

# Institutional Learning Outcomes (ILO) Subcommittee of CAPR



## ILO Subcommittee Meeting minutes March 21st, 2022, 2:00 pm – 3:50 pm

**Present Members:** Balaraman Rajan (CBE), Martin Castillo (co-curricular program), Stephanie Alexander (LIB), Julie Stein (APS), Nancy White (CEAS), Kevin Kaatz (CLASS), Moayed Daneshyari (CSCI), Nidhi Khosla, (CSCI)

**Absentees:** Yung-I Liu (CAPR Chair)

Join Zoom Meeting

<https://csueb.zoom.us/j/86500389367?pwd=emJ5c1RtdmJTbDhzc29JZGVGRnk2Zz09>

Meeting ID: 865 0038 9367

Passcode: 039169

### Spring term ILO Subcommittee co-chairs

**Kevin Kaatz (CLASS)**

**Stephanie Alexander (LIB)**

1. Volunteer for March 21st minutes  
Moayed volunteered.
2. Approval of March 21st agenda  
Balaraman moved to approve and Stephanie seconded.
3. [Approval of March 7th minutes](#)  
Balaraman moved to approve and Stephanie seconded.
4. 2021-22 ILO Subcommittee meets first and third Mondays by/Zoom 2:00 - 3:50
  - a. Spring 2022 ILO Subcommittee co-chairs: Stephanie Alexander and Kevin Kaatz
    - i. 3/21: Review current [ILO Schedule](#) (p.4)
      1. Review **2020-21** Sustainability, Oral Communication, and Social Responsibility Summary [Assessment Results](#), [Closing the Loop Report](#), and Next Steps  
Julie discussed that each college is supposed to report what are their next steps in closing the loop. We may do an email vote if not having meeting at the time to possibly review and vote on. We would like to have more infographics in these reports that are easier to follow. Kevin also expressed interest in what next steps colleges would take beyond closing the loop. Nancy agreed that the next step is important to have after the closing the loop report.
      2. Review **2021-22** Diversity and Social Justice assessment  
Julie discussed that for this competency, we want to know where the students are getting this information. Moayed mentioned that it is interesting to see where students get their learning on diversity, is it uniformly learned across different levels or more skewed?
      3. Review **2022-23** plan for assessment of Collaboration, Teamwork, and Leadership
        - a. [2020 CTL Student Survey](#)
        - b. 2012 CTL Student Survey Published in [2013 Currents in Teaching and Learning](#)

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*Julie reviewed the assessment of collaboration, teamwork and leadership. With leadership and teamwork, it is harder to assess. An external adviser is assisting on how to do the assessment that is also authentic. Students do the reflection-type paper that they describe how they do leadership etc. A simple survey will be done next year asking students some very basic questions on where you have done internship, where at CSUEB have you done the leadership experience. A similar survey was done in 2020 and 2013 and can be triangularly compared. For this competency, we will be using survey responses, organize the answers. Martin discussed that a similar discussion has happened in the past years meetings. Stephanie expressed that the idea of surveying is good since it can capture many activities that students are doing and learning. Bala mentioned that he has concerns about sample size and suggested to have a targeted surveys that can best represent the whole student population. Julie mentioned that the survey preferably would be a short one. Moayed discussed that the sampling of students from different levels would be interesting (like seniors, juniors, ..). Julie mentioned that some ideas can be elaborated from these comparisons. Martin discussed that it is good that students would feel that doing the survey will have an effect on what will be changed. Nidhi had concerns about the response rate on what kind of incentives can be given to the students to encourage them to respond to the survey. Julie replied that even with a small response rate that goes to many students, we can get enough response to have conclusive data. Martin mentioned that incentives like free parking permit or similar incentives must be incorporated, or even a short survey right before starting of registration that they need to do it before being able to do registration. Julie mentioned that it can be some faculties that can incorporate them in your courses.*

4. [Revised 2022-2028 ILO Long Term Assessment Plan](#) (currently in Excom)
    - ii. 4/4:
      1. Review draft recommendations for revising core competencies
      2. Planning for [2022-23 ILO Subcommittee](#)
        - a. Who is planning to return to the ILO Subcommittee?
        - b. Committee work expected for 2022-2023 academic year
        - c. Draft Fall committee meeting dates: 8/22, 9/12, 9/19, 10/3, 10/17, 11/7, 11/21
    - iii. 4/18 Propose to cancel 4/18 meeting  
It was approved to cancel 4/18 meeting.
  5. Adjourn  
Stephanie moved to approve and Moayed seconded.