

Family Photo Coordinator

1 Chair

Commitment: 2 years

- Research and confirm photographer
- Work with photographer to secure dates & location for photo sessions
- Submit Park Permit application to Darien Town Hall
- Organize appointment times & collect payment
- Advertise to school via the weekly Hoot email, class coffees, & topic specific email blasts.
- Attend two days of photo shoots to help with flow of appointments & manage changes during photo shoot. If desired, may organize volunteers to help manage logistics during photo shoot

Time Commitment: With the exception of securing photographer and park permit during late winter/early spring. The busiest time is the month before the photo weekend, typically the month of September.

Skill Set: Must have good organizational skills, be detail oriented, and able to communicate effectively.