# JLS Open Positions Newsletter SOP

## Author/Date

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## Goal of This Process

We want to have an easy way to inform potential hires instantly about relevant job openings, reduce our manual effort, and increase our chances of finding the perfect match.

## Background Knowledge

We have the [General Application Form](#) if there isn't any job opening that is suitable for you but you would like to put your name in the hat for the future.

But if you don't want to spend time on the application process for that, you can also sign up for any (or multiple) newsletters we have. We will send you an automated e-mail when we have a job opening in that field.

## Categories

1. [All (Remote) Jobs](#) (If you are signing to this one, you don't need to sign to any other)
2. [Apprentice/Generalist Jobs](#)
3. [Design/Creative Jobs](#)
4. [Developer/IT Jobs](#)
5. [HR/Recruitment Jobs](#)
6. [Marketing/Sales Jobs](#)
7. [Product Development](#)
8. [Supply Chain Jobs](#)
9. [Virtual Assistant Jobs](#)
10. [Warehouse Jobs](#)