

What Are the FUSD Teacher Induction Program Completion Requirements?

For specific due dates, please refer to your calendar based upon your completion track.

1. **Enrollment:** Once you are hired in FUSD, Induction and HR staff will assess your eligibility for the Induction Program. If you have a Preliminary teaching credential, you will be admitted and will be contacted about enrollment responsibilities.¹
2. **Application:** Complete [Induction Admission application](#).²
3. **Orientation Meeting:** Attend an in-person Orientation meeting at the District Office..³
4. **Surveys:** Complete all surveys sent to you by Induction Staff throughout the school year.⁴
5. **Newsletters:** Read monthly Newsletters sent to you by Induction Staff.⁵
6. **Collaborative Logs:** After meeting with your mentor for no less than one hour per week, complete monthly Collaborative Logs⁶
 - See Pages 35-36 for an example.
 - See [Collaborative Log FAQs](#) on the Induction website.
7. **Placement on the Continuum:** Candidates will use their IDP to place themselves on the California Standard for the Teaching Practice Continuum of Teaching Practice at the beginning of the program, at the end of Year One, and at the end of Year Two.⁷
8. **Individualized Learning Plan (ILP):**⁸
 - See the [ILP Resources](#) tab on the Induction website for directions, tips, and samples of the ILP.
 - All ILP drafts must be typed, written at a college level, and submitted electronically in Google Classroom.
 - Candidates will engage in relevant professional learning opportunities to their ILP goal.⁹
 - Mentors will view and provide feedback on both the draft and final ILP before submission.
 - All Year 2/ECOs must bring hard copies or digital copies of their ILPs to the Induction Debrief in April/May. Year Ones will submit electronically to Google Classroom. Please see the [ILP Appendix](#) for details on completion.
9. **Admin Signature Page:** After meeting with your administrator to share your ILP goal, have your administrator sign the Admin Signature Page for each ILP. Scan and submit into Google Classroom.
 - Admin Signature pages are due on the same day as ILP Drafts.
10. **Verification Page:**¹⁰ Have the Mentor sign off the Verification Form. This form verifies:
 - That your mentor has reviewed each draft of your ILP.
 - That you have placed yourself on all 38 CSTP element continuum.
11. **Induction Debrief:**¹¹ All Year 2/ECO Candidates will complete an Induction Debrief in April/May. In March, you will review the [Induction Debrief Checklist](#) and be given a link to select an Induction Debrief date and time.
 - The Induction Debrief Checklist contains the [rubric questions](#) asked during the debrief. Additional helpful items can be found under the Induction Debrief Resources tab on the Induction webpage [here](#).

Reminders:

- The calendars for Year 1, Year 2/ECO Candidates, and Mentors are posted on the [Induction Resources page](#) and within Google Classrooms.
- If you have questions on any Induction documents, we are always available via phone or email.
- If you plan to earn the maximum amount of University of the Pacific (UOP) credits for your Induction work, you must strictly adhere to due dates. See pages 25-29 of the Handbook for more details on unit eligibility.

¹ Precondition 1

² Precondition 1

³ Precondition 1 and 6

⁴ Standard 6

⁵ Standard 3 and 5

⁶ Precondition 2 and 3

⁷ Standard 1

⁸ Precondition 4 and 5, Standards 2 and 3

⁹ Standard 3

¹⁰ Standards 1, 3, and 5

¹¹ Standard 5