

Steps to get grants:

1. Find a funding source and research their requirements. See resources below.
2. Decide what you need (materials) or want to do (an activity), who will benefit from it.
3. Be realistic. Do something feasible. Starting small gives you a chance to gain experience.
4. Run it by your boss. (He or she could give you ideas or help you find your team. Always keep them informed.)
5. Are you going to go solo or find a team to work with? Pick reliable people. Talk about your ideas. They'll have their own and together you can come up with something strong.
6. Open an account with Donors Choose, join a list, or initiate contact with a funder.
7. Come up with a catchy title.
8. During planning stages, hash out all elements of your idea. If working with a team, do this with them so the plan is air tight.
9. If this requires a commitment from the school community, make sure you discuss with your principal or other administrator.
10. On a separate document, compose your text. You need to sell your idea to your funder with concise, persuasive language.
11. Thoroughly edit your writing.
12. Copy and paste your text into your application and comb through it again for typos and flow.
13. Hit 'send.' While waiting for a decision/funding, organize your follow through so you can hit the ground running once the money comes in.
14. Celebrate (or regroup, assessing your effort).
15. Follow through, communicate w your team, and stay on top of your commitments.
16. (Safely) share grant activities on social media and the school's website.
17. Self assess.

All things Donors Choose:

[How does Donors Choose work?](#)

How to do a [Donors Choose](#) request.

Don't reinvent the wheel. See these [examples](#) of funded projects to get ideas.

Other grant opps:

[The Philadelphia Foundation](#)

But wait, there's more....

Philasd [office of grant development](#) lists grants for which to apply. Use their [guide](#).

Philasd [teacher information board](#) has pds and grant opps.

Take a look at the TIBs email we get from the district. It is a good resource.