

Paper Submission

Title	
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**Title in English*

Author 1	
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Orcid	

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Email	
Orcid	

Your Title Here (title should be in English)

Author^{1,*}, Author², Author³ (13 pt)

¹*Affiliation of 1st Author*

²*Affiliation of 2nd Author*

³*Affiliation of 3rd Author*

*Corresponding author: mail@email.com

Abstract:

*This is a full paper template. A full paper can be written conceptually or empirically. All papers must have an abstract to be written underneath the author's information without mentioning the heading, approximately 150 words, in 10 point Times New Roman. Please leave two spaces between the Abstract and the heading of your first section. Please save your paper as a **Microsoft Word PC format**. Other formats will not be accepted. (10 pt)*

Keywords: 5 to 7 keywords (10 pt)

Abstraksi:

Abstraksi bahasa hanya untuk artikel berbahasa Indonesia, dan wajib memiliki title dan abstract berbahasa Inggris. (10 pt)

Kata kunci: 5 sampai 7 kata kunci (10 pt)

1. Introduction / Pendahuluan

Knowledge sharing is a key aspect for a company to move forward. Mahmud and Hassan (2002) argued that knowledge sharing is an incentive to knowledge creation, organizational learning and performance. Although knowledge resides at all levels within an organization, the knowledge that resides within an individual is the most important level of knowledge (John, 2003). Lois (2005) identified a number of obstacles to knowledge sharing within the organization. One of the obstacles he listed was the lack of contact time and coordination between knowledge sources and recipients.

In order to overcome this problem, the company is launching an initiative to gather all knowledge sources and recipients at one place so that contact time and interaction are no longer barriers. Recognizing the different needs and the preferred style of knowledge sharing, the business provides different platforms for knowledge owners to share their knowledge.

2. Methods / Metode Penelitian

Papers must be written in **English (British)** or **Bahasa Indonesia**. The base font is Times New Roman. Body text size is 11 pt. Body text written immediately after a heading is not indented. **(conceptual paper not necessary have)**

3. Discussion / Diskusi / Topics-sub topics (for conceptual)

New paragraphs in the body text start with a 0.25 cm indentation. Single line spacing is used and the text should be evenly justified. Each paragraph must have at least two (2) sentences. Avoid writing a long sentence. Use appropriate conjunctions.

All authors are required to send their papers for proofreading and language editing before submitting it to the organizers. The costs associated with the process, however, must be borne by the authors. Poorly written papers will be rejected, accordingly.

Set the proofreading language in the Microsoft Words. The organizer will not set the proofreading language on behalf of the authors.

3.1. Page Limit

The length of the paper must be between 3000 to 8000 words. Minimum 8 pages. Any paper that does not meet the minimum length will be returned to the author(s) to lengthen the contents.

3.2.. Section Numbering

Section headings are numbered using the following scheme:

1. Level 1 heading (11 pt)

1.1 Level 2 heading (11 pt)

1.1.1 Level 3 heading (11 pt)

There should be one single-spaced (11 pt) line between a section heading and the subsequent text.

3.3.. Quran, hadith or arabic citation

Both arabic and translation can be used, but for better turnitin check just use translation. Every long sentence should in different paragraph.

For example mention Quran al-Baqarah:

And from wherever you go out [for prayer], turn your face toward al-Masjid al-Harām. And wherever you [believers] may be, turn your faces toward it in order that the people will not have any argument against you, except for those of them who commit wrong; so fear them not but fear Me. And [it is] so I may complete My favor upon you and that you may be guided (Al-Baqarah 2: 150)

3.3.. Tables / Tabel

The rest of the text should be written using Times New Roman 10 pt. However, author(s) are required to use Times New Roman 9 pt for tables as shown in Table 1. Text must be placed before tables and the tables must be placed immediately following the paragraph describing it.

Table 1. Number of Targeted Participants

	Oral presenters	Poster presenters	Attendees
Malaysia	25	15	30
South East Asian countries	15	5	10
European countries	10	5	5

Australia	10	5	5
Total	60	30	50

Source: University (9 pt)

The title of the table should be placed above the table. The source must be written underneath the table.

3.4. Equations / Formula

All equations must be centred and consecutively numbered. Displayed should be numbered simply as (1), (2), and so on. The numbers should appear at the right of the line in parentheses as follows:

$$\text{Slope intercept, } y = mx + b \quad (1)$$

3.5.. Figures / Gambar

There should be at least one single-spaced (10 pt) line between the figure and the surrounding text. Black and white or grayscale figures are preferred. Figure 1 is an example.

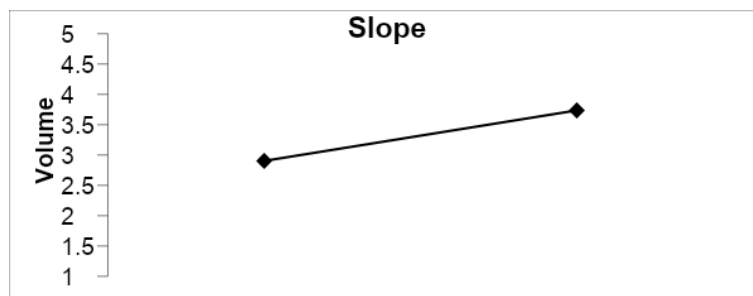


Figure 1. Volume slope

A description of the figure must be placed immediately after the figure is represented. The description should provide sufficient information about what it is all about. Avoid leaving the interpretation of the figure up to the readers.

Acknowledgements

Any acknowledgement should be made before the reference section.

References

References are to be listed at the end of the paper in alphabetical order of the last names of the first authors and referred in the text by the last name and the year of publication. References for journal, books, electronic book, chapter in the book, chapter in an electronic book, proceedings and the online document is according to the **American Psychological Association (APA)** style. The following are examples of a proper form of APA style and for further details, please visit www.apastyle.org/.

Important:

- no need for footnotes...
- use Mendeley

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