

Toolkit Overview

Milestone 1

Goal: **Hold a friends Gathering**

- [Milestone 1 Letter](#)
 - Why a friends gathering?
 - What friends?
 - What's a friends gathering?
 - What's the ask?
 - What do you need to know?
 - What's the program?
- [The Five Practices](#)
 - We gather regularly
 - We ground
 - We acknowledge
 - We connect together
 - We open space
- [About Village](#)
- [Friends Gathering Planner](#) (checklist)

Milestone 2

Goal: **Hold your first Gathering**

- [Milestone 2 Letter](#)
 - What do I need to do? (checklist)
 - What resources?
 - When should we gather?
 - Where should we gather?
 - The Invitation
 - Identify two helpers
 - Invitation Strategy
- [Marketing Resources](#)
 - Fliers & Signs
 - Gathering Gard
 - One Pager
 - Stickers & Logo
- [Gathering Basics](#)
 - A typical Gathering
 - About the program
 - Grouping participants
 - Gathering Roles
 - Community Agreements
- [Gathering Program Summary](#)
- [Gathering Program Script](#)
- [Gathering Diary](#)
- [Village Community Agreements](#)

Milestone 3

Goal: Train 3 People to Take Roles

- [Milestone 3 Letter](#)
 - Milestone 3 Checklist
 - Why do we have roles?
 - How many roles are there?
 - Which roles are most important?
 - How do I support others in taking roles?
 - How do I encourage members to take roles?
 - How do I manage roles for Gatherings?
- [VillageCore Flier](#)
- [Role Practice: Host](#)
- [Role Practice: Grounding Guide](#)
- [Role Practice: Acknowledgement Lead](#)
- [Example Prompts](#)

Milestone 4

Goal: Run an outreach campaign

- [Milestone 4 Letter](#)
 - Checklist
 - What's a Village Campaign?
 - How do you introduce the idea?
 - Creating a campaign plan
 - Running a campaign
- [Role Practice: Engagement Lead](#)
- [Engagement Guide](#)
 - Purpose
 - How to Create Engagements

Milestone 5

Goal: Recruit 20 Members

- Milestone 5 Letter
- Role Training Documents
- Gathering Program Template
- Gathering Program Full Script