



ARTIST REQUEST FOR PROPOSAL PVAC WYO250 Mural Project

1) PURPOSE

- a) To solicit proposals for a mural project sponsored by Platte Valley Arts Council, Inc. in Saratoga, Wyoming which celebrates the United State of America's 250th Birthday.

2) GENERAL INFORMATION

- a) Contact information:
Platte Valley Arts Council, Inc.
P.O. Box 127
Saratoga, WY 82331
www.plattevalleyarts.com
pvacpublicart@yahoo.com
- b) Contact Person:
President of the Board and Project Coordinator—Stacy Crimmins (307) 329-7150
- c) Eligibility:
Based on the submitted proposal, one artist will be commissioned to design, fabricate and install a mural in Saratoga, WY.
- d) Mural must depict the historical significance of the settlement of Saratoga, Wyoming and specifically to the history of the "Hobo Hot Springs" (mineral hot springs) in Saratoga, WY.
- e) Deadline for proposals is midnight **January 30, 2026**.
- f) The PVAC WYO250 Mural Project is a collaboration of Platte Valley Arts Council, the Carbon County 250 Committee, and the Wyoming 250 Task Force.

3) ART INTEGRATION/SITES

- a) The site is located at the mineral hot springs, also known as "Hobo Hot Pool" in Saratoga, WY.
- b) The site has been selected based on ease of physical access, willingness of property owner to partner with PVAC for maintenance needs in perpetuity, security plans and relevance of artwork to location.
- c) Materials used will include steel, iron, copper, brass, bronze and other metals and are allowed to patina.
- d) Installation must be tamper-proof and theft resistant. Art piece must require little or no maintenance.
- e) Insurance coverage will be provided by the Artist while in the execution and installation phases. PVAC will insure final installed pieces.

4) ARTWORK BUDGET

- a) Each proposal requires a budget which includes all materials and supplies required for the execution and installation of the art piece.
- b) Compensation honorarium will be awarded. Honorarium will be paid in the following manner: 50% upon proposal acceptance by PVAC, 50% at completion of installation.
- c) Total project budget is **\$22,500** which includes honorarium, site prep and installation, marketing, and signage).

5) ARTWORK SCHEDULE

- a) Artist will have **five (5)** months to execute the piece.
- b) Project Coordinator will communicate with Artist on a bi-weekly schedule for progress reports.
- c) Installation will be completed by **July 1, 2026** and coordinated with the Project Coordinator.

- d) Artist will supervise installation in person and on site.
- e) Artist is required to attend the reveal event in person on **July 4, 2026**.
- f) If the art is not installed by the deadline or the artist does not attend the reveal event, he/she will forfeit 75% of the full honorarium.

6) ART SUBMISSION REQUIREMENTS

- a) RFP must include the name of the artist and contact information.
- b) Submittals will be accepted in the form of .pdf or .jpg files and should include
 - i) Narrative or description of concept no more than one page in length
 - ii) Conceptual plans and preliminary designs
 - iii) List of materials
 - iv) Budget for materials, execution, and installation
 - v) Artist biography and no more than five examples of work from artist's portfolio
 - vi) Proof of liability insurance for Artist.
- c) RFPs must be emailed to pvacpublicart@yahoo.com by deadline of **Jan 30, 2026**
 - i) Submission shall be acknowledged by PVAC by **January 31**. Please call the Project Coordinator if acknowledgement was not received.
- d) Artist should understand that the work ultimately undertaken will be developed and approved in cooperation with the Project Coordinator, Artist, and Property Owner.
- e) Final public art piece will become property of the Platte Valley Arts Council, Inc after installation.

7) SELECTION CRITERION

- a) Criteria will include artistic and technical excellence, durability, appropriateness to site and project, collaborative spirit, prior experience, and budget.
- b) Priority will be given to Wyoming artists and those with ties to the Upper North Platte Valley.
- c) All submissions will be notified of acceptance/rejection by **February 15**.
- d) Artist with the winning RFP will agree to meet in person with the Project Coordinator within one week of the acceptance of the RFP.

8) AWARD

- a) Award includes a cash honorarium to the Artist (50% on February 15, 50% on July 1)
- b) Artist will receive recognition with PR and marketing materials, physical plaque on or near art piece, and public introduction at reveal event.

IMPORTANT DATES

Release of artist call	January 1, 2026
Entry deadline	January 30, 2026
Selection of artist	February 15, 2026
Work begins	March 1, 2026
Bi-weekly progress reports	
Installation by	July 1, 2026
Reveal event	July 4, 2026
Project completion	September 2026