

Sequoia Middle School  
School Site Council  
Meeting Minutes

October 24, 2023  
Location: Zoom  
Meeting Time: 3:00-4:30

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**Meeting Call to Order (Doug Corbin)**

**Member Roll Call (Meranda Broder)**

- ☐ Douglas Corbin, Principal
- ☐ Jane Enloe, Term 2023 – 2025
- ☐ Meranda Broder, Teacher, Term 2023 – 2025
- ☐ Farilla Saboor, Parent, Term 2023 – 2025
- ☐ Nicole Evje, Parent, Term 2023 – 2025
- ☐ Marcia Viola, Parent, Term 2023 – 2025
- ☐ Marcelina Lobue, Parent, Term 2023 – 2025
- ☐ Jennifer Lugo, Parent, Term 2023 – 2025
- ☐ Connor Era, Student, Term 2023 – 2025

**Public Comment:**

**Review and Approval of Minutes from SSC Meeting, June X, 2023**

**Review of Agenda**

Discussion:

Motion: Jane Enloe says, "I motion to approve the agenda."

Second: Marcia Viola

Vote :    yea's- 9 no's-0    abstentions-0

**Report On Professional Development and Evaluation of Effectiveness**

Mt. Diablo Unified School District (MDUSD) policies prohibit discrimination on the basis of sex. Please refer to Board Policies [5145.3](#), [5145.7](#) and Administrative Regulations [5145.3](#) and [5145.7](#) for more information on the District's anti-discrimination policies. Title IX requires MDUSD to take appropriate action to investigate when it knows or reasonably should know of a possible Title IX violation. You may file a complaint regarding gender equity or sexual harassment, or discrimination, including harassment, intimidation and bullying because of actual or perceived disability, sex, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics, under the District's Uniform Complaint and/or Title IX procedures, by contacting the Title IX Coordinator:

*Jennifer Sachs, Chief, Educational Services*  
(925) 682-8000 x 4016  
[sachsji@mdusd.org](mailto:sachsji@mdusd.org)  
1936 Carlotta Drive, Concord, CA 94519

Title IX complaints will proceed under the District's Administrative Regulation [AR 5145.71](#) Title IX Sexual Harassment Complaint Procedures. A complaint may also be filed with the school site principal or his/her designee or a teacher at the school site. <https://www.mdusd.org/community/concerns-and-complaints/title-ix-and-gender-equity>

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**Old Business**

**Budget**

**New Business**

Motion: Jane Enloe says, "I motion to amend the minutes from Sept 23."

Second: Nicole Evje

Vote : yea's- 9 no's-0 abstentions-0

Discussion: Jane suggests that we need to make sure that the agendas are made available to members ahead of each meeting.

1. Bylaws

Discussion: Mr Corbin asks if there are any questions or concerns about the bylaws.

2. SPSA Annual Updates: Review of 2022-2023 SPSA and Related Effectiveness Data  
(Preparatory to Updates and Development of 2023-2024 SPSA)

Discussion: Mr. Corbin shares the PowerPoint Presentation of the SPCA. He goes over the fact that there was an increase in enrollment of African American students and a decrease in Asian American and Caucasian students. There is a decrease in 7th graders over the last 3 years.

3. LPAC Goals

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4. SPSA

Discussion: Nicole asks a question about the library. Corbin says we have a part time librarian. Jane clarifies that we have an IMA (Veronica), not a librarian. Jane is trying to come up with a plan to coordinate student teachers and the library. Nicole questioned if we will have a document (draft) for review before a vote for SPSA approval. Broder stepped away for ten minutes. Jane suggests that we may need to have an emergency vote if we don't meet quorum.

Motion: Jane Enloe says, "I motion to approve SPSA budget."

Second: Marcia Viola

Vote :    yea's- 9 no's-0    abstentions-0

**Meeting Adjournment**

Discussion: Meranda asks when do they need the minutes by and who do I send them to. Mr. Corbin says the minutes are due a week before the next meeting in January and send them to Doug Corbin. We set a date to meet in January. Jan 9 is suggested. Then the idea of Jan 10 or Jan 11 is suggested. Corbin will send an email, giving us the choice of Jan dates.

Motion: Meranda Broder moved to adjourn. "I move to adjourn."

Second: Marcelina

Vote :    7 yea's    0 no's    0 abstentions

**Next Meeting Date: After Winter Break TBD**

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