Y. 11379 (718) 426-9452 LDCMIDDLEVILLAGE@GMAIL.COM

2026 CONTRACT License: 173268

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As a licensed daycare for New York City, we offer a bilingual academic environment, an organic diet								
approved by the Department of Health, and a clean safe learning space. All students will be under the								
supervision of three licensed daycare providers. Business hours are Monday through Friday from 8:00								
a.m 5:00 p.m. (unless there is a federal holiday) If for any reason you are late, call us. A surcharge								
applies for arrivals before 8:00 am and after 5:00 pm (\$1 per minute). I agree with the penalties.								
(Initial)								
I,	(gu	(student) will submit a						
payment of \$ weekly on Monday mornings. Receipts will be generated on the Brightwheel app.								
1.1.	Infant	(6 weeks - 1 year)	\$480					
1.2.	Infant	(1 year- 2 years)	\$425					
1.3.	Toddler	(2 years - 3 years)	\$400					
1.4.	Head-Start	(3 years - 4 years)	\$375					
1.5.	Pre-School	(4 years - 5 years)	\$350					
1.6.	After-School	(4 years- 12 years)	\$180					
1.7.	Summer Program		\$300					
1.8.	Drop-In (Per Day)	(4 years- 12 years)	\$65					
Toiletry requirement: per month. A \$10 fee will be charged if								
toiletries are not received(Initial)								
Students absent and/or missing school are still required to pay the weekly fee; this is the enrollment								
security.								
This is a standard contract that can be rescinded at any time by both parties. A two-week notice should								
be given if you decide to remove your child from our care. If you have understood and agree to our terms								
and conditions, please sign below.								
	Signature		Date					
	~							

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I,	(guardian)	of	 (student)
grant consent an	d acknowledge the following:		

- All communication regarding students must be done through the BrightWheel application.
  - Communicate with Ms.Linda directly for early/late pick-up.
  - o If a student is absent, send a message through Bright-wheel to notify the teachers.
  - Check-In/Check-Out will be through the Brightwheel application.
- All students MUST arrive by 9:00am. WE DO NOT ACCEPT LATE ARRIVALS. We have activities planned for students and it's important we maintain our routine.
- NO PICKUP BETWEEN 1:00pm 2:30pm. (Unless there is an emergency) During nap-time, we do not want to disturb our students.
- Only an individual on the emergency contact list can Check-Out a student, and MUST have a valid ID to present.
- If students are observed unwell (see Health & Well-Being Form on Google Drive) We will call caregiver/s and they must be picked up from daycare. Students must provide a medical note or 48 hours symptom free before returning.
- Payments by check/cash are to be placed in an envelope with the student's name. Invoices and Tax-Form documents can be retrieved through the Bright-Wheel application.
- Homework is given at the end of each week. Take a few moments to review past classwork, and complete the homework assignment.
- Parent-teacher conferences and our yearly zoom meeting require MANDATORY ATTENDANCE.
- NO REFUNDS Only CREDIT will be applied to your Bright-Wheel account.
- Drop-In Option: Notify Ms.Linda the first week of each month.

If you have any questions or concerns regarding your child and/or their progress please contact Ms. Linda directly by sending a direct message to "Admin" through Brightwheel or emailing ldcmiddlevillage@gmail.com.