

# NDSA Content Interest Group

## 2024 Meeting Notes

The Content Interest Group meets the first Thursday of each quarter at 12:00 p.m. EST.

**Content Interest Group Shared Notes** [folder](#)

### Call information:

Join Zoom Meeting

<https://clirdlf.zoom.us/j/87492025011?pwd=8BOrgdFhOFs3AL1bisnlu4wbqOGFdP.1>

Meeting ID: 87492025011

Passcode: DLFzoom

#### Telephone:

One tap mobile

+13126266799,,87492025011# US (Chicago)

+16468769923,,87492025011# US (New York)

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Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 876 9923 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 408 638 0968 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US

Meeting ID: 874 9202 5011

Find your local number: <https://clirdlf.zoom.us/j/klwxzp5Wd>

# Contents

Call information:	1
<b>Contents</b>	<b>2</b>
<b>NDSA Code of Conduct</b>	<b>3</b>
<b>CIG Meeting 2024-08-01</b>	<b>3</b>
Attendance	3
Announcements	4
Presentation or Discussion	4
<b>CIG Meeting 2024-05-02</b>	<b>4</b>
Attendance	4
Announcements	5
Presentation or Discussion	5
<b>CIG Meeting 2024-02-01</b>	<b>5</b>
Attendance	5
Announcements	5
Presentation and Discussion	5

## NDSA Slack

[Workspace Link](#)

[Join Link](#)

- You can add yourself to any of the public channels including one for the Content Interest Group.
- Use this to communicate and collaborate with others within NDSA.
- [NDSA Slack User Guide](#)

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## Archival content & relevant links

Past recorded calls for the CIG can be found on the NDSA Youtube channel:

<https://www.youtube.com/channel/UC3WdMHeOtusuNiYrOrM5USA/videos>

Meeting notes from 2017-2023 can be found [here](#)

NDSA OSF page (find the most recent reports from NDSA): <https://osf.io/4d567/>

NDSA Calendar: <https://ndsa.org/about/calendar/>

DLF/NDSA Community Calendar: <https://digital-conferences-calendar.info/>

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# NDSA Code of Conduct

NDSA groups follow Digital Library Federation's (DLF) [Code of Conduct](#) as the Council on Library and Information Resources (CLIR) acts as the host organization for both DLF and NDSA. Website with full details: <https://ndsa.org/about/code-of-conduct/>

If an incident occurs during an Interest Group meeting please use the method below that is most comfortable for you.

- Reach out to the identified co-chair or appointed code of conduct monitor via private Zoom chat during the meeting.
  - Reach out to any of the Interest Group co-chairs after the meeting.
  - Report the Code of Conduct concern/violations using the [anonymous form](#). This form is received by the Chair and Vice Chair of the Coordinating Committee.
  - Report the Code of Conduct concern/violations to [conduct@ndsa.org](mailto:conduct@ndsa.org). This email is monitored by the Chair and Vice Chair of the Coordinating Committee.
  - Report the Code of Conduct concern/violations to one or more people on the [Leadership team](#)
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## CIG Meeting 2024-08-01

[SEE THE CALL INFO FOR TODAY'S MEETING AT THE TOP OF THE PAGE IF YOU HAVE DIFFICULTIES GETTING IN](#)

Code of Conduct information at the top of this page.

Website with full details: <https://ndsa.org/about/code-of-conduct/>

## Attendance

Brenda Burk (Clemson), Adriane Hanson (University of Georgia), Shannon Willis (Texas State University), Rhiannon Allen-Roberts (Congregation of the Sisters of St. Joseph in Canada), Heidi Pettitt (Loras College), Leslie Johnston (NARA), Carol Kussmann (UMN Libraries), Max Prud'homme (Oklahoma State University), Peter Gorman (U. Wisconsin–Madison), Deon Schutte, Nathan Tallman (APTrust), Michael Popham (Digital Preservation Coalition), Julie Shi (Scholars Portal), Ling Meng, Chelsea Denault, Kim Gianfrancesco (Vassar College), Jen Mitcham (DPC), John Kunze, Rachel Jacobson, Robin Wendler, Tyler Thorsted

## Announcements

Group members can find upcoming meetings [here](#). Note that the next meeting will be the NDSA Levels Steering Meeting on Monday, 5 August 2024.

## Presentation or Discussion

Today's topic is a discussion and knowledge sharing about experiences with metadata standards and PREMIS. How is your organization implementing the standards into its procedures and processes? There are two presenters today:

- Leslie Johnston, Director of Digital Preservation, U.S. National Archives and Records Administration discussing PREMIS;
- Julie Shi, Digital Preservation Librarian, Scholars Portal, University of Toronto Libraries discussing METS.

### Presentations

Leslie Johnston:

<https://drive.google.com/file/d/1a9d1EjTenQDX3ww0d-9wxC68bg-o9JEs/view?usp=sharing>

Julie Shi:

[https://drive.google.com/file/d/1D4-jlGeCynY7O-TOqZ4BS-gu8JjBZ9b7/view?usp=drive\\_link](https://drive.google.com/file/d/1D4-jlGeCynY7O-TOqZ4BS-gu8JjBZ9b7/view?usp=drive_link)

Recording:

<https://youtu.be/qbfC-aGTKqk>

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## CIG Meeting 2024-05-02

[SEE THE CALL INFO FOR TODAY'S MEETING AT THE TOP OF THE PAGE IF YOU HAVE DIFFICULTIES GETTING IN](#)

Code of Conduct information at the top of this page.

Website with full details: <https://ndsa.org/about/code-of-conduct/>

## Attendance

Deon Schutte, Brenda Burk, Rachel Howard, Andrea Glazer, Tyler Thorsted, Rhiannon Allen-Roberts, Ling Meng, Chelsea Denault, John Dewees, Natalie Koziar, Otiji, Amaobi K.

## Announcements

No announcements today.

## Presentation or Discussion

Topic: Content Exchange about how are your organizations increasing representation or including under-represented groups in your collections

Meeting recording is available [here](#).

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## CIG Meeting 2024-02-01

SEE THE CALL INFO FOR TODAY'S MEETING AT THE TOP OF THE PAGE IF YOU HAVE DIFFICULTIES GETTING IN

## Attendance

Brenda Burk, Deon Schutte, Adriane Hanson, Joe Pawletko , Juan Romero, Christina V Fidler, Martha Anderson, Jeffrey Berk, Emmeline Kaser, Carrie Daniels, Joe Romero, Kevin Latta, Peter Forman, Kathryn Talbot, Caitlin Sullivan

## Announcements

None

## Presentation and Discussion

**NDSA Content Interest Group Quarterly Meeting, Thursday, Feb. 1 - February 01, 2024**

VIEW RECORDING: [https://fathom.video/share/YExDGnpEMMD664yBrM8fWRdg93RV\\_BmC](https://fathom.video/share/YExDGnpEMMD664yBrM8fWRdg93RV_BmC)

Meeting Purpose: Open discussion on providing access to digital archives and reading rooms.

### **Key Takeaways**

- Most institutions are still using interim solutions like Google Drive and Box to provide access, not full digital asset management systems.

- There is interest in solutions that provide folder-level access and browsing for researchers, rather than item-level records.
- Privacy and restricted access are major concerns when providing access to digital archives.
- AI offers potential to improve access and analysis, but human intervention is still needed.

## **Topics:**

### Current Practices

- Many institutions still rely on traditional reading room practices - researchers request items, archivists prepare and provide access on a laptop.
- Google Drive, Box and Dropbox are common interim solutions to provide access remotely.
- Some systems like Leapnova allow configuring robust permissions for different types of users and access levels.

### Desired Capabilities

- Folder-level access and browsing is desirable rather than access via item-level records in DAMS.
- Access controls are needed for restricted or sensitive content.
- Less mediation from archivists for each request is needed to scale access.
- Registration system could provide access based on user credentials and restrictions.

### Privacy and Restricted Access

- Restricted, sensitive or private content is a major concern. Access needs to be controlled.
- Some systems allow configuring embargoes and access restrictions at the item level.
- Communication between archivists and developers is important to implement appropriate restrictions.

### Potential of AI

- AI could help with processing tasks like appraisal and metadata generation.
- It may change discovery and analysis, allowing new insights into collections.
- But human intervention is still needed for oversight.

### Next Steps:

- Consider a future discussion focused on privacy concerns and access restrictions.
- Continue sharing experiences with providing access to digital archives.