

Parkview Collective Commitments

- When we speak about students, we will be objective, positive, solution-focused, and supportive.
- We will keep conversations focused on solutions by utilizing an agenda and following a protocol when making decisions.
- We will examine data to analyze student needs in order to implement interventions.
- We agree to implement a team-developed plan with fidelity, to be consistent, and to monitor the effectiveness of the plan.
- We commit to a process and a designated time to communicate with staff, parents, and students.

Team Meeting Norms:

- Each team will determine these through a process from Art of Coaching Teams

Current Roles:

- **Facilitator:**
- **Taskmaster/Timekeeper:**
- **Notetaker:**
- **Communicator:**
- **Process Observer:**

Time Allotted	Agenda Category	Topic/Notes
10/1/21	Homeroom planning	

	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none">• Review Google Minor Data• Review Work Habits Data• Student Recognition• Teaching Behavior Resources• Team Building & Icebreaker Activities• Team-Based Incentives	
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	Problem Solving Individual Student Needs <ul style="list-style-type: none">• Academic, attendance, behavior data Resources: <ul style="list-style-type: none">• Behavior Flow Chart• Bank of WH interventions• Team Based Intervention Form• CICO Referral Form	
	Communication (w/Students, Families, or Colleagues)	Conferences going well
	Set Agenda for Next Meeting <ul style="list-style-type: none">• Identify priorities• Assign time allotments	Boss's Day stuff

	<ul style="list-style-type: none"> • Invite others you anticipate needing 	
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Time Allotted	Agenda Category	Topic/Notes
10/1/21	Homeroom planning	

	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	Celebrations! Jasna's students have been doing a great job of getting their work done independently! Lucien E. presented his Genius Hour research project for the class!!!
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	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data Resources: <ul style="list-style-type: none"> • Behavior Flow Chart • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	Kane K- do not let him leave if at all possible Abriel- rumors she may want to run away again Aiden P- anger issues; Trudi has him in a group; keep watching for now
	Communication (w/Students, Families, or Colleagues)	Filling out comments for conferences Email about conferences

	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	
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Time Allotted	Agenda Category	Topic/Notes
2/19/20	Homeroom planning	Spring Pictures Practice for conferences Show Choir performance Activities Fair at Southview next Thursday Counselors and some other people coming to talk to kids during PE and Health next week to tell kids about the activity fair. Mention it during homeroom to kids and encourage them to go.

	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	
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	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> • Behavior Flow Chart • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	Jasna sent us a document with struggling students and explanation of why their scores didn't increase. Discussion about parent concerns/email
	Communication (w/Students, Families, or Colleagues)	Conferences in 3 days!
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	

Time Allotted	Agenda Category	Topic/Notes
2/19/20	Homeroom planning	

	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	Major/minor list Most referrals are occurring during study hall and lunch time This is why they are revamping expectations for cafeteria and study halls Discussed problem-solving ideas for lunch Study hall expectations
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	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	
	Communication (w/Students, Families, or Colleagues)	
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Time Allotted	Agenda Category	Topic/Notes
2/5/20 2/12/20	Homeroom planning	Student led conferences Right now kids are working on uploading evidence and filling out reflections for each class. This is being done in academic classes. Questions Kids filling out letters during homeroom. Use template from Hallam? We don't feel there are any students who would benefit from a group conference at this time.

	Teaching and Reinforcing Expected Behaviors	
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	<ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	
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	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	Update 504 plan for Caleb Gilliland Quinn- discussed concerns and needs New student- Jackie- received info from Stillwell- they were sad to see them go. Left due to altercation with a troubled student; no supports Kaleb D struggling at home Peter- trying to impress people
	Communication (w/Students, Families, or Colleagues)	
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Time Allotted	Agenda Category	Topic/Notes
1/29/20	Homeroom planning	

	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	Kids now wearing one air pod around halls and to class.. Most of the time they are saying it's not "hooked" to any devices, but they need to keep them out of their ears unless they have special permission. 1-22 Carlos was reminded of the process for CICO. 1-22 He does not want to participate in this so we discussed the expectations. Followed up on the announcements request.
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	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> Behavior Flow Chart 	Students whose parents might need a special invite to conferences. CM- seeing a change in his demeanor- hoodie up, head down, no smile; running with different crowd;
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	<ul style="list-style-type: none"> • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	<p>Trudy working on what to do to handle the situation</p> <p>IC- breaks</p> <p>NY- IEP</p> <p>MC- stuff going on at home. Anytime he is absent they have to call Dad and then he will do what he can to get him here. Stated he is struggling with math and science. Refusing outside therapy.</p>
	Communication (w/Students, Families, or Colleagues)	Student-led conferences
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	

Time Allotted	Agenda Category	Topic/Notes
1/15/20	Nurse communication	Make sure you send students to nurse when sick. Even if they have already been to the nurse, send them back if necessary (if they are continuing to show symptoms).
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	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	

	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data <p><u>Resources:</u></p> <ul style="list-style-type: none"> • Behavior Flow Chart • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	<p>7 Platinum Warning List (Grades below 65%)</p> <p>Mason Copenhaver attendance issues; affecting grades and performance. 17 absences. Decided to nominate for Tier 2 egli talked with him yesterday and put a plan in place with him. Adding SAIG would be good for a weekly communication. His mentor is Katie Molstad and will begin on Monday</p>
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		<p>Carlos- still working on implimenting minors and majors for him (as appropriate) to track his behavior.</p> <p>Nancy Yorke- team is still collaborating regarding the possibility of staffing her into special education services. She has had her eligibility meeting. Presented data to mom and made a case for how these services would be beneficial to her.</p>
	Communication (w/Students, Families, or Colleagues)	We are working on finishing up our 1st semester RAO communication.
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Time Allotted	Agenda Category	Topic/Notes
1/8/20	Nurse communication	
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	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	

	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data Resources: <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	7 Platinum Warning List (Grades below 65%) Mason Copenhagen attendance issues; affecting grades and performance. 17 absences. Decided to nominate for Tier 2 egli talked with him yesterday and put a plan in place with him. Adding SAIG would be good for a weekly communication. His mentor is Katie Molstad and will begin on Monday
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		<p>Discussed Carlos and his constant behaviors. We decided as a team we are going to really focus on writing minor and major referrals for him, when they are deserved. We feel he is slipping under the radar because he probably deserves a minor daily. But we are going to buckle down and write them when he deserves them. Egli will talk with Carlos today regarding the teacher plan. Carlos will utilize his breaks as needed.</p> <p>We have noticed an uptick in behavior from LaCaden. Egli addressed this with Kaden</p>
	Communication (w/Students, Families, or Colleagues)	We are working on finishing up our 1st semester RAO communication.
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	

Time Allotted	Agenda Category	Topic/Notes
12.18.19	Homeroom Planning- Study hall brainstorming	Finalized spreadsheet with all kids' locations
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	Prepared for awards ceremony on Friday

	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data Resources: <ul style="list-style-type: none"> • Behavior Flow Chart • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	7 Platinum Warning List (Grades below 65%)
	Communication (w/Students, Families, or Colleagues)	Continue working on RAO log so each student has two contacts before the end of 1st semester.

	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	
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Time Allotted	Agenda Category	Topic/Notes
12.4.19	Homeroom Planning- Study hall brainstorming	<ul style="list-style-type: none"> • Focus group follow-up. What implications has this student info. had for you?your team? https://drive.google.com/file/d/1I3pnsrJJJSYN286fILNG9zZ-WqStdYk/view <ul style="list-style-type: none"> -Ask students about their lives outside of school. Where is the time to do this but yet important to students. Could happen during Supervision/non-academic time -Students appreciated teachers in hallways and we like seeing teachers in hallways. -Talk in team mtgs about assessments. We talk in dplc's but not in tplc's like we used to. As a team, we can refer to our team agenda but that may be too late.Start to mention this in team meetings when we know we have tests. We need to spend more time talking about what we do in our classrooms. Used to discuss cross-curricular connections but not so much anymore. -Separate out answers from 6th to 7th grade ex: liking planners <p>Clear water bottles will be addressed at some point.</p>
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data Resources: <ul style="list-style-type: none"> • Behavior Flow Chart 	7 Platinum Warning List (Grades below 65%)

	<ul style="list-style-type: none"> • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	
	Communication (w/Students, Families, or Colleagues)	
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	

Time Allotted	Agenda Category	Topic/Notes
11/20	Homeroom Planning- Study hall brainstorming	<ul style="list-style-type: none"> • Share hard copies of exemplar goal samples (stair-step document) with Libby • Talking with study halls regarding off-task behaviors including gaming.(Trudy)
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> • Behavior Flow Chart • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	7 Platinum Warning List (Grades below 65%)
	Communication (w/Students, Families, or Colleagues)	
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	

Time Allotted	Agenda Category	Topic/Notes
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11/13		
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	Finished list for Team Awards (would like to get some feedback/changes from any team members that had to miss meetings)
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data Resources: <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	7 Platinum Warning List (Grades below 65%) Lilian Sisson - attendance concerns; personal conference to tell her she is doing a great job in class, and how can we help with attendance issues Charlie Moore, Elle Sullivan - would like to see more; personal conferences
	Communication (w/Students, Families, or Colleagues)	
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Date: 11/6/19 **DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!		
Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards Homeroom Slides (link for 6 or 7) 	Homeroom Self-Assessment Data C. Ross - complete 504 teacher input form Trudy left message with parents regarding the possibility of not dropping the plan completely but placing "no accommodations needed at this time" Thoughts? Dad is requesting we leave three accommodations. We will adjust 504.
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources 	Discussed the 504 plan of student Student recognition awards for team celebration (continue) Regular and ongoing communication with parents

	<ul style="list-style-type: none"> • Team Building & Icebreaker Activities • Team-Based Incentives 	(two per student per semester)
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> • Behavior Flow Chart • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	7 Platinum Warning List (Grades below 65%)
	Communication (w/Students, Families, or Colleagues)	Making progress on RAO log
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	

Date: 10/30/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> • Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards • Homeroom Slides (link for 6 or 7) 	Homeroom Self-Assessment Data C. Ross - complete 504 teacher input form Trudy left message with parents regarding the possibility of not dropping the plan completely but placing "no accommodations needed at this time" Thoughts?
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	5 boys disrupting study hall; Trudy talked to them and they will have a consequence if they have a bad report in the future. Worked on behavior awards for December
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> • Behavior Flow Chart • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	7 Platinum Warning List (Grades below 65%)

	Communication (w/Students, Families, or Colleagues)	Making progress on RAO log
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Date: 10/23/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards Homeroom Slides (link for 6 or 7) 	Homeroom Self-Assessment Data
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	60 Second Habit (for your own self care) Starting awards for December; we will give awards to kids who consistently follow expectations/6 pillars of character Continue working on RAO communication
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data Resources: <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	7 Platinum Warning List (Grades below 65%)
	Communication (w/Students, Families, or Colleagues)	Mollie talked to Noah H's mom about focus, grades, and organization. Shared with the team.
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Date: 10/16/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards Homeroom Slides (link for 6 or 7) 	<p>Conference planning finalized</p> <p>Highest attendance concerns:</p> <p>Mason Copenhaver 9.5 -Janes</p> <p>Libbyann Latimore 7.6- Hagins</p> <p>Story Nelson 7.7 - Despotovich-made a plan w/mom</p> <p>Lillian Sisson 8.5- Schaeffer</p> <p>Aaron Tomlinson 10.1 - Janes-have a plan but he isn't taking advantage of it</p> <p>Madison Vogel 7.1-vacation- Janes-we made a plan</p>
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <p><u>Resources:</u></p> <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	<p>7 Platinum Warning List (Grades below 65%)</p> <p>SN had a meeting with her mom and Trudy yesterday. They made a plan for when she is absent; when she comes back she will stay with Despo until she is caught up.</p> <p>CV- still having trouble during some classes; tries to draw attention to himself</p> <p>KG- came into Trudy's office and is struggling with grades. She is typically an A student and was upset that she scored a C on an assignment. Trudy talked her through it.</p>
	Communication (w/Students, Families, or Colleagues)	<p>Conferences tomorrow!</p>
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Date: 10/9/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards Homeroom Slides (link for 6 or 7) 	Boss's Day Planning
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	SN struggled in literacy class this morning with aggressive language. Email was sent to Despotovich and comments on behavior progress monitoring. Kk, BJ, NY were written up my Hagins's sub. She is filling out form for major for all three students. NH not working .
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	7 Platinum Warning List (Grades below 65%) Discussed ideas to work with NH. He is receiving and minor in literacy. He works with Jasna two days a week. Possibly doing" kid conversations" during study hall and creating an action plan (do these at high school)
	Communication (w/Students, Families, or Colleagues)	
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Date: 10/2/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards 	Creating self-evaluation tool for conferences Mollie is creating google classroom with self-evaluation tool. She will invite all Platinum teachers and related teachers (sped, etc).

	<ul style="list-style-type: none"> Homeroom Slides (link for 6 or 7) 	Students will fill out during each class. On Monday, we will check our homeroom kids to make sure they are done. If they are not, they will finish on Monday during homeroom and submit/turn in. Then teachers will fill out the comment section.
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	Reinforcing behavior in the back hallway. Advocacy list in your mailbox
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	7 Platinum Warning List (Grades below 65%) Mason Moore no earPOD/phone. Use headphones for chromebook - Trudy Emailed Karri Nancy- doesn't have materials, doesn't engage in class discussions, tardies, puts head down in class, doesn't engage in quality independent work We are going to continue working on Tier 1 strategies before we consider nominating her for Tier 2 - Trudy follow-up
	Communication (w/Students, Families, or Colleagues)	
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Date: 9/25/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards Homeroom Slides (link for 6 or 7) 	Reminder of Homecoming dress up days We will need to get student volunteers for assembly. Waiting on activities.
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition 	

	<ul style="list-style-type: none"> • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> • Behavior Flow Chart • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	NH - Behavior concerns. Has good days and bad days. Seating in front near instruction. Remind him of proper behavior with positive reinforcement. CS - Email from mom. Please respond accordingly MB - Email from mom. Please respond accordingly NY - Having a hard time with being absent for the last few days. She is afraid that she will be treated differently. Give her lots of positive reinforcement. Mollie, can we share her FastBridge data at next meeting?
	Communication (w/Students, Families, or Colleagues)	Reminder that we have Bosses' Day.(October) Send out an email team about what we want to do.
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	Bosses' Day Homecoming assembly

Date: 9/18/19 **DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!		
Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> • Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards • Homeroom Slides (link for 6 or 7) 	
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> • Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> • Behavior Flow Chart 	Isaiah Comstock-Updated data FYI (Ben) Carlos V. is doing well in classes (strong performance on science assessment, supporting another student in math). Experienced frustration in 8th period.

	<ul style="list-style-type: none"> • Bank of WH interventions • Team Based Intervention Form • CICO Referral Form 	Story N. had a rough afternoon yesterday in HR and math. Lori communicated with Katie and Katie thinks something must have triggered it.
	Communication (w/Students, Families, or Colleagues)	7 Platinum Behavior Sheet (Pilot) Lilly Timblin doesn't have glasses right now. She cannot see the board and difficult for her to see close up too. Eyewear should be arriving soon.
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	

Date: 9/11/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> • Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards • Homeroom Slides (link for 6 or 7) 	Hand out picture forms
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> • Review Google Minor Data • Review Work Habits Data • Student Recognition • Teaching Behavior Resources • Team Building & Icebreaker Activities • Team-Based Incentives 	<p>Ben is checking in with students he met over summer. Please share how things are going and indicate positives and areas for improvement for the following:</p> <ul style="list-style-type: none"> • Jackson Ulery • Keegan Klaver-No overt inappropriate behaviors; struggling academically, which leads to lack of work completion • Carlos Vergara-Exhibits need for attention; has a lot of followers • Nancy Yorke* <p>Dahl comments about students:</p> <p>Carlos - he participates a lot in spanish class and when he is on task, the whole class follows. Something to work on would be to write notes and finish activities.</p> <p>Keegan - Something to work on would be participation and writing on papers. He doesn't write many things down and chooses to not participate frequently. Positive: he doesn't distract others in class and is polite.</p> <p>Nancy - same as Keegan. She writes things like "idk" on all her work <u>Does she do this in other classes?</u> Positive:</p>

		she is respectful and listens. Also, she doesn't distract others in class.
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	<p>Keegan Klaver Disability Suspect meeting scheduled for 9/24 @2:45 Could anyone join? Do we need coverage?</p> <p>Tier 2- check in and out- Carlos/Keegan; do we want them to start soon? Anyone else we want to recommend</p> <p>Jenalee Roby 504 needs and emotional needs</p> <p>Isaiah C- make sure we are giving him his break when he asks; and if he doesn't ask for a break we should offer him one</p> <p>Mason M- never has lanyard- Kari is going to create a plan</p>
	Communication (w/Students, Families, or Colleagues)	Fastbridge testing communication Luka and Illah Luevanos moving RAO reminder (email to team)
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	Dahl will be gone for this meeting: I have students that need to make up tests during their study halls, which all occur during 3rd period wednesday. Please let me know if there is anything specific you need from me! I will check this doc afterwards as well.

Date: 9/6/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards Homeroom Slides (link for 6 or 7) 	
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities 	

	<ul style="list-style-type: none"> Team-Based Incentives 	
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	<p>We met with Erryn about our Zone 3 AELP kids and the AELP program in general.</p> <p>Lori and Mollie are sorting the district writing prompts and giving Erryn a copy of ones we think are more advanced. Erryn will go through them and identify needs for extensions.</p>
	Communication (w/Students, Families, or Colleagues)	Continue sending postcards and emails to students doing a great job!
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	Delelovic will be gone on Wed. in a few weeks so she will miss our Wed. meeting that week.

Date: 9/4/19

****DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!**

Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards Homeroom Slides (link for 6 or 7) 	
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> <ul style="list-style-type: none"> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	<p>Cole V changing schedule</p> <p>Mason M. - Missing the beginning of first period every day because of the lenyard. Trudy will talk to parents and with Beath to make arrangements so his lenyard is always here.</p> <p>Carlos V.- Possible schedule change, maybe switch P.E. and Math (6th and 7th). He is not with a good</p>

		<p>group of kids 7th. Putting him on restroom schedule (end of 2nd, lunch, beginning of 7th). If he asks at another time and claims it is an emergency, send him to the nurse.</p> <p>Nancy Y- concerned about her; skipped class today; very low reader so Janes and Hagins will work together on reading interventions and Delelovic will work with her on math to be proactive</p>
	Communication (w/Students, Families, or Colleagues)	
	Set Agenda for Next Meeting <ul style="list-style-type: none"> Identify priorities Assign time allotments Invite others you anticipate needing 	

Date: 8.28.19 **DON'T FORGET TO TAG RELEVANT STAFF WHO COULD NOT ATTEND TODAY (e.g. ADMIN, COUNSELORS, TEACHERS)!		
Time Allotted	Agenda Category	Topic/Notes
	Homeroom Planning- <ul style="list-style-type: none"> Teaching expected behaviors across team based on Executive Functioning Skills/ Work Habits Standards Homeroom Slides (link for 6 or 7) 	https://docs.google.com/spreadsheets/d/1zv7thbw34jeKmXRJZWVEFTUm01HQc-iZ3Nmb13rORTs/edit#gid=1762989413
	Teaching and Reinforcing Expected Behaviors <ul style="list-style-type: none"> Review Google Minor Data Review Work Habits Data Student Recognition Teaching Behavior Resources Team Building & Icebreaker Activities Team-Based Incentives 	
	Problem Solving Individual Student Needs <ul style="list-style-type: none"> Academic, attendance, behavior data <u>Resources:</u> Behavior Flow Chart Bank of WH interventions Team Based Intervention Form CICO Referral Form 	Halleigh Gard-new student, reluctant to connect-unexcused absence today-Trudy will call home to touch base

	Communication (w/Students, Families, or Colleagues)	Postcards
	Set Agenda for Next Meeting <ul style="list-style-type: none"> • Identify priorities • Assign time allotments • Invite others you anticipate needing 	