On-site Ergo Eval Resources and Tips for Ergo Advocates

We want your transition to on-site evals to be as smooth as possible.

If you want EHS Ergo Team assistance consider the following options:

- You can arrange a Zoom meeting before and/or after the eval to consult
- Invite the EHS Ergo Team to attend your evals in-person or even virtually i.e. via Facetime/Zoom

Remember: You apply the **same** principles and best practices for all office ergo evals, but now you are in person and get to watch the person in action.

Here are some similarities and differences between in-person and virtual ergo evaluations:

In-person evals	Virtual evals	
Do not <i>need</i> photos in advance	Need photos in advance	
Get to observe and ask questions to determine risks	Need to use photos and ask questions to determine risks	
Use eBuy to purchase recommended items	Use eBuy telework catalog to purchase recommended items	

Both In-person and Virtual evals		
Can use and update online self assessment profile (EHS58/59) as indicated		
Document results of evals in Ergo Database		

Suggested steps for an ergo eval:

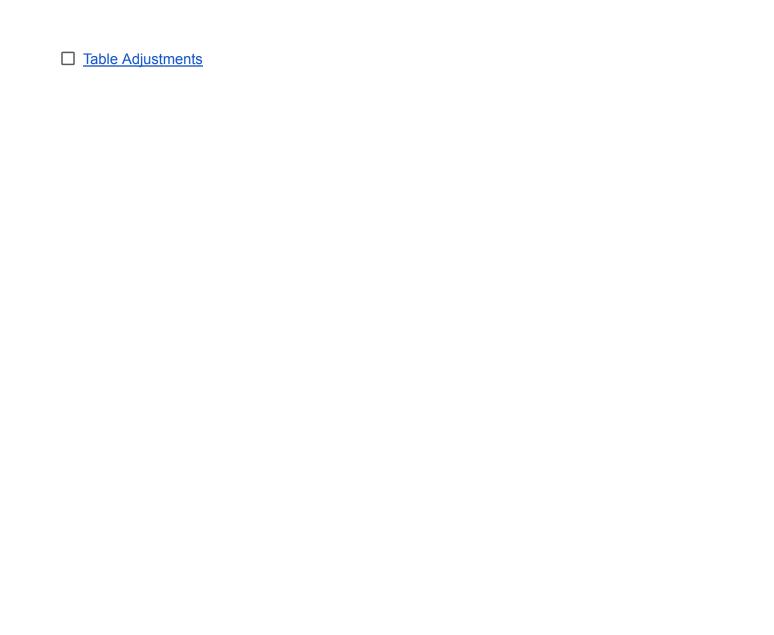
- Start by getting to know the person and their work.
- Be sure to take some time to observe them performing their common tasks... use the <u>Ergo Advocate</u> <u>Checklist</u>.
- Discuss what you observed and identify any needs/recommendations; including product recommendations.
- Set up a plan for next steps. As indicated, schedule a follow up.
- Document the results in <u>Ergo Database</u> and/or <u>Cority</u>

Helpful Resources to Get Acquainted With:

- ☐ EHS Ergo Website: Ergo Advocates☐ EHS Ergo Website: Way We Work
- □ Ergo Catalog
- ☐ Ergo Icon in eBuy for commonly ordered items



- ☐ <u>Ergo Display Room</u>
- Chair Adjustments



Differences between Ergo Database and Cority

	Ergo Database ergoeval.lbl.gov	Ergo Online Training Cority/Enviance https://login.remedyint.com/lbnl
Request an ergo evaluation	\checkmark	
Enter notes, actions pending & photos from ergo evaluation	\checkmark	
Update status of ergo evaluation	✓	
Find an employees online risk profile (high, moderate, low)		\checkmark
Update & make notes on an employees risk profile		\checkmark

Eval Process

