

Schoharie Free Library Association  
Board of Trustees Meeting  
May 14, 2025  
Draft Minutes

Introductions around the room and book reading shared.

Meeting called to order by Jackie Hadam at 7:10 pm

**Attendance:** **President**, Jackie Hadam, **Vice-President**, Toni Schaeffer, **Secretary**, Bridey Finegan, **Treasurer**, Vanessa Repicky **Trustees:** Sue Conroy, Yapha Mason, Carlos Torres, Sam Ballard, Kate McKenney, Heather Kamin **Library Director**, Yvonne Keller-Baker **Program Director:** Jennie Mosher **Absent:** Amanda Maleszweski **Guests:** Pat Clancy and Scott Hadam

**Discussion** [Downtown Revitalization Initiative](#):

EDR consultation group will help with applications

**Identify priority projects:** Scott Hadam: Heat and AC does not revitalize downtown, might be a hard sell. Reviewers may like the storywalk. Amsterdam has a historic walk. Link the walk to the porch and attic renovation.

Scott Hadam: **How do libraries build economic development for Schoharie?** By providing community space and outdoor programs. An example is the Joshua Project lunch program. The more we can connect with downtown, the better.

**Outdoor pavilion** will need approval, building permits.

Pat Clancy: Libraries are eligible for state construction grants so they may tell us to apply for that for the porch renovation.

**Storywalk that leads to attic renovation** is a consensus. Matt McLagan does duct work. No further discussion.

Form DRI subcommittee

- Board member needed to chair subcommittee
- Community members: Pat Clancy, Scott Hadam, others?

**Secretary's Report-** Approve [April Minutes](#) Put off until next month

## **Treasurer's Report** –Monthly Financial Report and Transaction Detail Financial Reports were presented and received.

Vanessa Repicky will make the \$32,507 transfer from FamFunds to our Money market account, bringing the balance to more than \$101,001. We put this off last month because of market uncertainty.

**Program Director's Report:** Jennie needs help with setting up tents. June 7 is not good for her. Program Director's Report presented and received.

## **Building & Grounds**

- Front Door lock Scott Hadam looked at it and has a plan to change it.
- Meerkat/ Bats: The library board needs a plan in place to inspect work that is over \$500. The Meerkat work should have been inspected by the library director or a board member before the balance was paid. We need to check with Meerkat to see if they left one 'exclusion cap' in place. Sam Ballard went up to the attic to see if there was an unprotected hole in the attic wall. She came down and reported that there is a crack, with mesh on one side of it but not on the other. There is no caulking in the area. Yvonne or Sam Ballard will contact Meerkat to 1) ask if all exclusion caps are out 2) ask them to come out to cover the one hole in the wall 3) ask them to cancel the recent \$750 because the original bat remediation work was not properly done. Sam said spray foam was used to fill in gaps in the attic. Spray foam shrinks so we will need to keep an eye on it.
- Approve payment of \$750 [invoice](#) from Meerkat. Paying this bill was put off until Yvonne or Sam Ballard discuss this with Meerkat. The bill will not be paid, in any case, until the final hole is covered
- Building & Grounds consultation - Dave Keller, Yvonne's dad will do a walk through the building, documenting functions in the building and making suggestions. Board members are invited to join on a date to be determined.

## **Fundraising Committee**

- Meeting last Wednesday of the month 11:30 am, virtual
- Summer Reading Program Kickoff / Chicken BBQ - June 17th
- Volunteers needed

- Donations of beverages and desserts needed

### Director's Report

#### **Old Business:**

##### Trustee Training

Trustees must complete 2023 and 2024 hours by June 15, 2025 and upload affidavit to [here for 2023](#) and [here for 2024](#)

Trustees must complete 2 hours of training by December 15, 2025 and upload affidavit [here](#).

### Trustee Training Policy

Toni Schaeffer moved to approve the **Trustee Training Policy**. Jackie Hadam seconded.

**Motion passed unanimously.**

#### **New Business:**

- Review and approve proposed [5 year plan](#) Needs to be approved by the June meeting. Yvonne will finalize the Long Range Plan and send it out to us all before the next meeting.
- Proposed [Budget Amendments](#) (3rd tab) No action taken
- Invitation - DAR Patriot Walkway dedication Saturday May 31st, 11am
- Meraki 5 year renewal/ SHI proposal \$629.37 - written into the budget (above) - Website & e-licensing budget line -Traces our spending.

Toni Schaeffer moved to pay the Meraki 5 year renewal bill of \$629.37. Yapha Mason seconded.

**Motion passed unanimously.**

Jackie Hadam moved to put the \$900 Stewarts Grant into the Resource Account (Grant and Donor funds). Sue Conroy seconded.

**Motion passed unanimously.**

Jackie Hadam moved to reallocate \$12,500 from the Restricted Account into the Resource Account (Grant and Donor funds). Sue Conroy seconded.

**Motion passed unanimously.**

Bridey Finegan moved to adjourn the meeting at 9:00 p.m. Kate McKenney seconded.

**Motion passed unanimously.**

Next Regular Meeting: June 11, 2025

Respectfully Submitted  
Bridey Finegan, Board Secretary