



HLL Lifecare Limited
(A Government of India Enterprise)

एचएलएल लाइफ़केयर लिमिटेड
(भारत सरकार का उद्यम)

APPLICATION FOR EMPLOYMENT

1. PLEASE FILL UP THE FOLLOWING BLANKS IN **BLOCK LETTERS**
2. PLEASE MARK **NA** AGAINST COLUMNS WHICH ARE NOT APPLICABLE TO YOU

Post Applied for

Reference No.of post applied(As per Advertisement)

Date of Written Exam

Please affix the
recent passport
Size photo

PERSONAL DATA

1. Name (in Block Letters).....
2. Name & Occupation of Father/Husband
3. Address for Communication
.....
.....Pin
- Mobile No:
- Alternate Number :
4. Permanent Address
.....
.....Pin.....
5. Email ID
6. Date of Birth(DD/MM/YYYY) _ _ / _ _ / _ _ _ _ Mother Tongue.....
7. State of DomicileNationality
8. Religion..... Aadhar Number
9. Sex: Male/Female ... Marital Status
8. Languages Known 1..... 2..... 3.....
10. Do you belong to SC/ST/OBC/Ex-Serviceman/PH(Yes/ No)
CategoryWhether proof attached (Y/N).....
11. Do you have any relative working with HLL Lifecare limited? (Yes/No)
If yes, Please give details
12. Have you ever been arrested/convicted by any court/ any vigilance case pending (Yes/No)

13. Notice Period (in Days)..... Willingness to work anywhere in India (Yes/ No)

14. **Educational Qualification** (Additional sheets can be used if needed)-*Please attach copies*

	Qualification (With Specialization)	Name of university/ College/ School	Percentage	Year of Completion	Full time/ Part time/ Distance
10 th					
12 th					
Graduation					
PG					
Others					

15. **Previous Experience**-*Please attach copies of Experience & Relieving Letter, latest Salary Slip.*

	Employer's Name & Address	Current Designation	Period (in DD/MM/YYYY form)			Gross Salary with Salary Scale, if any
			Joined on	Left on	Total Exp.	
Latest Exp			__/__/____	__/__/____		
Exp 2			__/__/____	__/__/____		
Exp 3			__/__/____	__/__/____		
Exp 4			__/__/____	__/__/____		
Exp 5			__/__/____	__/__/____		
Exp 6			__/__/____	__/__/____		

16. **Check List** : (Please attach the documents as per the below order)

1. Fully filled application for Dm (With reference number), Updated Biodata / CV
2. Education certificates : 10th Standard, 12th standard, Graduation, PG
3. Experience Certificates : All Experience & Relieving Certificates, Latest Salary slip
4. Creamy Layer/ Community / Physical Disability Certificate (Latest within 6 Months)
5. Proof of Date of Birth, Copy of Aadhar Card/ Election ID
6. Other relevant certificates (Diploma's, Trainings, Achievements etc.)

17. **Details of 2 References** (for Assistant Manager and Above only)

	Name of Person	Employment Status & Designation	Relationship with the person (in Yrs)	Contact number	e-mail address
Reference-1					
Reference-2					

I hereby declare that the information furnished above is true to the best of my knowledge and belief and I fully understand that if any information given above is found false, my services are liable to be terminated at any time without any notice by the Management.

Date :

Place :

Name & Signature

HLL LIFECARE LIMITED