

Jeffrey Trail

Video Conferencing Expectations



JTMS Distance Learning



PREPARATION

- Attend class on time; Attendance is taken daily
- Have an appropriate background
- Be seated (no moving devices)
- Dress for school - see [Dress Code](#) in Student Expectations, pg. 3
- Face must be fully visible
- Be on camera in a well lit area
- Remove distractions - pets, television, phones, music, etc.

ENGAGEMENT

- Participate fully as requested by the teacher with microphone on or muted as directed
- Use school appropriate language both in meetings and chats
- No eating unless permission is given
- Be respectful at all times with your actions, expressions and comments
- Remain in a live session for the entire duration of the session

SAFETY

- Sign in and display your real name
- Keep class meeting links private
- No recordings, screenshots, etc. of the class meeting by students, parents or community members
- Only you (the student) should be visible and engaged in a meeting