

OFFICERS

President Roger Johnson
 Vice President Greg Batts
 Secretary Shelley Jefferis
 Treasurer Jacquetta Stephen



DIRECTORS

Kathy Batts	Luke Johnson
Larry Cain	Brandi Little
Scott Gallagher	David Ralston
Kristal Hunkler	Rose Gear
Jacob Hershberger	Tom Johnson

MINUTES

June 4, 2024 BSTC Board Meeting

I. PRELIMINARY

- a. Meeting was called to Order by President Roger Johnson at 5:30 p.m.
- b. No new attendees.
- c. Shelley Jefferis did Roll Call and Certification of Quorum. Present: Roger Johnson, Greg Batts, Shelley Jefferis, Jacquetta Stephen, Kathy Batts, Larry Cain, Scott Gallagher, Kristal Hunkler, Luke Johnson, Brandi Little, David Ralston and Rosie Gear. Not present: Jake Hershberger and Tom Johnson.
- d. Agenda for June 4, 2024 Board Meeting approved with motion by Roger Johnson and seconded by Kathy Batts with unanimous approval.
- e. Minutes of the May 14, 2024 Board Meeting minutes approved with Motion by Dave Ralston and seconded by Rose Gear with unanimous approval.

II. COMMITTEE REPORTS

- a. President Report - nothing new to report.
- b. Treasurer Report - Jacquetta Stephen provided Treasurer Report for June 4, 2024; report was approved with Motion from Larry Cain and seconded by Dave Ralston with unanimous approval (Attached as June 2024 Treasurer Report)
- c. The Grants/Funding Committee Report was provided by Bill Knox. An ARC application for a \$250,000 request was submitted. Vicki Maple gave an extension. A meeting was also held with the Port Authority. As people hear about grants, let them know. (Attached as grants and funding report June)
- d. Kathy Batts gave the Events Committee Report advising that an additional 10 golf cart tickets, 9 canvas theater bags, and \$11 in donations were received at Airport Day. Next event will be Fun in the Ville on Thursday, June 6, where tickets and canvas bags will be sold again. Bill Knox reported that the Kiwanis Club and the Rotary will participate in the hot dog contest during the RRR event. A table will also be set up at the Alumni banquet for the theater; it is undetermined who will man the table.
- e. Jake Hershberger provided Jacquetta the social media/Website Report to share.

B	C	D	E	F	G	H	I	J
	X - Twitter	Facebook	Instagram	GoogleView	Google Visit	Google Direction	Website Visits	Unique visitors
1/1/2024	7	1,276	19	387	163	138	31	28
2/5/2024	7	1,285	20	402	122	97	38	28
3/4/2024	8	1,284	20	409	104	82	41	32
4/1/2024	8	1,297	20	420	107	81	209	177
5/14/2024	8	1,299	21	520	146	115	60	55
6/3/2024	8	1,300	21	508	162	130	76	67



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- f. Nothing to report from the Venue Committee per Luke Johnson, however he did state to consider creating a new design within our means and as much as possible to do things in a sequence to tie into original plans as funding becomes available. Possibly more industrial look. Safety first and functional up to 300 people occupancy. Plan next meeting at Theater in July, work in sync with MSA design. MSA gave a good sequence of steps that needed done. Again, repeating that it is important to show progress to keep the community interested and supportive.
 - g. Construction Committee Report given by Dave Ralston and Adam Ackerman. A meeting was held May 28, 2024. Recommendations on how to proceed were discussed during the meeting. There are things we can do now to make the theater usable while continuing to work on it. Future construction work will be completed in phases. Adam Ackerman is to finish the work he has started and clean up debris; this was approved previously. He will work to make everything safe and prepare the ceiling, walls, and floor for future work. An additional step is tearing down the ceiling under the balcony; it may possibly be blocked off for now. A certified electrician will need to examine what is in place and next steps. The fire doors on the side will also need to be replaced as steel fire doors at an estimated cost of \$3,000 for each door. The Building Inspector needs to be contacted to receive their input on what needs repaired or replaced, which needs to be done before proceeding with anything else. Next would be a list of phases that would be completed in the future: Steel inspection and replacement that is deemed to be unsafe, ceiling insulation above the steel structure, painting of entire ceiling after everything ready and in place, walls painted or sealed, plumbing, new HVAC, new front entrance door and repairs to the lobby and entrance way, new floor, new stage, new stage lighting and installation of 300 seats, using those we have already purchased. For the current phase, Adam is continuing to work on taking plaster down and cleaning bricks and joints. With the additional work discussed, the updated estimate is estimated to be under \$45,000 but is guaranteed to be less than \$50,000. This new estimate includes the first \$27,000 previously approved. This work will be done before the July meeting. Efforts to confirm funds required to make it safely usable will be worked on with a goal of having an event by Pumpkin Festival. A motion was made to approve the additional funding required up to \$50,000 for Adam, motion made by Greg Batts, seconded by Larry Cain with unanimous approval. (Attached as Construction committee report)
- III. OLD BUSINESS
- a. Nothing finalized yet on Nomination Committee Development/Structure. Suggested were terms of serving 2-, 3- and 4-year terms and stagger them and renew every 2 years.





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IV. NEW BUSINESS

- a. Request to send progress pictures of the theater and of events to Jacquetta for posting to sites for the public so they can see what we are doing and to keep them informed and interested.

V. PUBLIC COMMENT

- a. None provided.

VI. NEXT MEETING

- a. Next meeting will be July 9, 2024 at 5:30 p.m. at the Theater. Please bring your own chair.

VII. ADJOURNMENT

- a. The meeting was adjourned at 7:08 p.m. With a motion from Roger Johnson seconded by Larry Cain with a unanimous vote to adjourn.

