The Constitution
of the
Wisconsin Mathematical Association of Two-Year Colleges

Article I – Name

The name of the organization is the Wisconsin Mathematical Association of Two-Year Colleges.

Article II – Purpose

The Wisconsin Mathematical Association of Two-Year Colleges is a nonprofit, educational association. The purpose is to encourage and develop innovative mathematics programs, to afford a medium of interchange of views on mathematics and mathematics education, to encourage and promote the cooperative study of problems relating to mathematics and the teaching of mathematics, especially at the two-year college level, and to seek solutions thereof.

Article III – Membership

Any mathematics teacher or any other person interested in two-year college mathematics education or interested in the purposes of the Association shall be eligible for membership.

Article IV – Dues

Dues are paid by all members at the rate set by the Executive Board.

Article V – Officers

The officers of the Association are a President, a President-Elect or a Past President, a Treasurer, and a Secretary.

Article VI – Executive Board

The Executive Board shall be the Officers of the Association. It is the governing body of the Association responsible for conducting the affairs and business of the Association, subject to the authority of the membership.

Article VII – Meetings

There is an Annual Meeting of the Association. The Association meets at least once a year, including the Annual Meeting. The dates of meetings are set by the Executive Board. The Annual Meeting must be announced at least one month in advance.

Article VIII – Committees

Committees as needed are appointed by the President, subject to the approval of the Executive Board, or by the Executive Board, to carry out the purposes of the Association. Appointed Committees are dissolved by the Executive Board.

Article IX – Elections

Officers are elected by the members of the Association. The President-Elect will be elected in even years. The person elected will serve one year as President-Elect followed by two years as President followed by one year as Past President (four years total). The Treasurer will be elected in years that are divisible by four (2020, 2024, etc.) and will serve for four years. The Secretary

will be elected in even years and will serve for two years. New officers take office effective January 1 following election at the Annual Meeting. Not less than three months prior to the Annual Meeting, in an election year, the Executive Board appoints an Elections Committee of not less than three members. It is the duty of the Elections Committee to nominate at least one member for each of the positions to be filled. All candidates for all elective positions must be members of the Association. Any vacancy in an elective position will be filled by the Executive Board through appointment without election or by calling a special election.

Article X – Amendments to the Constitution

The constitution may be amended by a two-thirds (2/3) vote of the members present and voting at the Annual Meeting. Every member shall be provided notice of the proposed amendment at least one month in advance of the Annual Meeting.

Article XI – Affiliations

The Association will maintain affiliations with appropriate organizations as determined by the membership.

Article XII – Dissolution

If, at any time, the Association shall cease to carry out the purpose as herein stated, all assets and property held by the Association, whether in trust or otherwise, shall, after payment of all liabilities, be paid over to the American Mathematical Association of Two-Year Colleges to be used exclusively for any project, or educational purpose, as determined by the Executive Board of that organization.

Ratified June 1993
Revised 9/25/1999
Revised 9/29/2007
Revised 9/29/2012 (Modification of Article IX – Elections)
Revised 9/28/2019 (Modifications of Officers and Elections)

By-Laws
of the
Wisconsin Mathematical Association of Two-Year Colleges

Article I – Rules of Order

Robert's Rules of Order, Revised shall be the authority on all questions of procedures not stated in the Constitution or By-Laws.

Article II – Membership

Any person eligible for membership becomes a member upon filling out the membership form and paying dues for the membership year. The membership year shall be from October 1 of each year through September 30 of the following year.

Article III – Duties of Officers

Section 1. The President shall:

- preside at all meetings of the Association
- serve as Chairman of the Executive Board and prepare the agenda for all Board meetings
- act as ex-officio member of all committees, except the Elections Committee
- organize and coordinate the Annual Meeting
- be responsible for all publicity and public relations
- prepare an Annual Report covering the activities of the Association to become part of the permanent records of the Association.

Section 2. The President-Elect or Past President shall:

- act as President in the absence of the President
- assist the President in organizing and coordinating the Annual Meeting
- assume other duties as assigned by the Executive Board.

Section 3. The Secretary shall:

a. keep accurate permanent records of the meetings of the Association and of the Executive Board
b. be responsible for official correspondence of the Association.

Section 4. The Treasurer shall:

a. be in charge of all financial records and funds of the Association
b. be in charge of all receipts and disbursements of the Association and keep accurate records of same
c. keep an up-to-date mailing list of members and potential members, and provide this to the Secretary
d. make a financial report at each regular business meeting and an annual report for the membership at the Annual Meeting.

Article IV – Executive Board Responsibilities

The Executive Board shall have the power to transact the business of the Association; initiate, develop, and determine the policies of the Association; work out the budget; and appoint officers as provided in the Constitution and By-Laws.

Article V – Fiscal Year and Dues

The Fiscal Year is the same as the membership year. Payment of annual dues qualifies an individual as a voting member.

Article VI – Meetings and Quorum

There shall be a minimum of one meeting per year as specified in Article VII of the Constitution. A quorum shall consist of at least 10% of the membership of the Association for that year with a minimum of nine (9) members. The Executive Board shall meet a minimum of two times per year. A quorum shall consist of a majority of the members of the Board.

Article VII – Dues as Prerequisite for Active Participation

Eligibility to vote on Association business or in Association elections or to make nominations for officers of the Association or so serve on Committees as a voting member or to stand for office in the Association or in any other way to participate actively in Association business requires prior payment of dues for the fiscal year in which the activity is exercised.

Article VIII – Amendments to the By-Laws

The By-Laws may be amended by the affirmative vote of a simple majority of the members voting on the amendment at any Association meeting. A copy of the proposed amendment shall be provided to the members at least 30 days before the meeting.

Adopted 9/25/99
Amended 9/29/2019