

**Allard Community League
Board Meeting
March 12, 2025, 6:18-8:27 p.m., Google Meet**

1. The meeting was called to order by chairperson Steve Pittis, who welcomed board members Tricia Jenkins, Param Chahal, Manoj Gupta, Mike Moran, Ryan McNeill and guest Mary Jean Chapelsky (NRC) and Lindsay Machona-Maenzanise. Akosua Akude was absent with notification.
2. **MOTION** to approve minutes [= 2025_02_Board_Meeting_Minutes](#)
Moved: Mike Moran
Seconded: Param Chahal
CARRIED
3. **MOTION** to approve agenda
Moved: Manoj Gupta
Seconded: Param Chahal
CARRIED
4. Reports
 - 4.1 Treasurer
 - 4.1.1 \$21,360 in operating, \$23,489 in assets. Cleared \$1365 check for Diwali fireworks.
 - 4.1.2 Soccer registrations collected. There will be some adjustments from refunds.

MOTION to approve treasurer's report
Moved: Manoj Gupta
Seconded: Param Chahal
CARRIED
 - 4.2 Correspondence
 - 4.2.1 Membership refund request. The membership was purchased to register for soccer, but they won't be registering for community soccer. We discussed what makes sense to refund given the fees that we pay or don't collect. We need to exercise caution because membership can be used to gain other benefits - like rec center discounts and community swimming. There should be a time limit to requesting a refund. Need policy. Address each occurrence.

MOTION to return the membership less processing fees to the individual and work on policy about membership
Moved: Tricia Jenkins
Seconded: Ryan McNeill
CARRIED
 - 4.2.2 AGLC Raffle account and Stripe. Steve and Akosua have resolved this and the funds will be transferred. The costs didn't make it on our tracker as fundraising expenses or treasurer petty cash.
 - 4.2.3 **ACTION:** Mike will email about the Edmonton Neighborhood Watch
 - 4.2.4 City replacing trees in Cavanagh - no action
 - 4.2.5 HPCL Canada Day is looking for a location and collaboration for their event. **ACTION:** Param will follow up.

5. Old Business

5.1 Allard Community Garden

- 5.1.1 Have documents needed for business cases. Next phase is concept.
- 5.1.2 Waiting to hear about SFE Grant we applied for. Their funding was cut from the City - won't be ongoing Grant opportunities.
- 5.1.3 **MOTION** to continue Sustainable Food Edmonton Membership at a cost of \$30.
Moved: Akosua Akude
Seconded: Tricia Jenkins
CARRIED

5.2 CLIP/CLOG

- 5.2.1 Steve has submitted rink projects: covered player bench and rink shack. Covered benches will be designed in Winter 2025/2026 and built in 2026. Have an engineer to help us with drawings. Design will determine how much information we need to share with community. Steve will lead this initiative.
- 5.2.2 **MOTION** to begin Community Led Project for covered benches.
Moved: Tricia Jenkins
Seconded: Param Chahal
CARRIED
- 5.2.3 Permits will be a minimum of \$1000 and may be more for work to bring to code. **ACTION:** Mike will start building permits. MJ will support.
- 5.2.4 **MOTION** to approve the application of temporary building permits for the Rink Shack
Moved: Param Chahal
Seconded: Ryan McNeill
CARRIED

5.3 AGM debrief

- 5.3.1 Went well. We were concerned we wouldn't make quorum - but did at 6:20 pm. Cavanagh inclusion motion passed. Need to start advertising earlier. One attendee didn't have membership. Gift cards had unexpected amounts. **ACTION:** Tricia will follow up with minutes.

6. New Business

- 6.1 Election. Each director has one year left of their term, all ending in 2026. Election wasn't needed, all directors remain in their current roles.

- 6.1.1 **Steven Pittis** remains **President**
- 6.1.2 **Manoj Kumar Gupta** remains **Treasurer**
- 6.1.3 **Tricia Jenkins** remains **Secretary**
- 6.1.4 **Ryan McNeill** remains director of **Memberships**
- 6.1.5 **Param Chahal** remains director of **Events**
- 6.1.6 **Mike Moran** remains director of **Civics**

6.1.7 **Akosua Akude** remains director of **Fundraising**.

6.2 Volunteer Week. Purpose is an event and application requires an event plan. Perhaps next year.

6.3 Alberta Culture Days. We're going to pass, we don't have time to apply for the grant.

6.4 Cavanagh Park Development. Two concepts were shared with the community league. Will be opportunities for public engagement. The process has changed from the Allard Park playground. Now there is no fundraising component. Edgemont is an example about 6 months ahead of this project.

6.5 Soccer. Registration refund. BCCL will allow up to the end of March minus fees. After March it is at the discretion of the Director. HPCL has more specific rules, but we think the scenarios that matter and the flexibility that might be required are captured in BCCL policy. **ACTION:** Jess will recommend policy. **ACTION:** Manoj will support refund

6.5.1 **MOTION** to honor BCCL soccer refund policy and reimburse the individual.

Moved: Tricia Jenkins

Seconded: Param Chahal

CARRIED

6.5.2 Soccer coordinator is a significant amount of work and is often a paid role. Steve has a conflict of interest here. **ACTION:** Steve will look into how to employ/contract and rates paid to similar positions.

6.5.3 Soccer will be a loss this year because of equipment purchases. We are organizing U5, U7, and U9. Will expand gradually.

6.6 Cleanup date will be April 26

6.7 Community Garage Sale. See if there's interest via the upcoming member email.

6.8 Community League Day September 20

6.9 Diwali in October - no date yet.

6.10 Branding committee. Will help design the league branding.

6.10.1 Objectives:

6.10.1.1 determine if our name will change and to what

6.10.1.2 Nuans search, paperwork with corporate registries, communication plan

6.10.1.3 Logo/brand development and graphic elements to use in communication

6.10.2 Steve will chair

6.10.3 **MOTION** to strike the branding committee.

Moved: Tricia Jenkins

Seconded: Param Chahal

CARRIED

6.11 Charitable Organization. Donations would receive a tax receipt. There are pros and cons. **ACTION:** Manoj will investigate for next meeting.

6.12 Green Shack. Is on tripartite land. Run by city with volunteers. **ACTION:** Tricia will ask MJ for details

7. Round table.

7.1 Tricia - Secretary duties and Communications team

7.2 Ryan will look into benefits for members like restaurants. Will think about how to involve volunteers and give free memberships

7.3 Akosua - her employer has a community program: Urban Systems Ltd. Foundation - Backyard Initiatives. She'll look into this. We could have a build day.

MOTION to apply for Urban Systems Ltd Foundation Backyard Initiatives

Moved: Akosua Akude
Seconded: Tricia Jenkins

CARRIED

7.4 Steve - will meet with Manoj and Akosua to go over fundraising tracker.

8. Next Board Meeting Apr 9, 2025 at 6pm on Google Meet
9. Adjourn 8:27 pm